

ST ATHAN COMMUNITY COUNCIL

Grant Award Scheme Committee and Grant Applications Committee Meeting Minutes



Location: Council Chambers, Old School Hall, Church Lane, St Athan, CF62 4PL

Chair: Cllr Sandra Toker

Minute Taker: Proper Officer Maria Stevens

Number of Public in attendance: 0 (Zero)

Meeting: Grant Awards Scheme Committee

Date: Tuesday 8th September 2026

Meeting Start: 1910hrs

Meeting Concluded: 1942hrs

Welcome

The Chair opened the meeting and welcomed everyone present.

GAW001/26 Attendance

Cllr S Toker

Cllr P King

Cllr R Eustace

Cllr J Jarrett

Cllr D Willmot

GAW002/26 Receive apologies for Absence

Apologies were received from Cllr H Cleave

GAW003/26 Declarations of interest and dispensations

None

GAW004/26 Public participation

None

GAW005/26 Vale of Glamorgan Wheelchair Badminton Club

The Committee considered an application from the Vale of Glamorgan Wheelchair Badminton Club for £448.

The Chair outlined the club's current position. The club is newly established and primarily operates in the Barry area, although its leaders/founders reside in St Athan.

Due to the club's recent establishment and the absence of an established presence or demonstrated benefit within St Athan, the Committee agreed to award a token grant of £50. The club would be encouraged to develop activities benefiting the St Athan community and to submit a further application once these arrangements are established.

It was proposed by Cllr Toker and seconded by Cllr Eustace that a token grant of £50 be awarded.

RESOLVED: *That the Vale of Glamorgan Wheelchair Badminton Club be awarded a grant of £50 and that the Proper Officer arrange payment.*

GAW006/26 St Athan Primary School

The Chair presented the school's two funding requests:

- £469.59 for books
- £520 for Year 6 leavers' hoodies.

The Committee declined the request for Year 6 leavers' hoodies because it would benefit only one cohort and would not provide an ongoing benefit.

The Committee agreed to award £469.59 for the purchase of books, on the condition that the Council pays the supplier's invoice directly. This would be a one-off award. However, the Council would be happy to work with the school and PTA to identify alternative funding opportunities for books in future years.

It was proposed by Cllr Willmot and seconded by Cllr Eustace that £469.59 be awarded for the books.

RESOLVED: *That the request for £520 towards Year 6 leavers' hoodies be declined and that St Athan Primary School be awarded £469.59 for books, with payment made directly to the supplier upon receipt of an appropriate invoice.*

GAW007/26 The Gathering Place

The Chair presented the following four funding requests from The Gathering Place:

- Children's Monster Mash Bash – £100
- Children's Christmas Party – £150
- Breakfast with Santa – £150
- Christmas Lunch Club – £100

Total requested: £500

The Committee noted that a balance sheet and profit and loss statement had not been provided with the application.

RESOLVED: *That consideration of the application be deferred and that the Proper Officer request the outstanding financial documents from The Gathering Place. The application will be reconsidered at the next meeting following receipt of the information.*

GAW008/26 Date of next meeting- To be confirmed

Meeting: Grant Applications Committee

Date: Tuesday 8th September 2026

Meeting Start: 1943hrs

Meeting Concluded: 1958hrs

GAP001/26 Attendance

Cllr S Toker

Cllr P King

Cllr R Eustace

Cllr J Jarrett

Cllr D Willmot

GAP002/26 Receive apologies for Absence

Apologies were received from Cllr H Cleave

GAP003/26 Declarations of interest and dispensations

None

GAP004/26 Public participation

None

GAP005/26 The Committee discussed its proposed approach to identifying suitable grant-funding opportunities.

The Proper Officer presented the following list of current and proposed Council projects:

- Autumn Festival
- Remembrance Sunday
- Poppies on lampposts
- Christmas Market at The Gathering Place
- Christmas Lights Switch-on Event
- Christmas Light Ride at the Paul Lewis Community Centre
- Children's Craft Club
- Community Activities Working Group
- Training and events for older people
- ALN training and events
- Community first-aid training
- Cooking classes and cost-of-living events
- Stationery and school-supplies bank
- Theatre workshops for young people
- Development of the land at Glyndŵr Avenue/Llantwit Road
- Land behind Londis
- Community noticeboards

RESOLVED: *That the Proper Officer continue researching suitable grant-funding opportunities based on the Council's current and proposed projects and report the findings to the next Committee meeting.*

GAP006/26 Date of next meeting- To be confirmed