

ST ATHAN COMMUNITY COUNCIL

GRANTS AWARDS COMMITTEE



RECORD OF INQUORATE MEETING

Date	Monday 24 August 2026
Scheduled time	7.00pm
Venue	Council Chambers, Old School Hall, Church Lane, St Athan, CF62 4PL

Attendance

Present Cllr Sandra Toker - Chair Cllr Derek Willmot	Apologies received Cllr Paula King Cllr Hayley Cleave
---	--

OUTCOME

The meeting was inquorate. No business was transacted and no decisions were made.

The Proper Officer confirmed that only two appointed members of the Committee were present. Paragraph 5 of the Committee's Terms of Reference requires three councillors to be present for the meeting to be quorate.

The apologies shown above were received but could not be formally considered or approved because the meeting was inquorate.

All business listed on the published agenda was deferred to a future meeting. The meeting closed at 7.05pm.

Prepared by: Maria Stevens, Proper Officer & Responsible Financial Officer

Record issued: 25 August 2026

ST ATHAN COMMUNITY COUNCIL

GRANTS APPLICATION COMMITTEE



RECORD OF MEETING NOT HELD - INQUORATE

Date	Monday 24 August 2026
Scheduled time	7.30pm
Venue	Council Chambers, Old School Hall, Church Lane, St Athan, CF62 4PL

Attendance

Present at the venue Cllr Sandra Toker - Chair Cllr Derek Willmot	Apologies received Cllr Paula King Cllr Hayley Cleave
--	--

OUTCOME

The scheduled meeting did not take place. No business was transacted and no decisions were made.

Before the scheduled start time, the Proper Officer confirmed that only two appointed members of the Committee were available to attend. Paragraph 3 of the Committee's Terms of Reference requires three councillor members to be present for the meeting to be quorate.

The apologies shown above were received but could not be formally considered or approved because the meeting did not proceed.

The councillors' attendance at the venue concluded at 7.05pm. All business listed on the published agenda was deferred to a future meeting.

Prepared by: Maria Stevens, Proper Officer & Responsible Financial Officer

Record issued: 25 August 2026