



AGENDA
ST ATHAN COMMUNITY COUNCIL
FULL GENERAL MEETING TUESDAY 11TH OCTOBER 2022
IN THE COUNCIL HALL



To: St Athan Community Councillors
From: Council Clerk
Subject: 11TH October 2022 General Community Council Meeting at 7.30pm.

Note:

1. The public will be permitted to attend the General Meeting, subject to Covid social distancing rules at the time of the meeting.
2. It would be much appreciated if members unable to attend **inform the Clerk by 10am on Monday 10th October** at the latest.
3. Councillors who have yet to hand in their completed GDP form and Register of Members' Interests to the Council Clerk are asked to do so at the meeting.

AGENDA

SER	ITEM	LEAD
1.	Welcome.	Chair
2.	1 Minute Silence – HM Queen Elizabeth II	Chair
3.	Apologies for absence.	Clerk
4.	To receive declarations of interest.	Chairman
5.	Confirmation of previous minutes	Chairman
6.	Matters arising from the general meeting. a. Toolkit. (Resources & Financial Management) b. Facebook.	Cllr R Christian Cllr S Toker
7.	Standing Orders Suspension. • PCSO Richard Mills, SW Police – local crime statistic.	Chairman
8.	Financial Statement.	Chairman
9.	Correspondence Welsh Government 07/09/22 - Welsh Government North and South Wales Workshop Events. 12/09/22 - Government guidance for the period of national mourning. 16/09/22 - Digital skills survey for town and community councils and key partners. 06/10/22 - Independent Remuneration Panel for Wales Draft Annual Report -	Chairman

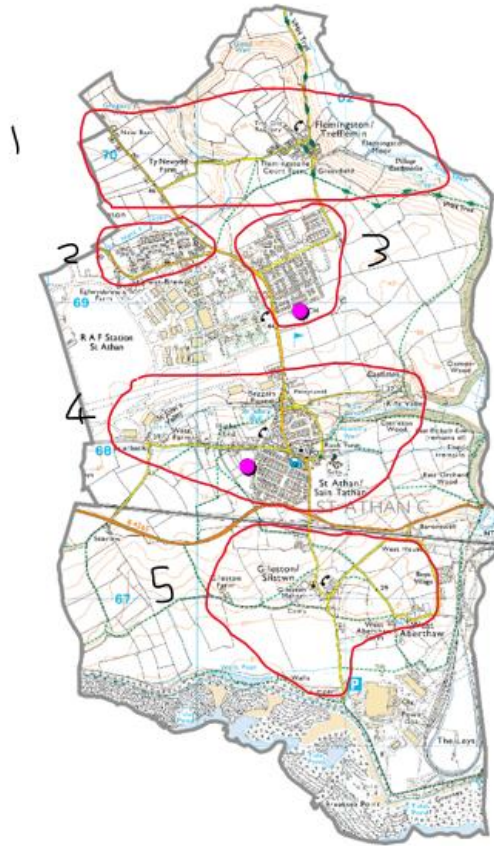
<p>9. Cont.</p>	<p>February 2023</p> <p>Vale of Glamorgan Council 09/09/22 - Announcement of the Death of Her Royal Highness Queen Elizabeth II. 13/09/22 - Service in commemoration of Queen Elizabeth II. 20/09/22 - Council Summons – 26th September 2022. 21/09/22 - Planning Committee – 28th September 2022. 23/09/22 - Fraud alert neighbourhood watch. 06/10/22 - Wellbeing of Wales Report 2022.</p> <p>One Voice Wales 08/09/22 - Information on defibrillator. 09/09/22 - Government Mourning Guidance. 09/09/22 - Period of mourning following the death of Her Majesty Queen Elizabeth II. 15/09/22 - September training dates. 20/09/22 - Awards and Conference 2022. 21/09/22 - The importance of Community & Town councils in building resilient space for nature. 23/09/22 - Energy Bill Scam. 26/09/22 - Guidance on Preparing a Council’s Training Plan Including a Model Plan Template. 04/10/22 Joint One Voice Wales/SLCC event – 9th November 2022 04/10/22 - Cornelly Community Council Clerk/RFO 04/10/22 - The importance of Community & Town Councils in building resilient places for nature. 04/10/22 - Keep Wales Tidy.</p> <p>Other 20/09/22 - SW Police - Op Elstree (Newsletter).</p>	
<p>10.</p>	<p>Chairman’s Actions</p> <p>Attended Public Services Board Workshop at Barry. Attended S106 Workshop at Dinas Powys. Attended Vale Commemorative Service at All Saints Church, Barry for HM Queen Elizabeth II. Notice of death of HM Queen Elizabeth II on council website. Requested guidance for installation of solar panel from Vale Council. Cancelled meeting with architect in respect of possible Library merger. Statement of Councillor remuneration sent to Independent Remuneration Panel for Wales. Responded to ‘Fairer Council Tax Consultation’. Responded to ‘Town and Community Councils Digital Services’ survey.</p>	<p>Chairman</p>

11.	<p>Invoices (September 2022)</p> <p>Income</p> <table border="0"> <tr> <td>Playgroup</td> <td style="text-align: right;">7.00</td> </tr> <tr> <td>Moo-Musical</td> <td style="text-align: right;">12.00</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">84.00</td> </tr> </table> <p>Expenditure</p> <p>Admin</p> <table border="0"> <tr> <td>Annual Antivirus Software (Bitdefender) Fee</td> <td style="text-align: right;">37.49</td> </tr> <tr> <td>Annual Website Fee</td> <td style="text-align: right;">85.00</td> </tr> <tr> <td>Clerk Salary</td> <td style="text-align: right;">888.08</td> </tr> <tr> <td>Councillor Remuneration (Attendance allowance)</td> <td style="text-align: right;">140.00</td> </tr> <tr> <td>Councillor Training</td> <td style="text-align: right;">52.50</td> </tr> <tr> <td>Election Admin Charge</td> <td style="text-align: right;">17.43</td> </tr> <tr> <td>HMRC</td> <td style="text-align: right;">282.25</td> </tr> <tr> <td>Onecom (Telephone & Broadband)</td> <td style="text-align: right;">40.66</td> </tr> <tr> <td>Microsoft License (Office 365)</td> <td style="text-align: right;">11.28</td> </tr> <tr> <td>Council Meeting</td> <td style="text-align: right;">1.45</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">1,556.14</td> </tr> </table> <p>Council Building</p> <table border="0"> <tr> <td>Caretaker Salary</td> <td style="text-align: right;">363.67</td> </tr> <tr> <td>Council Tax</td> <td style="text-align: right;">211.00</td> </tr> <tr> <td>E-ON Next</td> <td style="text-align: right;">18.78</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">593.45</td> </tr> </table> <p>Ward</p> <table border="0"> <tr> <td>Edenvale (Grass cut)</td> <td style="text-align: right;">150.00</td> </tr> <tr> <td>Feeder pillar x2</td> <td style="text-align: right;">18.00</td> </tr> <tr> <td>Remembrance Sunday (Cable Ties)</td> <td style="text-align: right;">31.58</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">199.58</td> </tr> </table>	Playgroup	7.00	Moo-Musical	12.00	TOTAL	84.00	Annual Antivirus Software (Bitdefender) Fee	37.49	Annual Website Fee	85.00	Clerk Salary	888.08	Councillor Remuneration (Attendance allowance)	140.00	Councillor Training	52.50	Election Admin Charge	17.43	HMRC	282.25	Onecom (Telephone & Broadband)	40.66	Microsoft License (Office 365)	11.28	Council Meeting	1.45	TOTAL	1,556.14	Caretaker Salary	363.67	Council Tax	211.00	E-ON Next	18.78	TOTAL	593.45	Edenvale (Grass cut)	150.00	Feeder pillar x2	18.00	Remembrance Sunday (Cable Ties)	31.58	TOTAL	199.58	Chairman
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12.	<p>Planning Applications</p> <p>Planning Application No. 2022/00947/FUL (CJ) Land: at Gileston Road, St. Athan Proposal: 3 bed detached house and car parking for 3 cars</p> <p>Application No. 2022/01091/LAW Location: St. Athan Library, Church Lane, St. Athan Proposal: Installation of solar panels on roof Notification of Receipt of Application</p>	Chairman																																												
13.	<p>Reports</p> <ul style="list-style-type: none"> • Public Services Wellbeing Workshop – 8th September 2022 • Airport Consultative committee Meeting 21st September 2022 • Project committee Meeting 27th September 2022 	Chairman																																												

14.	<p>Council & Ward Diary</p> <p>2022</p> <p>October Sunday 9th Cowbridge Civic Ceremony. Monday 10th Vale Area Committee Meeting. Tuesday 11th Council General Meeting. Wednesday 12th 2nd CAWG Meeting. Saturday 17th or 24th Christmas Lights check. Monday 24th Cuppa with a Copper. Monday 25th Poppies on lamp posts. Sunday 30th Children’s Halloween Party (New)</p> <p>November Tuesday 1st Council General Meeting. Friday 4th Council Newsletter Out. Friday 11th Remembrance Day, Primary School. Sunday 13th Civic Remembrance Day Service.</p> <p>Tuesday 15th Council Finance Meeting. Sunday 27th Christmas Market Sunday 27th Procession of Light. Monday 28th Cuppa with a Copper.</p> <p>December Sunday 3rd Children’s Christmas Party (New) Tuesday 6th Council General Meeting. Saturday 17th Children’s Christmas Party (New) Sunday 18th Christmas Open Top Bus. Monday 19th Cuppa with a Copper. Wednesday 21st Seniors Christmas Dinner (New)</p> <p>2023</p> <p>January Monday 2nd New Year Games (New) Tuesday 10th Council General Meeting. Monday 30th Cuppa with a Copper.</p> <p>February Tuesday 7th Council General Meeting. Monday 27th Cuppa with a Copper.</p> <p>March Tuesday 7th Council General Meeting. Tuesday 14th 3rd CAWG Meeting. Monday 27th Cuppa with a Copper.</p>	<p>Chairman</p> <p>Lead Cowbridge Council Community Council Community Council Community Council Community Council SW Police RAF Cadets Paul Lewis Centre</p> <p>Community Council Community Council Royal British Legion Community Council</p> <p>Community Council Paul Lewis Centre Community Council SW Police</p> <p>Paul Lewis Centre Community Council St Athan Clothes Bank Community Council SW Police Three Horseshoe Pub</p> <p>Paul Lewis Centre Community Council SW Police</p> <p>Community Council SW Police</p> <p>Community Council Community Council SW Police</p>
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<p>14. Cont.</p>	<p>April Tuesday 4th Council General Meeting. 9th or 10th Children’s Easter Egg Hunt (New) Monday 24th Cuppa with a Copper.</p> <p>May Tuesday 2nd AGM/Council General Meeting. Sunday 7th Community Litter Pick Saturday 27th Council Newsletter Out Monday 29th Cuppa with a Copper. Sunday 13th Council Civic Event (New)</p> <p>June Monday 26th Cuppa with a Copper.</p> <p>July Monday 24th Cuppa with a Copper.</p> <p>August Monday 28th Cuppa with a Copper.</p> <p>September Saturday 2nd Summer Fete & Party in the Park. Monday 25th Cuppa with a Copper</p>	<p>Community Council Paul Lewis Centre SW Police</p> <p>Community Council Community Council Community Council SW Police Community Council</p> <p>SW Police</p> <p>SW Police</p> <p>SW Police</p> <p>Community Council SW Police</p>
<p>15.</p>	<p>Queens Plaque</p> 	<p>Chairman</p>
<p>16.</p>	<p>War Memorial</p>	<p>Chairman</p>
<p>17.</p>	<p>Noticeboard</p>	<p>Denny</p>
<p>18.</p>	<p>Library</p>	<p>Chairman</p>
<p>19.</p>	<p>Footpath No 6</p>	<p>Rebecca</p>
<p>20.</p>	<p>Allotment</p>	<p>Chairman</p>
<p>21.</p>	<p>Autumn Newsletter</p>	<p>Chairman</p>

21.
Cont.



Area	Qty
1 = Roger	
2 =	
3 = Sandra	
4a = Brian	
4b = Denny	
4c = Dereck	
4d =	
5 = Rebecca	



22.	<p>Council Hall Hiring Agreement</p>  <p>Amendments:</p> <p>Section 2: Conditions of Hire</p> <ul style="list-style-type: none"> • Access to the building will be via keys box mounted on the gated entrance. • Electric radiator controls must not be adjusted. • In the interest of energy efficiency, unnecessary use of lights should be avoided. <p>Section 5: Payment</p> <p>Regular users</p> <ul style="list-style-type: none"> • Irrespective if the hall is used or not charges will be raised on a monthly basis. • Continued use of the hall is subject to prompt payment in full within 10 working day from the date shown on the raised invoice. <p>Non-regular users</p> <ul style="list-style-type: none"> • A 25% non-returnable deposit is to be paid at the time of booking the hall. • Full payment is to be made within 10 working day before the date of the event. 	
23.	<p>Council Website – Conform to new visibility regulations</p> <p>https://parishcouncilwebsites.org.uk/prices</p>	Chairman
24.	Solar Panels	Chairman
25.	Community Needs & Wants Survey	Chairman
26.	Poppy Wreath	Chairman
27.	Refreshments Post Remembrance Service	Chairman
28.	<p>Christmas Market</p> <p>Quote for rides</p>	Chairman

<p>28. Cont.</p>	   <p><i>£450 for cups or train ... *same price as summer event</i> <i>£500 for carousel</i> <i>Or i will honour 2021 prices of £700 for choice of 2 rides..</i></p> <p><i>We don't charge you travel costs or generator costs as we've supported your events previously.</i></p>	
29.	Senior Citizen's Christmas Lunch	Chairman
30.	Christmas Open Top Bus	Chairman
31.	Public Address System	Chairman
32.	20mph Speed Limit	Chairman
33.	Clerks Hours	Chairman
34.	Financial Appeal.	Chairman
35.	Any Other Business.	Chairman



Mr D Patterson
Clerk to the Council