



AGENDA

ST ATHAN COMMUNITY COUNCIL

FULL GENERAL MEETING TUESDAY 7th October 2025 at 7pm

Council Chambers, Old School Hall, Church Lane, St Athan, CF62 4PL

To: St Athan Community Councillors

Please Note:

1. The public will be permitted to attend the General Meeting, in person and remote.
2. Members unable to attend are to inform the Clerk by **12noon on Monday 6th October 2025.**

General Meeting

SER	ITEM	LEAD																								
1	Welcome	Chair																								
2	Attendees	Chair																								
3	Apologies for absence.	Clerk																								
4	<p><u>To receive declarations of Interest</u></p> <p>Grant of Dispensation:</p> <p>Cllr D Willmot, to speak only on matters relating to St Athan Community Council Hub and Library Trustee matters.</p> <p>Cllr J Lynch-Wilson, to speak and vote on topics related to the VOG Council's Reshaping Programme and as Chairman to the PLCC.</p>	Chair																								
5	<p><u>To confirm minutes of the last general meeting held on the 2nd September 2025.</u> That subject to agreed amendments, the minutes of the General Meeting held on 2nd Sept 2025 be accepted as a true record of proceedings.</p>	Chair																								
6	<u>To consider any matters arising from those minutes</u>	Chair																								
7	<u>Standing Orders Suspension</u>	Chair																								
8	<p><u>Crime Statistics</u></p> <table border="1"> <thead> <tr> <th></th> <th>SEP</th> <th>OCT</th> </tr> </thead> <tbody> <tr> <td>VIOLENCE WITHOUT INJURY</td> <td>7</td> <td>1</td> </tr> <tr> <td>VIOLENCE WITH INJURY</td> <td>0</td> <td>2</td> </tr> <tr> <td>SEXUAL OFFENCES</td> <td>0</td> <td>0</td> </tr> <tr> <td>RAPE</td> <td>0</td> <td>0</td> </tr> <tr> <td>RESIDENTIAL BURGLARY</td> <td>0</td> <td>0</td> </tr> <tr> <td>BUSINESS AND COMMUNITY BURGLARY</td> <td>0</td> <td>0</td> </tr> <tr> <td>VEHICLE OFFENCES</td> <td>4</td> <td>0</td> </tr> </tbody> </table>		SEP	OCT	VIOLENCE WITHOUT INJURY	7	1	VIOLENCE WITH INJURY	0	2	SEXUAL OFFENCES	0	0	RAPE	0	0	RESIDENTIAL BURGLARY	0	0	BUSINESS AND COMMUNITY BURGLARY	0	0	VEHICLE OFFENCES	4	0	Clerk
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13	<p><u>Councillor Reports-overview</u> Free First Aid training for the community.</p>	Cllr Roberts																																																						
14	<p><u>Section 106 update from County Councillors</u></p>	Cllr Lynch-Wilson/Cllr Haines																																																						
15	<p><u>Financial Assistance (Donation) requests</u> The Gathering Place. £150 for Children’s Monster Mash Bash. £200 for Children’s Christmas Party</p> <p>Rainbows £300 donation.</p> <p>Paul Lewis Community Centre Children’s Halloween Party - £100</p> <p>Valeways Walking Festival 2026 – Sponsorship Request</p>	Chair																																																						
16	<p><u>Planning Applications</u> Planning Application No. 2025/00755/FUL (HUD) Location: 3, Ringwood Crescent, St Athan, Barry Proposal : Conversion of existing ground floor leisure space into a reception area, consultation rooms and clinic. Extending the existing first floor clinic.</p>	Clerk																																																						
17	<p><u>Rustic Roots-Business Rates</u></p>	Chair/Clerk																																																						

18	<p><u>Council Events</u></p> <p><u>Remembrance</u> Metal soldier for top end of village, Gathering Place have agreed to fixing on their grounds. £200. 2nd metal soldier. Both metal soldiers to be permanently fixed to either side of the bus shelter. £200. ArtSian to paint back of bus shelter, permanent. £480. Paint whole bus shelter-white wash. Items to clean monument-Approx £65. Ex VAT</p> <p><u>Christmas</u></p> <p><u>Christmas Trees</u> £60 each from Woodlands Walk. One for behind Londis. Two for Flemingston. One for The Gathering Place One for Gileston. £300 in budget for planting. Delivery to St Athan £30.</p> <p><u>Christmas Lights Maintenance</u> Lights up £839.97 plus VAT. Down £253.27 plus VAT. PAT Testing and electrical repairs £375.</p> <p><u>Christmas Market at The Gathering Place.</u> Arranged by STACC working with the TGP.</p> <p>Hire/purchase of Santa costume. Volunteer for Santa needed. Approached Aston Martin Lagonda for help with selection boxes or small gifts for the children. £100 for craft items.</p> <p><u>Christmas Events advertisement</u> Banners x 2 to advertise Christmas Market/Events. 'A Very Merry Christmas from all at St Athan Community Council' Banners x 2. Tombola sweets for both Christmas Markets. £200</p> <p><u>Bus Stop Art</u> ArtSian has quoted £500.</p> <p><u>Pensioner's Christmas Lunch</u> At the Three Horseshoes 22nd Dec at 12pm Cllrs Rhodes-Matthews, King and Davies will be volunteering to help. £250 towards the meal. Email from Three Horseshoes received.</p> <p><u>Trip for residents to Bristol or Cardiff Markets</u></p> <p><u>To hold a Cllr Christmas dinner</u></p>	<p>All</p> <p>Chair</p> <p>Chair</p> <p>Chair</p> <p>Chair</p> <p>Chair</p> <p>Chair</p> <p>Chair</p> <p>Chair</p> <p>Chair</p> <p>Chair</p> <p>Chair</p> <p>Cllr Rhodes-Matthews</p> <p>Cllr Rhodes-Matthews</p> <p>Cllr King</p>
19	<p><u>Fireworks</u></p>	<p>Chair</p>

20	<u>First CAWG meeting</u> Friday 21 st November 2025 Hall hire and Buffet-PLCC quoted £200.	Chair
21	<u>Official Council email addresses</u>	Chair
22	<u>St Athan Veteran Champion</u>	Cllr Roberts
23	<u>Business cards or ID badges</u>	Chair
24	<u>Events and Projects Committee</u> Cllr C Rhodes-Matthews Cllr L Davies	Cllr Rhodes- Matthews/ Cllr L Davies
25	<u>Meeting for budget discussion with new councillors</u>	Chair
26	<u>Scribe software</u>	Chair
27	<u>Donation to PLCC to cover part of buffet for Remembrance Sunday</u>	Chair
28	<u>Approve extra cost for roof repairs as per surveyor report</u>	Chair
29	<u>Schedule forthcoming surgeries on all Cllr availability</u>	Cllr King
30	<u>Walking Festival- Valeways</u>	Chair
31	<u>Council meeting dates</u> Request council to consider other days of week	Cllr Davies
1	<u>Part II</u> Clerk pay increase	Chair

Sandra Toker – Chair

Annex A

ST. ATHAN COMMUNITY COUNCIL **FINANCIAL STATEMENT – SEPT 2025**

RESERVE ACCOUNT

Carried forward	£13,233.62
Interest	£12.70
To Current Account	
From Current A/C	£1,722.54
TOTAL	£14,968.86

CURRENT ACCOUNT

INCOME	
BALANCE B/F	£46,268.40
INCOME TOTAL	£1,097.42
BALANCE	£47,365.82

INCOME	SEPT
BALANCE B/F	£46,268.40
From Reserve A/C	
Rustic Roots -Rental	£1,000.00
Rustic Roots -Cleaning	
Rustic Roots Electricity	£72.42
Vale Council - Precept	
VAT Rebate	
Family Fun Day Stallholders	
Family Fun Day 25 Tombola	
Village Fair July 25 Stallholders	
Village Fair July 25 Tombola	
Lamp Post Poppy Sponsorship	£5.00
Hall Hire	£20.00
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INCOME TOTAL	£1,097.42

EXPENDITURE

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WARD	£1,401.77
DONATION	£250.00
TOTAL EXPENDITURE	£7,212.49
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