



## AGENDA

### ST ATHAN COMMUNITY COUNCIL

#### FULL GENERAL MEETING TUESDAY 6<sup>th</sup> JANUARY 2026 at 7pm

Council Chambers, Old School Hall, Church Lane, St Athan, CF62 4PL



To: St Athan Community Councillors

#### **Please Note:**

1. The public will be permitted to attend the General Meeting, in person and remote.
2. Members unable to attend are to inform the Clerk by **12pm on Monday 5<sup>th</sup> January 2026.**

	ITEM	LEAD				
1	<u>Welcome</u>	Chair				
2	<u>Attendees</u>	Chair				
3	<u>Apologies for absence</u>	Proper Officer				
4	<u>To receive declarations of Interest</u>	Chair				
5	<u>To confirm minutes of the Finance Committee Meeting held on 25<sup>th</sup> November 2025</u>	Chair				
6	<u>To consider any matters arising from the Finance Committee Meeting held on 25<sup>th</sup> November 2025</u>	Chair				
7	<u>Financial Budget – To agree the precept and budget for 2026/2027</u>	Chair				
8	<u>To confirm minutes of the last Full General Meeting held on the 3<sup>rd</sup> December 2025</u>	Chair				
9	<u>To consider any matters arising from the minutes of the last Full General Meeting held on the 3<sup>rd</sup> December 2025</u>	Chair				
10	<u>Standing Orders Suspension</u>	Chair				
11	<u>Morris Commercial Ltd Presentation</u>	Proper Officer				
12	<u>Crime Statistics</u>	Proper Officer				
13	<u>Public Comment – Agenda Items Only</u>	Chair				
14	<u>Standing Orders Reinstatement</u>	Chair				
15	<u>Adoption of Training Plan</u>	Proper Officer				
16	<u>Correspondence</u>	Proper Officer				
17	<u>Chair's Report</u>	Chair				
18	St Athan Ward – Financial-December 2025	Proper Officer				
	<table border="1"><tr><td><b>INCOME</b></td><td>DEC</td></tr><tr><td>BALANCE B/F</td><td>£8,411.21</td></tr></table>	<b>INCOME</b>	DEC	BALANCE B/F	£8,411.21	
<b>INCOME</b>	DEC					
BALANCE B/F	£8,411.21					

Rustic Roots -Rental	£1,000.00
Rustic Roots Electricity	£449.84
Precept	£29,266.00
Refund	£47.91
INCOME TOTAL	£30,763.75
<b>TOTAL</b>	<b>£39,174.96</b>

## EXPENDITURE

ADMINISTRATION	DEC
Proper Officer - HMRC	£964.94
Proper Officer -Salary	£2,555.03
Councillor - Training	£42.00
Councillor - Attendance Remuneration	£320.00
Microsoft - software	£11.52
Microsoft - storage	£1.99
Scribe software	£61.20
Office Equipment & Furniture	£96.35
Stationery, ink, paper, printing, postage	£373.45
Telephone and Broadband-OneCom	£48.00
Mobile Phone	£7.95
<b>TOTAL</b>	<b>£4,482.43</b>

BUILDING AND OUTSIDE AREA	DEC
Business Rates	£258.00
Cleaning supplies	£41.53
Electric Supply	£603.31
Maintenance - Major Repairs	£360.00
Maintenance - Routine	£60.00
<b>TOTAL</b>	<b>£1,322.84</b>

WARD	DEC
Feeder Pillar x 2	£38.28
Grass Cutting	£232.80
Xmas Lights - Up/Down	£1,007.96
Christmas Leaflets	£98.00
<b>TOTAL</b>	<b>£1,377.04</b>

DONATION	DEC
Church - Gileston	£350.00
Contingency Fund	£258.08
<b>TOTAL</b>	<b>£608.08</b>

<b>TOTAL EXPENDITURE</b>	<b>£7,790.39</b>
TOTAL INCOME/Carried forward	£39,174.96
<b>BALANCE</b>	<b>£31,384.57</b>

Figures correct as of time of publish

19	<u>Councillor Reports-overview</u>	Cllrs
20	<u>County Councillor Updates</u>	Cllr Lynch- Wilson/Cllr Haines

21	<u>Financial Assistance (Donation) requests</u>	Proper Officer
22	<u>Planning Applications</u>	Chair
23	<u>Future Council Events</u> Date for Civic Ceremony	Chair/Proper Officer
24	<u>Feedback from Past Events</u>	All
25	<u>Feedback from suggestion box</u>	Chair
26	<u>St Athan Community Council Representatives on external committees</u>	Proper Officer
27	<u>Use of Chamber during weekdays</u>	Proper Officer/Cllrs
28	<u>Forming of the Grants Application Committee</u>	Proper Officer
29	<u>Welsh Language Scheme – Report from Proper Officer</u>	Proper Officer
30	<u>Grant for a Community Minibus – Report from Cllr Roberts</u>	Cllr Roberts
31	<u>St Athan Primary School Music project</u>	Cllr Lynch-Wilson
32	<u>Church Crosses</u>	Chair
33	<u>Four Cross Bus Shelter</u>	Chair
34	<u>Public Meeting-Clive Road Development</u>	Chair
35	<u>Cleaning of Chambers monthly</u>	Proper Officer
36	<u>Bank charges</u>	Proper Officer
37	<u>Following correct procedures as per the Code of conduct &amp; standing orders</u>	Cllr Roberts
38	<u>St Athan Primary school bus</u>	Cllr Roberts
39	<u>Christmas decorations including trees</u>	Cllr Roberts
40	<u>St Davids day celebrations</u>	Cllr Roberts
41	<u>Disposal of fridge</u>	Proper Officer

Sandra Toker – Chair

**ST. ATHAN COMMUNITY COUNCIL**  
**FINANCIAL STATEMENT – DECEMBER 2025**

**Reserve**

Carried forward	£17,475.24
Interest	
From Current A/C	£964.94
<b>TOTAL</b>	<b>£18,440.18</b>

**CURRENT ACCOUNT**

**Income**

BALANCE B/F	£8,411.21
INCOME TOTAL	£30,763.75
<b>TOTAL</b>	<b>£39,174.96</b>

**Expenditure**

ADMINISTRATION	£4,482.43
BUILDING AND OUTSIDE AREA	£1,322.84
WARD	£1,377.04
DONATION	£608.08
TOTAL EXPENDITURE	£7,790.39
TOTAL INCOME/Carried forward	£39,174.96
<b>BALANCE</b>	<b>£31,384.57</b>