ST ATHAN COMMUNITY COUNCIL
NOTICE OF FINANCE COMMITTEE MEETING

Notice is hereby given that a meeting of the Finance Committee will be held as follows:

Date: Tuesday 24th November 2026
Time: 7pm
Venue: Council Chambers, Old School Hall, Church Lane, St Athan, CF62 4PL (hybrid: in person and via Microsoft Teams)

To: All Finance Committee Members

NOTICE

1. Members of the public may attend the meeting in person or remotely. Remote access details are available from the Proper Officer.
2. Councillors unable to attend must notify the Proper Officer by 12pm on Monday 23rd November 2026.

Dated: 19/11/2026

Signed:
Maria Stevens
Proper Officer & Responsible Financial Officer
St Athan Community Council

Agenda

1. Welcome Chair

2. Attendance Chair

3 Apologies Chair

4 Review and Adoption of Finance Committee Terms of Reference.
That the undermentioned Terms of reference be accepted in respect of the 2026-27 Finance Committee meeting.

a To prepare a financial budget statement for the financial year 2027- 2028 and present statement to the full Council for approval at the 5th January 2026 General Council Meeting.
b To make recommendations to full Council regarding major projects costs.
c To recommend to the full Council the required Precept for financial year 2027 – 2028.
d Reserve account discussed Committee

5 Employee Salaries – Review of current staffing costs and recommendations for 2027-2028

The Proper Officer's salary to increase by one spinal column point from 1st April 2027, as agreed by Council, and to be reviewed in line with the

salary scale recommendations of NALC, SLCC and One Voice Wales. The findings of the ongoing pay review may result in an additional increase to the Proper Officer's salary. Committee

6 **Routine Budget Requirements 2027–2028 –** Annual operating costs and essential expenditures. Committee

7 **Additional Budget Requirements 2027–2028** – Proposals for new projects, improvements, or exceptional costs. Committee

8 **Precept for Financial Year 2027–2028 –** Discussion and recommendation for Council approval at Full General Council Meeting of Tuesday 5th January 2027. Committee