



**MINUTES OF THE ST ATHAN COMMUNITY COUNCIL**  
**GENERAL MEETING HELD TUESDAY 7<sup>th</sup> SEPTEMBER 2021**  
**IN THE COMMUNITY COUNCIL HALL**

<b>PRESENT</b>	Councillor R Eustace Councillor A Barnaby Councillor D Crompton Councillor N Gudgeon Councillor J Lougher Councillor J Lynch-Wilson Councillor D White Councillor S Williams County Councillor J Thomas	Chairman Vice-Chairman
<b>APOLOGIES</b>	Councillor B Acott Councillor J Angove Councillor S Haines Councillor D Willmot	

MINUTE	ITEM	ACTION
2058	<b><u>WELCOME</u></b>  The Chairman welcomed new member, Cllr Natalie Gudgeon to her first Community Council Meeting.	
2059	<b><u>DECLARATION OF INTEREST</u></b>  None	
2060	<b><u>CONFIRMATION OF MINUTES</u></b>  PROPOSED By: Cllr A Barnaby SECONDED By: Cllr D Crompton  That the minutes of the General Meeting held on the 6 <sup>th</sup> July 2021 be accepted as a true record of proceedings.	<b>CARRIED</b>
2061	<b><u>MATTERS ARISING</u></b>  The following matters remain on going.  a. Allotment. b. Website Accessibility. c. Boys Village. d. Waste Bin. e. Telephone Box Flemington f. Vehicles Using Rectory Road. g. Disaster Plan – On going.	<b>ON GOING</b>

MINUTE	ITEM	ACTION
2061 Cont...	h. St Athan Pollinator Project. i. Open Reach Building.	
2062	<p><b><u>STANDING ORDERS</u></b></p> <p>PROPOSED By: Cllr D Crompton          SECONDED By: Cllr A Barnaby</p> <p>That Standing Orders be suspended to permit the undermentioned to brief the Council:</p> <p><b>Mr Alan Bourne</b> from the Christmas Lights Association and Director of Music, RAF Voluntary Band, brief on the following Christmas activities:</p> <ul style="list-style-type: none"> <li>• Christmas Light Switch On</li> <li>• Senior Citizen Christmas Party</li> <li>• Church Christmas Concert</li> <li>• Open Top Bus</li> </ul> <p><b>PCSO M Davies</b> from the South Wales Police spoke about crime figure in respect of St Athan Ward for the month of August 2021.</p> <ul style="list-style-type: none"> <li>• 10 x ASB Issues</li> <li>• 4 x Burglary/Theft</li> <li>• 6 x Road Related Issues</li> <li>• 2 x Damage</li> </ul> <p>A further discussion took place concerning; vehicle speed, 'Cuppa with a Copper' and additional new PCSO for St. Athan, starting 29<sup>th</sup> September 2021.</p> <p><b>Mrs Charlotte Rain</b>, Senior Planner and <b>Mr Matthew Curtis</b> from the Vale of Glamorgan Council briefed members on issues effecting St. Athan Ward:</p> <ul style="list-style-type: none"> <li>• Educational Facilities</li> <li>• Allocation of Housing Development</li> <li>• Planning Application</li> <li>• 106 Contributions Secured for Education</li> <li>• 106 Money for the Wider Area</li> <li>• School Investment</li> </ul>	<b>CARRIED</b>

MINUTE	ITEM	ACTION
2062 Cont...	<p>Mr Nathan Spackman and Mr Ben Dain-Smith from Bro Radio briefed on plans to extend radio coverage to include St. Athan Ward.</p> <p>Proposed By: Cllr J Lynch-Wilson Seconded By: Cllr A Barnaby</p> <p>That following the above presentation, Standing Orders be reinstated.</p>	<b>CARRIED</b>
2063	<p><b><u>FINANCIAL STATEMENT</u></b></p> <p>The Chairman presented a Financial Statement of Accounts as at the 31<sup>st</sup> August 2021. Summary of accounts is at Annex A</p> <p>PROPOSED By: Cllr D Crompton SECONDED By: Cllr N Gudgeon</p> <p>That the presented statement be accepted as a true record of council financial accounts.</p>	<b>CARRIED</b>
2064	<p><b><u>CORRESPONDENCE</u></b></p> <p>The following correspondence has been received during July/August 2021</p> <ul style="list-style-type: none"> <li>• A copy of a letter from Mr Lyn Cadwellader, Chief Executive, One Voice Wales to the Independent Review Panel for Wales in response to a Review of the Remuneration Framework for Community and town Council Consultation.</li> <li>• A Thank You letter from Mr P Carr in respect of a donation made to the Bicycle and Shoe Bank.</li> <li>• A copy of a letter from Councillor Peter King, Cabinet Member for Neighbourhood Services and Transport to Jane Hutt MS, confirming there is no 106-funding available.</li> <li>• A copy of an email from local resident to the Neighbourhood Services Office at Vale Council, regarding noise nuisance from Gileston Manor</li> </ul>	
2065	<p><b><u>CHAIRMAN'S ACTIONS</u></b></p> <p>In response to Eglwys Brewis Active Travel Route proposal, this Council opted for Route A as its preferred route to improve active travel through the area.</p>	

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2066	<p>Invoices (July &amp; August 2021)</p> <p><b>Income</b></p> <table border="0"> <tr> <td>Hall Hire</td> <td style="text-align: right;">501.19</td> </tr> <tr> <td>Summer Fete</td> <td style="text-align: right;">300.00</td> </tr> <tr> <td>Precept</td> <td style="text-align: right;">12,824.00</td> </tr> </table> <p><b>Expenditure</b></p> <table border="0"> <tr> <td>Office Equipment (Combination lock)</td> <td style="text-align: right;">33.15</td> </tr> <tr> <td>Office Furniture (Cabinet)</td> <td style="text-align: right;">139.99</td> </tr> <tr> <td>HMRC (Income Tax &amp; NI)</td> <td style="text-align: right;">420.92</td> </tr> <tr> <td>Annual Website Fee</td> <td style="text-align: right;">85.00</td> </tr> <tr> <td>Clerk Salary</td> <td style="text-align: right;">1296.48</td> </tr> <tr> <td>Stationery &amp; Postage</td> <td style="text-align: right;">177.34</td> </tr> <tr> <td>BT (Telephone &amp; Broadband)</td> <td style="text-align: right;">152.49</td> </tr> <tr> <td>Council Tax</td> <td style="text-align: right;">422.00</td> </tr> <tr> <td>Caretaker Salary</td> <td style="text-align: right;">759.80</td> </tr> <tr> <td>E.ON (Building heating)</td> <td style="text-align: right;">40.76</td> </tr> <tr> <td>Routine Maintenance</td> <td style="text-align: right;">70.00</td> </tr> <tr> <td>Chairman Allowance (Donation Mr P Carr)</td> <td style="text-align: right;">82.00</td> </tr> <tr> <td>Feeder Pillar (x2)</td> <td style="text-align: right;">34.00</td> </tr> <tr> <td>Fete (£1007.42 outstanding balance)</td> <td style="text-align: right;">542.77</td> </tr> <tr> <td>Boverton Nurseries Ltd (Flower baskets )</td> <td style="text-align: right;">423.60</td> </tr> <tr> <td>Edenvale (Grass cut)</td> <td style="text-align: right;">300.00</td> </tr> </table> <p>PROPOSED BY: Cllr D Crompton  SECONDED By: Cllr S Williams</p> <p>That the above income invoices are accepted as correct.</p>	Hall Hire	501.19	Summer Fete	300.00	Precept	12,824.00	Office Equipment (Combination lock)	33.15	Office Furniture (Cabinet)	139.99	HMRC (Income Tax & NI)	420.92	Annual Website Fee	85.00	Clerk Salary	1296.48	Stationery & Postage	177.34	BT (Telephone & Broadband)	152.49	Council Tax	422.00	Caretaker Salary	759.80	E.ON (Building heating)	40.76	Routine Maintenance	70.00	Chairman Allowance (Donation Mr P Carr)	82.00	Feeder Pillar (x2)	34.00	Fete (£1007.42 outstanding balance)	542.77	Boverton Nurseries Ltd (Flower baskets )	423.60	Edenvale (Grass cut)	300.00	<p><b>CARRIED</b></p>
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2067	<p><b><u>PLANNING APPLICATIONS</u></b></p> <p>The undermentioned planning applications have been sent to all Councillors for comment with subsequent responses sent to the Vale Planning Department in accordance with the Town and Country Planning Act, 1990 (as amended).</p> <p>a. Planning Application No. 2021/00445/FUL (CJ)  Location: Billy’s Kebab House, The old Post Office, Rock Road, St Athan.  Proposal: Variation of Condition 3 of Planning Permission, 2017/00940/Full to incorporate Use Class A5</p> <p>b. Planning Application No. 2021/00937/FUL (CJ)  Location : Land at Pantynawel House, Cowbridge Road, St Athan Proposal : Proposed construction of</p>																																							

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2067 Cont...	<p data-bbox="469 210 1193 282">detached 2 storey dwelling with access, on-site parking and amenity space.</p> <p data-bbox="421 320 1145 461">c. Planning Application No. 2021/01057/FUL (MST) Location : 10, Green Meadow Close, St. Athan Proposal : Proposed conversion of existing garage to granny annex and dormer loft conversion</p> <p data-bbox="421 499 1161 640">d. Planning Application No. 2021/00898/Ful Location: Land at Gileston Road, St. Athan Proposal: 1 No. detached house with car parking for 3 vehicles.</p> <p data-bbox="371 678 1082 750">The undermentioned Planning Applications have been approved by the Vale Planning Department.</p> <p data-bbox="421 788 1088 929">a. Planning Application No. 2021/00723/FUL Location: Seaview Cottage, St. Athan Proposal: Insertion of Velux windows in roof of existing garage/outbuilding.</p> <p data-bbox="421 967 1182 1182">b. Application No. 2021/00174/FUL Location : 17, New barn Holdings, St. Athan Road, Flemingston Proposal : Single storey extension, to provide living accommodation for an ailing dependent. Demolition of existing garage and stables and construction of new horse stables and tack room</p> <p data-bbox="421 1220 1145 1402">c. Application No. 2021/00055/FUL Location : Bank Cottage, Flemingston Road, Flemingston Proposal : AMENDED PLANS: Attic conversion comprising of increase in roof ridge height and insertion of roof windows to front and back</p> <p data-bbox="421 1440 1187 1693">d. Application No. 2021/00608/PND Location : Aberthaw Power Station, Pump House Road, West Aberthaw Proposal: Proposed Demolition of the trial carbon capture plant comprising of 2 tubular columns used for the recovery and separation of gases, a heat exchanger, a boiler vessel and separator tank, 2 x effluent tanks, a transformer, a control room and a pipe bridge.</p> <p data-bbox="421 1731 1193 1839">e. Application No. 2021/00721/FUL Location : Greystones, Higher End, St. Athan Proposal : Rear and side extension to existing dwelling.</p> <p data-bbox="421 1877 1187 1948">f. Application No. 2021/00430/FUL Location: Tynewydd Farm, Livery Stables, Flemingston</p>	

MINUTE	ITEM	ACTION
2067 Cont...	<p>Proposal: Construction of equestrian arena, 30m x 60m (1800m<sup>2</sup>) with fibre sans surface and kickboard height fencing from existing grazing paddock.</p> <p>The undermentioned planning applications were discussed at the meeting in accordance with the Town and Country Planning Act, 1990 (as amended).</p> <p>a. Planning Application No. 2021/01139/FUL (ANH) Location : Greystones, Flemingston Road, Flemingston Proposal : Proposed Installation of domestic solar photovoltaic system of 25no. panels</p> <p>PROPOSED By: Cllr D Crompton SECONDED By: Cllr N Gudgeon</p> <p>That the St. Athan Community Council submit a 'No Objection' response to the Vale Council in respect of Planning Application No. 2021/01139/FUL (ANH)</p> <p>b. Planning Application No. 2021/01233/FUL (TH) Location : Church Barn, St Athan Road, Flemingston Proposal : Velux window to be fitted into roof</p> <p>PROPOSED By: Cllr N Gudgeon SECONDED By: Cllr J Lynch-Wilson</p> <p>That the St. Athan Community Council submit a 'No Objection' response to the Vale Council in respect of Planning Application No. 2021/01139/FUL (ANH)</p> <p>c. Planning Application No. 2021/01180/FUL (TH) Location : 7, Pant y Celyn Place, St. Athan Proposal : Remove and replace existing concrete pre-fab exterior panel facade with new cavity wall, block work and render with brick detailing. Demolish existing outhouse and construct new single storey rear extension. Relocate front door to front elevation. Internal remodelling</p> <p>PROPOSED By: Cllr J Lynch-Wilson SECONDED By: Cllr D White</p> <p>That the St. Athan Community Council submit a 'No Objection' response to the Vale Council in respect of Planning Application No. 2021/01180/FUL (TH)</p>	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>

MINUTE	ITEM	ACTION
2068	<p><b><u>REPORTS</u></b></p> <p>Cllr D Crompton briefed on the following:</p> <ul style="list-style-type: none"> <li>• Airport Consultative Committee held remotely on 7<sup>th</sup> July 2021</li> <li>• Llantwit Town Council Footpath Forum held remotely on 6<sup>th</sup> September 2021.</li> </ul> <p>Full details are at Annex B and C respectively.</p>	
2069	<p><b><u>LITTER PICK</u></b></p> <p>The next Council led litter pick will take place on 11<sup>th</sup> September 2021 from 2pm to 4pm. Starting point will be the Old School Community Centre, Church Lane, St Athan</p>	
2070	<p><b><u>SUMMER FETE 4<sup>th</sup> SEPTEMBER 2021</u></b></p> <p>The Council Clerk briefed on</p> <ul style="list-style-type: none"> <li>• Fete income and expenditure</li> <li>• Number of stalls, displays and games held</li> <li>• Money raised by the Council raffle (£194)</li> <li>• Thank you letter sent to agencies who supported this event</li> <li>• Feedback received today</li> </ul> <p>PROPOSED By Cllr R Eustace SECONDED By Cllr D Crompton</p> <p>That a vote of thanks be made to the Council Fete Committee for their hard work in planning and executing the summer fete.</p> <p>PROPOSED By Cllr Sharne Williams SECONDED By Cllr J Lougher</p> <p>That the £194 raised at the fete raffle be donated to the Bicycle and Shoe Bank.</p>	<p><b>CARRIED</b></p> <p><b>CARRIED</b></p>
2071	<p><b><u>NEW COUNCIL NOTICE BOARD</u></b></p> <p>The current Council notice board (fixed to the Post Office wall) is too small. County Cllr John Thomas agreed to investigate an alternative site, with a view to installing a much larger notice board.</p>	

MINUTE	ITEM	ACTION
2072	<p><b><u>PUBLIC ROAD SAFETY MEETING</u></b></p> <p>The 2<sup>nd</sup> Road Safety meeting will be held on 14th September 2021 at 7.30pm in the Old School Community Centre, Church Lane, St Athan.</p> <p><b>Agenda</b>  Speed Watch Group  Vehicle Census  B4265/Gileston Road Jct</p>	
2073	<p><b><u>COUNCIL NEWSLETTER</u></b></p> <p>Submission for the Winter/Spring edition of the Council Newsletter are to be sent to the Council Clerk at <a href="mailto:st.athan@btconnect.com">st.athan@btconnect.com</a> or posted into the Council letter box in Church Lane, by 22<sup>nd</sup> November 2021 at the latest.</p>	
2074	<p><b><u>CHRISTMAS LIGHT TEST</u></b></p> <p>PROPOSED By Cllr S Williams  SECONDED By Cllr A Barnaby</p> <p>That a qualified electrician inspects all Christmas lights to ensure they are fit for purpose at a cost not to exceed £80.</p>	<b>CARRIED</b>
2075	<p><b><u>CHRISTMAS LIGHTS SWITCH ON</u></b></p> <p>PROPOSED By Cllr S Williams  SECONDED By Cllr N Gudgeon</p> <p>That subject to any Government Coronavirus restrictions, the traditional village festive light switch on event be held on Sunday 28<sup>th</sup> November 2021 and that the sum of £1,000.00 be allocated as agreed in the 2021/22 finance budget.</p>	<b>CARRIED</b>
2076	<p><b><u>OLD SCHOOL COMMUNITY CENTRE</u></b></p> <p>The late payment of rent from regular use of the Council Community Centre <b>cannot</b> be tolerated. All bills are to be paid on time or use of the hall will be withdrawn.</p>	
2077	<p><b><u>LET'S INSPIRE COMMUNITY GROUP</u></b></p> <p>Cllr N Gudgeon briefed members on an initiative designed to bring residents together. Full details to be discussed at the next Community Council Meeting.</p>	

MINUTE	ITEM	ACTION
2078	<u>CLERKS CONTRACT</u>  Members were presented with a proposed Council Clerk contract, which is to be reviewed at a future Community Council Meeting.	
2079	<u>FINANCIAL APPEAL</u>  None.	
2080	<u>ANY OTHER BUSINESS</u>  Council Clerk will be on annual leave from 13 <sup>th</sup> - 27 <sup>th</sup> September 2021.	

There being no further business to discuss the meeting closed at 9.30pm.

Next General Meeting Tuesday 5<sup>th</sup> October 2021, 7:30pm

ST. ATHAN COMMUNITY COUNCIL  
FINANCIAL STATEMENT – 30<sup>th</sup> APRIL 2021

RESERVE ACCOUNT

<b>Income</b>	
Balance Brought Forward	6,051.54
Bank Interest	0.05
Total	6,051.59
<b>Expenditure</b>	
	0.00
<b>Balance</b>	6051.59

CURRENT ACCOUNT

<b>Income</b>	
Balance Brought Forward	3,662.62
Precept	12,824.00
Centre Hire	252.00
Total	16,738.62
<b>Expenditure</b>	
Administration	5,613.04
Chairman's Allowance	20.00
Council Property	2,544.69
Grants & Donations	1,200.00
St Athan Ward	863.49
Total	10,241.22
<b>Balance</b>	6,497.40

AIRPORT CONSULTATIVE COMMITTEE MEETING 7<sup>TH</sup> JULY 2021  
REPORT BY COUNCILOR D CROMPTON

Update from Spencer Birns Chief Executive Cardiff Airport.

Business update.

More positive signs with movement of countries onto green list. Booking to green list countries has increased.

People are still travelling; mainly people with second homes load factor on many flights only 30%

More green list countries announced early July and “Freedom Day” is 19 July. Airport pressing Welsh Government for same relaxations as regards travel in England to be applied from 19 July for Wales.

90% of destinations from Cardiff Wales airport are now on the green/amber list.

TUI will commence operations on 6<sup>th</sup> July, Wizz air on 30<sup>th</sup> July, Ryan Air have been running since May with services to Spain resuming on 17<sup>th</sup> July

Balkan Holidays have cancelled flights this summer ( only 1/week)

Stobart Air have ceased operations

Eastern Airways operating to Belfast with reasonable load factor.

Currently 7 routes operating, this will increase to 15 by the end of the year. For comparison 52 routes were operated in 2019 and passenger numbers are still 90% down on pre-pandemic numbers.

Community/ Commercial Activities.

Solar farm project running on south side of airport.

Contract for Duty Free being extended.

Hertz car hire have moved out but Avis, Europcar and Enterprise continue to operate.

New Foreign exchange provider is in operation

Furlough finishes in September, likely that same manpower will be required from that time if flights continue as anticipated.

Next meeting in September hopefully face to face at the airport.

LLANTWIT TOWN COUNCIL FOOTPATH FORUM MEETING 6<sup>th</sup> SEPTEMBER 2021  
REPORT BY COUNCILOR D CROMPTON

Work has commenced on improvements to footpath FP42 in Llantwit. Tenders for work have been above estimate so it has only been possible to carry one of the proposed footpaths in Llantwit.

The footpath officer has now been able to access documents at Glamorgan Archives and the National Library of Wales. He is preparing a final report on the Definitive Map Modification Order. This will be available next week.

Outline plans for flood relief project at Llanmaes will require diversion of some footpaths. Planning permission for the flood relief scheme is required before footpath diversion notices can be progressed.

Work is in progress with Atlantic College about diversion of the coastal footpath around the college.

Crop incursions on footpaths have been dealt with in 3 ways. Where the landowner is known crops have been removed by agreement. Where a field boundary diversion is in place the field margin has been increased as necessary. Where the landowner is not known notices will be placed on the site. Good progress this year.

Nest meeting 17 January 2020 hopefully in the Heritage centre,