



**ST ATHAN COMMUNITY COUNCIL**  
**FULL GENERAL MEETING TUESDAY 3<sup>RD</sup> OCTOBER 2023**  
**IN THE COUNCIL HALL, CHURCH LANE, St ATHAN CF62 4PL**



To: St Athan Community Councillors  
From: Council Clerk  
Subject: General Council Meeting at 7PM, 3<sup>RD</sup> October 2023

---

**Note:**

1. The public will be permitted to attend this meeting, subject to Covid social distancing rules at the time of the meeting. Members unable to attend are to inform the Clerk by 10am on Tuesday 3<sup>RD</sup> October 2023 at the latest.

**AGENDA**

SER	ITEM	LEAD
1.	Welcome.	Chair
2.	Apologies for absence.	Clerk
3.	To receive declarations of interest.	Chairman
4.	To confirm minutes of the last general meeting held 5 <sup>th</sup> September 2023.	Chairman
5.	To consider any business arising from those minutes.  The following matters were discussed and remain ongoing:  Min 2537 Identify hybrid meeting equipment and associated costs. Min 2543 Quote for building security camera and outside light. Min 2545 Library rebuild costs. Min 2546 Council mobile phone cost Min 2548 Signage - deliberately left vegetation signs. Min 2582 Councillors' Email Address	  Cllr S Toker Cllr S Toker Cllr D Willmot Cllr S Toker  Clerk
6.	Standing Orders Suspension.  a. PSCO Richard Mills. b. Value in the Vale.	Chairman
7.	Financial Statement - September 2023	Chairman
8.	Correspondence  <b>Welsh Government</b> 05/09/23 - Cancellation of Community Speed Watch session. 07/09/23 - Public estate RAAC Questionnaire. 08/09/23 - GVS Health Social Care & Wellbeing ebulletin 8.9.2023. 14/09/23 - Welsh Revenue Authority newsletter. 15/09/23 - GVS Health Social Care & Wellbeing ebulletin 15.9.2023.	Chairman

<p>8. Cont.</p>	<p>21/09/23 - GVS Health Social Care &amp; Wellbeing ebulletin 21.9.2023. 25/09/23 - Consultation: Scrutiny of the Welsh Government Draft Budget 2024-25.</p> <p><b>Vale Council</b> 07/09/23 - Draft Rights of Way Improvement Plan 09/09/23 - Vale Business Development Grant Fund Drop-in Event (18 Sep 23). 11/09/23 - New Speak Out Hub. 12/09/23 - Wales Resident Survey. 15/09/23 - Vale Public Services Board/Town and Community Council Exchange Meeting 10th October 2023. 18/09/23 - Standards Committee - Applications for Dispensation. 19/09/23 - 25 September 2023 - Agenda and Reports. 21/09/23 - Planning Application 2022/01091/LAW - St. Athan Community Council, Church Lane, St Athan. 25/09/23 - Heritage Fund Grant up to £40,000.</p> <p><b>One Voice Wales</b> 01/09/23 - Job Vacancies at One Voice Wales. 05/09/23 - Draft minutes - 24.7.23 - One Voice Wales Bridgend, Cardiff and the Vale Area meeting. 07/09/23 - Green Network for TC &amp; CC. 12/09/23 - September 2023 Training. 12/09/23 - The Welsh Ombudsman's public consultation: Our Equality Plan 2023-2026. 12/09/23 - Motions for One Voice Wales AGM 2023. 14/09/23 - Link and Agenda for 9th October 2023 - One Voice Wales Bridgend, Cardiff and the Vale of Glamorgan Committee Meeting. 19/09/23 - DANGO, free financial awareness training in Wales. 20/09/23 - O.V.W Newsletter No.1 25/09/23 - September &amp; October 2023 Training Dates.</p> <p><b>Other</b> 05/09/23 - Glamorgan Community Review - Notice of Draft Proposals Report Publication. 06/09/23 - SWP, questionnaire. 05/09/23 - Audit Wales, Consultation on Fee Scales 2024-25. 11/09/23 - Boundary Commission for Wales, 2023 Stakeholder Questionnaire. 14/09/23 - Planning Aid Wales, Latest news. 14/09/23 - RBL, Introducing RBLI's 2023 Remembrance Range. 18/09/23 - LLAIS, Newsletter September 2023. 19/09/23 - Audit Wales, 2022-23 Completion of Audit.</p>	
<p>9.</p>	<p>Chairman's Actions</p> <p>11/09/23 - CC QR Codes sent to Cllrs. 20/09/23 - Gileston Road Development</p> <p>Submitted suggestions</p>	<p>Chairman</p>

<p>9. Cont.</p>	<p>a. Refurbish Community Council Room. b. Hard standing at WM. c. Improve entrance to village. d. COVID bench.</p> <p>12/09/23 - Sent Safety Certificates to Childcare business. 12/09/23 - Fete Feedback, PLCC. 12/09/23 - Fete Feedback, RAF Cadets. 17/09/23 - Gym Mats removed from garage. 13/09/23 - Bid for D-LLT, 12 Nov Remembrance Day. 20/09/23 - Confirmation Chairman &amp; Consort to attend 160 Brigade Royal Gun Salute. 26/09/23 - Requested copy of Ward street map from Vale Council, Planning Department.</p>																																																																						
<p>10.</p>	<p><u>Invoices (July &amp; August 2023)</u></p> <p><b>INCOME</b></p> <table border="0"> <tr> <td>Fete - Fuel refund</td> <td style="text-align: right;">422.73</td> <td></td> </tr> <tr> <td>Fete - Tombola</td> <td style="text-align: right;">328.46</td> <td></td> </tr> <tr> <td>Fete - Stallholder</td> <td style="text-align: right;">20.00</td> <td></td> </tr> <tr> <td>Ladies what Dance</td> <td style="text-align: right;">160.00</td> <td></td> </tr> <tr> <td>Whist Club</td> <td style="text-align: right;">40.00</td> <td></td> </tr> <tr> <td style="text-align: right;"><b>Total Income</b></td> <td style="text-align: right;"><u><b>971.19</b></u></td> <td></td> </tr> </table> <p><b>EXPENDITURE</b></p> <p><b>Admin</b></p> <table border="0"> <tr> <td>Councillor Remuneration</td> <td style="text-align: right;">180.00</td> <td></td> </tr> <tr> <td>Microsoft License + Storage</td> <td style="text-align: right;">13.27</td> <td></td> </tr> <tr> <td>Bit Defender Annual Fee</td> <td style="text-align: right;">74.99</td> <td></td> </tr> <tr> <td>Councillor Training</td> <td></td> <td></td> </tr> <tr> <td>HMRC</td> <td style="text-align: right;">689.66</td> <td></td> </tr> <tr> <td>Clerk Salary</td> <td style="text-align: right;">1,667.41</td> <td></td> </tr> <tr> <td>Stationery &amp; Postage (ink &amp; Map mounting)</td> <td style="text-align: right;">169.40</td> <td></td> </tr> <tr> <td>Telephone &amp; Broadband</td> <td style="text-align: right;">52.52</td> <td></td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><u><b>2,847.25</b></u></td> <td></td> </tr> </table> <p><b>Council Building</b></p> <table border="0"> <tr> <td>Electric</td> <td style="text-align: right;">17.65</td> <td></td> </tr> <tr> <td>Council Tax</td> <td style="text-align: right;">222.00</td> <td></td> </tr> <tr> <td>Caretaker Salary</td> <td style="text-align: right;">361.33</td> <td></td> </tr> <tr> <td>Cleaning Materials</td> <td style="text-align: right;">2.38</td> <td></td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><u><b>603.36</b></u></td> <td></td> </tr> </table> <p><b>Grant/Donation</b></p> <table border="0"> <tr> <td>RBL (Posies &amp; Lamp poppies)</td> <td style="text-align: right;">50.00</td> <td style="text-align: right;"><b>Total</b></td> </tr> <tr> <td></td> <td style="text-align: right;"><u><b>50.00</b></u></td> <td></td> </tr> </table> <p><b>St Athan Ward</b></p> <table border="0"> <tr> <td>Feeder Pillars x 2</td> <td style="text-align: right;">49.96</td> <td></td> </tr> </table>	Fete - Fuel refund	422.73		Fete - Tombola	328.46		Fete - Stallholder	20.00		Ladies what Dance	160.00		Whist Club	40.00		<b>Total Income</b>	<u><b>971.19</b></u>		Councillor Remuneration	180.00		Microsoft License + Storage	13.27		Bit Defender Annual Fee	74.99		Councillor Training			HMRC	689.66		Clerk Salary	1,667.41		Stationery & Postage (ink & Map mounting)	169.40		Telephone & Broadband	52.52		<b>Total</b>	<u><b>2,847.25</b></u>		Electric	17.65		Council Tax	222.00		Caretaker Salary	361.33		Cleaning Materials	2.38		<b>Total</b>	<u><b>603.36</b></u>		RBL (Posies & Lamp poppies)	50.00	<b>Total</b>		<u><b>50.00</b></u>		Feeder Pillars x 2	49.96		
Fete - Fuel refund	422.73																																																																						
Fete - Tombola	328.46																																																																						
Fete - Stallholder	20.00																																																																						
Ladies what Dance	160.00																																																																						
Whist Club	40.00																																																																						
<b>Total Income</b>	<u><b>971.19</b></u>																																																																						
Councillor Remuneration	180.00																																																																						
Microsoft License + Storage	13.27																																																																						
Bit Defender Annual Fee	74.99																																																																						
Councillor Training																																																																							
HMRC	689.66																																																																						
Clerk Salary	1,667.41																																																																						
Stationery & Postage (ink & Map mounting)	169.40																																																																						
Telephone & Broadband	52.52																																																																						
<b>Total</b>	<u><b>2,847.25</b></u>																																																																						
Electric	17.65																																																																						
Council Tax	222.00																																																																						
Caretaker Salary	361.33																																																																						
Cleaning Materials	2.38																																																																						
<b>Total</b>	<u><b>603.36</b></u>																																																																						
RBL (Posies & Lamp poppies)	50.00	<b>Total</b>																																																																					
	<u><b>50.00</b></u>																																																																						
Feeder Pillars x 2	49.96																																																																						

10. Cont.	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Fete - Tombola</td> <td style="text-align: right;">102.74</td> <td></td> </tr> <tr> <td>Fete - Marque 2023 (deposit)</td> <td style="text-align: right;">300.00</td> <td></td> </tr> <tr> <td>Fete – BMX Bike Display</td> <td style="text-align: right;">1,000.00</td> <td></td> </tr> <tr> <td>Fete – Generator Collection/Return</td> <td style="text-align: right;">50.00</td> <td></td> </tr> <tr> <td>Act – Rock Star</td> <td style="text-align: right;">100.00</td> <td></td> </tr> <tr> <td>Grass Tender</td> <td style="text-align: right;">345.00</td> <td></td> </tr> <tr> <td>Strollers Refreshments</td> <td style="text-align: right;">32.50</td> <td></td> </tr> <tr> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><u>1,980.20</u></td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total Expenses</b></td> <td style="text-align: right;"><u>5,480.81</u></td> </tr> </table>	Fete - Tombola	102.74		Fete - Marque 2023 (deposit)	300.00		Fete – BMX Bike Display	1,000.00		Fete – Generator Collection/Return	50.00		Act – Rock Star	100.00		Grass Tender	345.00		Strollers Refreshments	32.50		<b>Total</b>	<u>1,980.20</u>		<b>Total Expenses</b>		<u>5,480.81</u>																																														
Fete - Tombola	102.74																																																																									
Fete - Marque 2023 (deposit)	300.00																																																																									
Fete – BMX Bike Display	1,000.00																																																																									
Fete – Generator Collection/Return	50.00																																																																									
Act – Rock Star	100.00																																																																									
Grass Tender	345.00																																																																									
Strollers Refreshments	32.50																																																																									
<b>Total</b>	<u>1,980.20</u>																																																																									
<b>Total Expenses</b>		<u>5,480.81</u>																																																																								
11.	<p>Planning Applications</p> <p>a. Application No. 2023/00310/FUL - <b>Approved</b> on the 7 September 2023.  b. Application No. 2023/00779/FUL - <b>Refused</b> on the 13 September 2023.  c. Application No. 2022/01091/LAW - <b>Approved</b> on the 20 September  d. Application No. 2023/00737/FUL - <b>Approved</b> on the 25 September 2023</p>	Chairman																																																																								
12.	Reports	Chairman																																																																								
13.	<p>Council &amp; Ward Diary</p> <p style="text-align: center;"><b>2023</b></p> <p><b>September</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">05 Tue</td> <td style="width: 15%;">19.00 - 21.00</td> <td style="width: 45%;">Community Council Meeting</td> <td style="width: 30%;">Council Hall</td> </tr> <tr> <td>14 Thu</td> <td>10.30 – 11.30</td> <td>Valeways Guided Walks</td> <td>Llantwit Road, CF62 4PF</td> </tr> <tr> <td>19 Tue</td> <td>19.00 - 21.00</td> <td>Community Public Meeting</td> <td>PLCC</td> </tr> <tr> <td>28 Thu</td> <td>10.30 – 11.30</td> <td>Valeways Guided Walks</td> <td>Llantwit Road, CF62 4PF</td> </tr> </table> <p><b>October</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">02 Mon</td> <td style="width: 15%;"></td> <td style="width: 45%;">Pat Johnson – Felt Design/Maker</td> <td style="width: 30%;">WI</td> </tr> <tr> <td>03 Tue</td> <td>19.00 - 21.00</td> <td>Community Council Meeting</td> <td>Council Hall</td> </tr> <tr> <td>09 Mon</td> <td>12.00</td> <td>Last date submission for council newsletter</td> <td></td> </tr> <tr> <td>11 Wed</td> <td>14.00 – 15.00</td> <td>Community Activity Working Group</td> <td>The Three Horseshoes</td> </tr> <tr> <td>14 Sat</td> <td>19.00 - 23.59</td> <td>Oktober Fest</td> <td>PLCC</td> </tr> <tr> <td>28 Sat</td> <td></td> <td>Craft Fair</td> <td>St Tathan Church</td> </tr> <tr> <td>28 Sat</td> <td></td> <td>RBL Poppy Appeal</td> <td>RBL Barry</td> </tr> <tr> <td>28 Sat</td> <td>11.30 – 12.00</td> <td>Council Newsletter ready for collection</td> <td>Council Hall</td> </tr> <tr> <td>29 Sun</td> <td>15.00 - 18.00</td> <td>Children’s Halloween Party</td> <td>PLCC</td> </tr> <tr> <td>31 Tue</td> <td>17.00</td> <td>The Real Meaning of Halloween</td> <td>St Tathan Church</td> </tr> </table> <p><b>November</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">01 Wed</td> <td style="width: 15%;">19.00 - 21.00</td> <td style="width: 45%;">Lamp Post Poppies Up</td> <td style="width: 30%;">RAF Cadets</td> </tr> <tr> <td>06 Mon</td> <td></td> <td>Quiz and Bingo</td> <td>WI</td> </tr> <tr> <td>07 Tue</td> <td>19.00 - 21.00</td> <td>Community Council Meeting</td> <td>Council Hall</td> </tr> <tr> <td>10 Fri</td> <td></td> <td>School Remembrance</td> <td>St Tathan Church</td> </tr> </table>	05 Tue	19.00 - 21.00	Community Council Meeting	Council Hall	14 Thu	10.30 – 11.30	Valeways Guided Walks	Llantwit Road, CF62 4PF	19 Tue	19.00 - 21.00	Community Public Meeting	PLCC	28 Thu	10.30 – 11.30	Valeways Guided Walks	Llantwit Road, CF62 4PF	02 Mon		Pat Johnson – Felt Design/Maker	WI	03 Tue	19.00 - 21.00	Community Council Meeting	Council Hall	09 Mon	12.00	Last date submission for council newsletter		11 Wed	14.00 – 15.00	Community Activity Working Group	The Three Horseshoes	14 Sat	19.00 - 23.59	Oktober Fest	PLCC	28 Sat		Craft Fair	St Tathan Church	28 Sat		RBL Poppy Appeal	RBL Barry	28 Sat	11.30 – 12.00	Council Newsletter ready for collection	Council Hall	29 Sun	15.00 - 18.00	Children’s Halloween Party	PLCC	31 Tue	17.00	The Real Meaning of Halloween	St Tathan Church	01 Wed	19.00 - 21.00	Lamp Post Poppies Up	RAF Cadets	06 Mon		Quiz and Bingo	WI	07 Tue	19.00 - 21.00	Community Council Meeting	Council Hall	10 Fri		School Remembrance	St Tathan Church	Chairman
05 Tue	19.00 - 21.00	Community Council Meeting	Council Hall																																																																							
14 Thu	10.30 – 11.30	Valeways Guided Walks	Llantwit Road, CF62 4PF																																																																							
19 Tue	19.00 - 21.00	Community Public Meeting	PLCC																																																																							
28 Thu	10.30 – 11.30	Valeways Guided Walks	Llantwit Road, CF62 4PF																																																																							
02 Mon		Pat Johnson – Felt Design/Maker	WI																																																																							
03 Tue	19.00 - 21.00	Community Council Meeting	Council Hall																																																																							
09 Mon	12.00	Last date submission for council newsletter																																																																								
11 Wed	14.00 – 15.00	Community Activity Working Group	The Three Horseshoes																																																																							
14 Sat	19.00 - 23.59	Oktober Fest	PLCC																																																																							
28 Sat		Craft Fair	St Tathan Church																																																																							
28 Sat		RBL Poppy Appeal	RBL Barry																																																																							
28 Sat	11.30 – 12.00	Council Newsletter ready for collection	Council Hall																																																																							
29 Sun	15.00 - 18.00	Children’s Halloween Party	PLCC																																																																							
31 Tue	17.00	The Real Meaning of Halloween	St Tathan Church																																																																							
01 Wed	19.00 - 21.00	Lamp Post Poppies Up	RAF Cadets																																																																							
06 Mon		Quiz and Bingo	WI																																																																							
07 Tue	19.00 - 21.00	Community Council Meeting	Council Hall																																																																							
10 Fri		School Remembrance	St Tathan Church																																																																							

13.  
Cont.

12 Sun	10.00 - 11.30	Civic Event - Remembrance Sunday Service	St Tathan Church
12 Sun	11.30 - 13.00	Remembrance Day Refreshments	PLCC
21 Tue	19.00 - 21.00	Community Council Finance Meeting	Council Hall
22 Wed	19.00 - 21.00	Lamp Post Poppies Down	RAF Cadets
26 Sun	12.00 - 17.00	Christmas Market	PLCC
26 Sun	17.30 - 17.15	Procession of Light	PLCC
26 Sun	18.00	Christmas Light Switch On	The Three Horseshoes
26 Sun	18.15 - 19.00	Christingle Service	St Athan Church

**December**

02 Sat	15.00 - 18.00	Children's Christmas Party	PLCC
02/03	10.00 - 15.00	Craft Fair & Santa's Grotto	SWAM
04 Mon	TBC	Barry Community Choir, Mulled wine & mince pies	WI
05 Tue	19.00 - 21.00	Community Council Meeting	Council Hall
13 Wed	TBC	Christmas meal - The Three Horseshoes, St Athan	WI
17 Sun	14.00 - 16.00	Santa Visits St Athan	Community Council

**2024**

**January**

03 Wed	19.00 - 21.30	Panto -Beauty and the Beast	PLCC
08 Mon	TBC	Cheese and wine, Speed gaming	WI
09 Tue	19.00 - 21.00	Community Council Meeting	Council Hall

**February**

06 Tue	19.00 - 21.00	Community Council Meeting	Council Hall
16 Fri	18.00 - 21.00	Variety Show	PLCC
TBC	TBC	Night Photo Shoot	SWAM

**Community Weekly Events**

3 <sup>rd</sup> Mon/Mth	12.00 - 13.00	Cupper with a Copper	Three Horseshoes
Every Wed		V Pod Bus	PLCC
Every Tue	09.30 - 11.30	Library Open	St Athan Library
Every Thu	14.00 - 16.00	Library Open	St Athan Library
Every Sat	09.30 - 11.30	Library Open	St Athan Library

**Regular Club Activities**

Day	Activity	Timings	Location
Mon	3 <sup>rd</sup> Monday in month - Cuppa with a Copper	12.00 - 13.00	The Three Horseshoes
	Kick Boxing	TBC	PLCC
	Learn & play Toddlers	09.00 - 11.00	The Gathering Place
	Work Club	10.00 - 12.00	The Gathering Place
	Ladies What Dance	10.00 - 12.00	Council Hall

13. Cont.		Cuppa with a Copper 3 <sup>rd</sup> Mon/Month	12.00 - 13.00	The Three Horseshoes		
		Rainbows, Brownies, Guides	17.30 - 19.30	The Gathering Place		
		Line Dancing	19.30 - 20.30	The Gathering Place		
		Women's Institute 1 <sup>st</sup> Mon/Month	TBC	Council Hall		
		Vale Support Hub	12.30 - 14.30	The Gathering Place		
	Tue		Library open	09.30 - 11.30	Behind the Post Office	
			Zumba Gold	11.00 - 12.00	The Gathering Place	
			Irish Dancing for Kids	16.30 - 18.30	The Gathering Place	
			Zumba	TBC	PLCC	
	Wed		Every Wed - V Pod Bus (Youth club)	TBC	PLCC	
			Creative Writing Group	10.00 - 13.00	The Gathering Place	
			Gardening Club	10.30 - 12.30	The Gathering Place	
			Coffee Morning, 2 <sup>nd</sup> Wed/Month	10.30 - 12.30	The Gathering Place	
			Karate	17.30 - 19.00	The Gathering Place	
			On Stage Theatre Company (Age 6 to 16)	17.00 - 19.00	PLCC	
			CAOS - Total CAOS (Junior Group Age 6 to 16)	18.00 - 19.30	PLCC	
			CAOS - Adult Choir and Acting Group)	19.30 - 21.30	PLCC	
	Thu		Linda's LBTs	10.30 - 11.30	The Gathering Place	
			Library open	14.00 - 16.30	Behind the Post Office	
			Dance Steps with Sue	17.00 - 21.00	The Gathering Place	
			Scouts	19.00 - 21.00	Council Hall	
			Bingo	20.00 - 10.30	PLCC	
	Fri		Ladies What Dance	10.00 - 12.00	Council Hall	
			Ju-Jitsu	18.00 - 21.00	PLCC	
			Karate	17.30 - 19.00	The Gathering Place	
			Slimming World	07.30 - 10.30	The Gathering Place	
	Sat		Library open	09.30 - 11.30	Behind the Post Office	
		Sun	Worship	10.00 - 12.00	The Gathering Place	
	14.	Public Meeting 19 <sup>th</sup> September 2023 - Feedback				Chairman
	15.	First Aid Training				Chairman
	16.	VOG Draft Annual Self-Assessment Report 2022-23				Chairman
17.	Website				Rebecca	
18.	Remembrance Day Service				Chairman	
19.	Christmas Lights Switch On Event				Chairman	
20.	Santa Visits St Athan				Chairman	
21.	Council Forward Development Plan				Chairman	
22.	Newsletter				Chairman	
23.	Financial Appeals				Chairman	
24.	Any Other Business.				Chairman	

A handwritten signature in black ink, appearing to read 'D Patterson', written in a cursive style.

Mr D Patterson  
Clerk to the Council