

ST ATHAN COMMUNITY COUNCIL

FULL GENERAL MEETING

Tuesday 3rd February 2026 at 7.00 pm

Council Chambers, Old School Hall,
Church Lane, St Athan, CF62 4PL



To: All St Athan Community Councillors

NOTICE

1. Members of the public may attend the meeting in person or remotely.
 2. Councillors unable to attend must notify the Proper Officer by 12.00 noon on Monday 2nd February 2026.
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AGENDA

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| 1. Welcome | Chair |
| 2. Attendance | Chair |
| 3. Apologies for Absence | Proper Officer |
| 4. Declarations of Interest | Chair |
| 5. Minutes
To confirm the minutes of the Full General Meeting held on
6th January 2026 | Chair |
| 6. Matters Arising
From the minutes of the Full General Meeting held on
6th January 2026 | Chair |
| 7. Suspension of Standing Orders | Chair |
| 8. Crime Statistics
(Figures will be available once received) | Proper Officer |
| 9. Public Participation (Agenda Items Only) | Chair |
| 10. Reinstatement of Standing Orders | Chair |
| 11. Correspondence | Proper Officer |
| 12. Chair's Report | Chair |
| 13. St Athan Ward Financial Report – January 2026
Appendix 1 | Proper Officer |
| 14. Councillors Reports | Councillors |

15. County Councillors Updates	Cty Cllr Lynch-Wilson Cty Cllr Haines
16. Financial Assistance (Donation) Requests	Proper Officer
17. Planning Applications	Chair
a) Battery Storage – Gileston Farm	
b) Land at Church Farm, St Athan	
c) Land North of 4 and 5, Shackleton Close, East Vale Estate	
d) 65 St John's View, St Athan, loft conversion.	
e) 65 St John's View, St Athan, motorbike garage	
f) Planning Application Consultation 2026/00060/FUL 19, Chestnut Avenue	
g) Planning Application Consultation 2026/00062/FUL Railway Stables, Gileston Road	
18. Future Council Events	Chair Proper Officer
19. Community Council Representatives on External Committees	Proper Officer
20. To adopt the Welsh Language Policy	Proper Officer
21. Church Crosses	
To further discuss the reinstatement of the church crosses	Chair
22. Four Cross Bus Shelter	
To discuss removal of vegetation and proposal to paint an internal mural	Chair
23. Public Meeting – Clive Road Development	
Feedback and next steps	Chair
24. To Adopt updated Code of Conduct	Proper Officer
25. To Adopt updated Social Media and Digital Communications Policy	Proper Officer
26. To Adopt the Publication Scheme	Proper Officer
27. Replacement Defibrillator Cabinet – Pharmacy	
Update the Community Council on the urgent purchase	Proper Officer
28. To agree disposal of Surplus Christmas Motifs	
To include PAT testing for safety	Proper Officer
29. Council achievements-Looking back moving forward	Cllr Lynch-Wilson
30. Electrical Work – Chambers and garage	Proper Officer
31. Biodiversity- Quarterly Agenda Item	
Swift boxes	
The Gathering Place for bat boxes	
Planters/land behind Londis	Proper Officer

32. Repair of Pendant on Chair's Chain

Request to arrange the repair as soon as possible

Proper Officer

33. CAWG meeting update

Proper Officer

34. Repairs in toilet block

Repair to ceiling, Repair to wall plaster,
mould remediation and heating and insulation.
Engagement of surveyor.

Proper Officer

35. Request from Custodian of Defibrillator at St Michael's and All Angels, Flemingston

Requested replacement due to the batteries for the current machine
ceasing to be available from end Feb

Proper Officer

Sandra Toker – Chair

Appendix 1**St Athan Ward Financial Report – January 2026****Current Account**

INCOME	JAN
BALANCE B/F	£31,384.57
Rustic Roots -Rental	£1,000.00
INCOME TOTAL	£1,000.00
TOTAL	£32,384.57

EXPENDITURE

ADMINISTRATION	JAN
Proper Officer -Salary	£2,366.16
Proper Officer - HMRC	£1,120.66
Proper Officer - Training	£91.20
Accountant for payroll and pension	£384.00
Councillor - Attendance Remuneration	£140.00
Microsoft - software	£11.52
Microsoft - storage	£1.99
Scribe software	£61.20
Stationery, ink, paper, printing, postage	£3.10
Internet & Telephone-OneCom	£48.00
Mobile Phone	£7.95
TOTAL	£4,235.78

BUILDING AND OUTSIDE AREA	JAN
Business Rates	£258.00
Electric Supply	£711.56
Maintenance - General	£869.20
TOTAL	£1,838.76

WARD	JAN
Feeder Pillar x 2	£74.73
Xmas Lights - Up/Down	£303.80
TOTAL	£378.53

TOTAL EXPENDITURE	£6,453.07
TOTAL INCOME/Carried forward	£32,384.57
BALANCE	£25,931.50

Reserve Account

	Jan
Carried forward	£18,455.24
Interest	£14.54
To Current Account	
From Current A/c	£688.83
TOTAL	£19,158.61