



**MINUTES OF THE ST ATHAN COMMUNITY COUNCIL GENERAL MEETING
HELD TUESDAY 1st OCTOBER 2024 IN THE COUNCIL CHAMBER**

PRESENT

Chair Councillor J Lynch Wilson	Projects Committee St Athan Community Association
Vice Chair: Councillor S Toker	Projects Committee One Voice Wales Vale of Glamorgan Council, Community Liaison Committee Media Outlet Committee
Councillor Maxine Levett	Natural Resource Wales Friends of the Glamorgan Heritage Coast
Councillor Roger Eustace	Project Committee Conservative Area Planning – Flemingston
County Councillor Stephen Haines	
Councillor Paula King	

MINUTE	ITEM	ACTION												
2866	<u>WELCOME</u> The Chair welcomed those attending.													
2867	<u>APOLOGIES FOR ABSENCE</u> Councillor Derek Wilmot Councillor Stuart Hignell													
2868	<u>DECLARATION OF INTEREST AND NATURE OF INTEREST</u> Grant of Dispensation: Cllr D Willmot, to speak only on matters relating to St Athan Community Council Hub and Library Trustee matters. Cllr J Lynch-Wilson, to speak and vote on topics related to the VOG Council’s Reshaping Programme and as Chair to the PLCC.													
2869	<u>CRIME STATISTICS</u> 1) No representatives from SWP were present. Crime statistics provided were recorded figures as of the end of September 2024 <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Violence without injury</td> <td align="right">11</td> </tr> <tr> <td>Violence with injury</td> <td align="right">1</td> </tr> <tr> <td>Sexual offence</td> <td align="right">0</td> </tr> <tr> <td>Rape</td> <td align="right">0</td> </tr> <tr> <td>Residential Burglary</td> <td align="right">2</td> </tr> <tr> <td>Business & Community Burglary</td> <td align="right">0</td> </tr> </table>	Violence without injury	11	Violence with injury	1	Sexual offence	0	Rape	0	Residential Burglary	2	Business & Community Burglary	0	
Violence without injury	11													
Violence with injury	1													
Sexual offence	0													
Rape	0													
Residential Burglary	2													
Business & Community Burglary	0													

MINUTE	ITEM	ACTION																						
	<table border="1"> <tr> <td>Vehicle Offences</td> <td>3</td> </tr> <tr> <td>Bicycle Theft</td> <td>0</td> </tr> <tr> <td>Shoplifting</td> <td>0</td> </tr> <tr> <td>All other theft offences</td> <td>1</td> </tr> <tr> <td>Arson</td> <td>0</td> </tr> <tr> <td>Criminal Damage</td> <td>0</td> </tr> <tr> <td>Public Order Offences</td> <td>0</td> </tr> <tr> <td>Misc. Crimes Against Society</td> <td>5</td> </tr> <tr> <td>Drug Offences</td> <td>1</td> </tr> <tr> <td>Road / Traffic</td> <td>5</td> </tr> <tr> <td>Anti-Social Behaviour</td> <td>6</td> </tr> </table>	Vehicle Offences	3	Bicycle Theft	0	Shoplifting	0	All other theft offences	1	Arson	0	Criminal Damage	0	Public Order Offences	0	Misc. Crimes Against Society	5	Drug Offences	1	Road / Traffic	5	Anti-Social Behaviour	6	
Vehicle Offences	3																							
Bicycle Theft	0																							
Shoplifting	0																							
All other theft offences	1																							
Arson	0																							
Criminal Damage	0																							
Public Order Offences	0																							
Misc. Crimes Against Society	5																							
Drug Offences	1																							
Road / Traffic	5																							
Anti-Social Behaviour	6																							
2870	<p><u>CONFIRMATION OF MINUTES OF THE GENERAL MEETING ON THE 1st OCTOBER 2024</u></p> <p>That subject to agreed amendments, the minutes of the General Meeting held on 2nd September be accepted as a true record of proceedings.</p> <p><u>PROPOSED by: Councillor Julie Lynch Wilson</u> <u>SECONDED by: Councillor Sandra Toker</u></p>																							
2871	<p><u>MATTERS ARISING FROM THE LAST GENERAL MEETING</u></p> <p>The following ongoing matters were discussed:</p> <p>(a) Street lighting Active Travel Route. Ongoing.</p>	<p>ACTIONS:</p> <p>a) Reply received and issued to Council</p>																						
2872	<p><u>SUSPENDED ORDER</u> PROPOSED by – Rebecca Christian SECONDED by – Roger Eustace</p> <p>Rustic Roots discussed a new proposal for the Nursery with access to grant funding. A special meeting to confirm the work will take place on the 12th October 2024 to discuss offer.</p>																							
2873	<p><u>WAR MEMORIAL</u></p> <p>Full report for the War Memorial will be shared with Council. Clean is underway with full completion to take place in November 2024</p>																							
2874	<p><u>FINANCIAL STATEMENT</u></p> <p>That the presented financial statement as of 31st October 2024 be accepted as a true record of the Council Financial Accounts. Details provided in Annex A</p> <p><u>PROPOSED By: Councillor Julie Lynch Wilson</u> <u>SECONDED By: Councillor Sandra Toker</u></p>																							

MINUTE	ITEM	ACTION												
2875	<u>CORRESPONDENCE</u> Information in Annex B													
2876	<u>CHAIR ACTIONS</u> £400 of Chair expenses were donated to St Athan Primary school for equipment													
2877	<u>ST ATHAN WARD</u> <u>PROPOSED By: Councillor Julie Lynch Wilson</u> <u>SECONDED By: Councillor Sandra Toker</u>													
2878	<u>PLANNING APPLICATION(S)</u> Planning Application No 2024/100820/FUL(LCH) Upper Barn Flemingston. Replace existing wooden single glazed windows with heritage flush wood grain effect UPVC windows in agate grey.													
2879	<u>REPORTS</u> Financial Toolkit discussed and meeting held with Julie and Clerk to start budget for November. A report to be collated showing all the findings and a future plan to be drafted for the next 5 years within St Athan. To seek guidance from Planning Aid Wales.	CLERK												
2880	<u>GREEN SPACE</u> <u>Flemingston Wildflower Verge / Brambles</u> Cost agreed refer to financial appeals work to be complete. Councillor Maxine Levett to look at planting the Flemingston triangle. Replanting at the Londis and current area to be cut back.	ACTION Cllrs M Levett												
2881	<u>TOWN STATUS</u> The pros and cons of becoming a Town are to be explored and shared with the Public. The newsletter has now been issued to the Community and consultations will now take place with the public.	Consultations to take place with the public												
2882	<u>GILESTON MANOR</u> Subject to legal review about noise. Enforcement notice has been issued.	Cllr Stephen Haines												
2883	<u>NOTICE BOARD</u> A refund of £700 has been issued. A new notice board is still in discussion with the Council.	CLERK												
2884	<u>CHRISTMAS LIGHTS</u> Date of the 24th November confirmed for the switching on of the lights. The Company who will install the lights have confirmed for this date. A meeting with the installation company to look at new lights will be on the 8 th October 2024.	CLERK												
2885	<u>RUSTIC ROOTS</u> Electric charges agreed and a future meeting to be arranged with Rustic Roots confirmed for the 15 th October 2024	CLERK												
2886	<u>FINANCIAL APPEAL</u> <table border="1" data-bbox="268 1742 1246 1991"> <thead> <tr> <th colspan="2">INVOICES (September 2024)</th> </tr> </thead> <tbody> <tr> <td>Income</td> <td></td> </tr> <tr> <td>Rustic Roots</td> <td>£1000.00</td> </tr> <tr> <td>Cleaning</td> <td>£247.87</td> </tr> <tr> <td>Fete Stalls</td> <td>£25.00</td> </tr> <tr> <td>Notice Board Refund</td> <td>£700.00</td> </tr> </tbody> </table>	INVOICES (September 2024)		Income		Rustic Roots	£1000.00	Cleaning	£247.87	Fete Stalls	£25.00	Notice Board Refund	£700.00	CLERK
INVOICES (September 2024)														
Income														
Rustic Roots	£1000.00													
Cleaning	£247.87													
Fete Stalls	£25.00													
Notice Board Refund	£700.00													

MINUTE	ITEM	ACTION
	Total	£1972.87
	Expenditure Admin	
	Microsoft Licence Fee	£12.36
	Extra Storage	£1.99
	Broadband	£56.68
	Council Phone	£69.00
	Wages	£2276.08
	HMRC	£574.92
	Council Remuneration	£100.00
	Total	£3091.03
	Building	
	Electricity August	£83.73
	Security Warranty	£74.99
	Council Tax	£245.00
	Caretaker Salary	£396.74
	Total	£800.46
	St Athan Ward	
	Feeder Pillars	£43.60
	Jazz Band	£150.00
	Forces Fitness	£300.00
	Art Act	£250.00
	Paul Lewis	£200.00
	Generator	£180.00
	Fair Rides	£550.00
	Rock Star Band	£50.00
	Tombola	£98.75
	Newsletter	£1012.00
	Edenvale (Flower Baskets)	£360.00
	Total	£3194.35
	Donations	
	Contribution to Flemingston Church	£250.00
	Total	£7335.84
	Expenditure	
	That the above income and expenditure payments for September 2024 are approved.	
	It was agreed £200 would be paid to the Three Horse Shoes for the Pensioners lunch.	
	<u>PROPOSED By: Councillor Roger Eustace</u>	
	<u>SECONDED By: Councillor Julie Lynch Wilson</u>	

MINUTE	ITEM	ACTION
	<p>It was agreed £200 would be paid to Maxine Levett to purchase plants and flowers for Flemingston <u>PROPOSED By: Maxine Levett</u> <u>SECONDED By: Roger Eustace</u></p> <p>It was agreed £200 would be paid to the Paul Lewis for the Community Children’s Halloween party <u>PROPOSED By: Sandra Toker</u> <u>SECONDED By: Roger Eustace</u></p> <p>It was agreed £80 would be paid to clean the main bus stop. <u>PROPOSED By: Julie Lynch Wilson</u> <u>SECONDED By: Sandra Toker</u></p> <p>It was agreed £125 would be paid to Edenvale to cut back Brambles in Flemingston <u>PROPOSED By: Julie Lynch Wilson</u> <u>SECONDED By: Maxine Levett</u></p> <p>It was agreed £93.50. would be paid to the jazz band from the Tombola cash received. <u>PROPOSED By: Sandra Toker</u> <u>SECONDED By: Roger Eustace</u></p>	
2887	<p><u>Meeting Location and Event Committee</u> It was discussed that various locations would need to be considered when meetings are held. Alternative venues such as the Paul Lewis would be considered. An events committee has now been created. Working together on the Christmas Light switch on event and Remembrance Sunday</p>	
2888	<p><u>ANY OTHER BUSINESS</u></p> <ol style="list-style-type: none"> 1. Remembrance Sunday is to be held on the 10th November. Meetings with the Sub-Committee will be held prior to the 10th November 2024. 2. Plans were shared with regard to maintaining areas in Flemingston. Roger Eustace is now to obtain a quote. 	CLERK

There being no further business to discuss the meeting closed at 9.45pm

No members of the public were present

The next General Community Council Meeting will be held on the 5th November 2024, at 7.00pm

Annex A

ST. ATHAN COMMUNITY COUNCIL
FINANCIAL STATEMENT – SEPTEMBER 2024

RESERVE ACCOUNT

Balance brought forward	£21,281.11
Income (interest)	£30.73
Expenditure	0.00
Balance	£ 21,311.84

Current Balance

Income -	£1972.87
Balance Brought Forward -	£31,673.29
Total -	£33,646.16

Expenditure

Administration -	£3091.03
Council Property -	£800.46
St Athan Ward -	£3194.35
Donation -	£250.00
Total -	£7335.84

Balance **£26,310.32**

Annex B

Date	Received From	Action Required	By Whom
11.09.2024	One Voice Wales – Code of Conduct	Review	All
11.09.2024	CCR Energy – Network Event	Review	All
23.09.2024	Planning	Review	All
20.09.2024	One Voice Wales – Implementing the Infrastructure	Review	All
23.09.2024	One Voice Wales – Vale of Glamorgan nature packages (Zoom Meeting)	Review	All
23.09.2024	One Voice Wales – Welsh government draft budget	Review	All
24.09.2024	One Voice Wales – Cost of Living crisis support team	Review Started Pack	Maxine
24.09.2024	Vale of Glamorgan (minutes)	Review	All
25.09.2024	Vale of Glamorgan community liaison committee	Review / Confirm attendance	Clerk
25.07.2024	Vale of Glamorgan community liaison committee Sandra to attend	Sandra	Sandra
21.08.2024	One Voice Wales – Development Notice Support	Review	Clerk
23.08.2024	Vale of Glamorgan – Notes from Meeting	Review	All

