



**MINUTES OF THE ST ATHAN COMMUNITY COUNCIL GENERAL MEETING
HELD TUESDAY 5th NOVEMBER 2024 IN THE COUNCIL CHAMBER**

PRESENT

Chair Councillor J Lynch Wilson	Projects Committee St Athan Community Association
Vice Chair: Councillor S Toker	Projects Committee One Voice Wales Vale of Glamorgan Council, Community Liaison Committee Media Outlet Committee
Councillor Roger Eustace	Project Committee Conservative Area Planning – Flemingston
County Councillor Stephen Haines	Community County Councillor
Councillor Paula King	Community Engagement
Councillor Rebecca Christian	Power Station Liaison Committee Llantwit Major Town Public Footpaths Forum Conservation Area Planning – Gileston Media Outlet Committee
Councillor Damian Bridgeman	Governance Community Engagement

MINUTE	ITEM	ACTION
2866	<u>WELCOME</u> The Chair welcomed those attending.	
2867	<u>APOLOGIES FOR ABSENCE</u> Councillor Derek Wilmot Councillor Maxine Levett	
2868	<u>DECLARATION OF INTEREST AND NATURE OF INTEREST</u> Grant of Dispensation: Cllr D Willmot, to speak only on matters relating to St Athan Community Council Hub and Library Trustee matters. Cllr J Lynch-Wilson, to speak and vote on topics related to the VOG Council’s Reshaping Programme and as Chair to the PLCC.	
2869	<u>CRIME STATISTICS</u> 1) No representatives from SWP were present. Crime statistics provided were recorded figures as of the end of October 2024.	

MINUTE	ITEM	ACTION
	Violence without injury	8
	Violence with injury	4
	Sexual offence	4
	Rape	0
	Residential Burglary	2
	Business & Community Burglary	0
	Vehicle Offences	0
	Bicycle Theft	1
	Shoplifting	0
	All other theft offences	2
	Arson	0
	Criminal Damage	5
	Public Order Offences	1
	Misc. Crimes Against Society	4
	Drug Offences	2
	Road / Traffic	3
	Anti-Social Behaviour	15
2870	<p><u>CONFIRMATION OF MINUTES OF THE GENERAL MEETING</u> That subject to agreed amendments, the minutes of the General Meeting held on 1st October 2024 be accepted as a true record of proceedings. <u>PROPOSED by: Councillor Julie Lynch Wilson</u> <u>SECONDED by: Councillor Sandra Toker</u></p>	
2871	<p><u>MATTERS ARISING FROM THE LAST GENERAL MEETING</u></p> <p>The following ongoing matters were discussed:</p> <p>(a) Street lighting Active Travel Route. A further email to be sent to VOG</p> <p>(b) Damaged bridges Flemingston. A further email to be sent to VOG asking if the work to the bridge had been completed.</p>	<p>ACTIONS:</p> <p>Clerk to follow up with Vale of Glamorgan</p>
2872	<p>Standing Order Suspension.</p> <p><u>PROPOSED by: Councillor Roger Eustace</u> <u>SECONDED by: Councillor Rebecca Christian</u></p> <p>Rustic Roots were allocated time to discuss a potential grant and improvement to the council chambers. A special meeting has been granted for the 12th November to make the final decision.</p>	
2873	<p><u>WAR MEMORIAL</u> The clean has taken place with a further clean expected in November. Plans for hardstanding around the war memorial have been shared with council and prices.</p>	Maxine / Roger
2874	<p><u>FINANCIAL STATEMENT</u> That the presented financial statement as of 31st October 2024 be accepted as a true record of the Council Financial Accounts. Details provided in Annex A</p>	

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	<p>That the above income and expenditure payments for October 2024 are approved.</p> <p><u>PROPOSED By: Councillor Julie Lynch Wilson</u> <u>SECONDED By: Councillor Sandra Toker</u></p>	
2878	<p><u>PLANNING APPLICATION(S)</u> <i>Application 2024/00921/FUL</i></p> <p><i>West Orchard Farmhouse, Llantwit Road, St Athan</i></p> <p>Retention of wooden ship lap storage shed along the rear boundary, wooden slatted three-sided storage unit for logs, black coated aluminium glass greenhouse and temporary gym structure adjacent to the storage shed along the rear boundary (No Objections)</p>	
2879	<p><u>REPORTS / FINANCE MEETING / FINANCE TOOLKIT</u> Finance meeting confirmed for 25th November 2024. The Cashflow document was shared with all council members and it was advised that they read this document and have a full understanding of our current cashflow prior to the finance meeting. An Accountant has now been allocated to undertake monthly payroll to include the pension, subject to review in 6 months.</p>	All Council Members / Clerk
2880	<p><u>GREEN SPACE</u> Cost agreed refer to financial appeals work to be complete in Flemingston.</p>	Cllrs M Levett
2881	<p><u>FUTURE PLANNING, PLACE PLAN AND RLDP</u> A website was shared on place plan and a response on points raised at the RLDP will be sent to the housebuilders. Our first focus is to map our public needs and then work to develop a 5-year place plan approach for St Athan.</p>	CLERK
2882	<p><u>CHAMBER GARAGE / REFURBISHMENT</u> It was agreed that 3 quotes need to be provided for council. Key areas include paint chamber, storage and floor. To obtain a quote for the garage area for storage and remove an item that may not be used.</p>	CLERK
2883	<p><u>CHRISTMAS LIGHTS</u> Date of 24th November confirmed for the switching on of the lights. The Company who will install the lights have confirmed for this date.</p>	CLERK
2884	<p><u>RUSTIC ROOTS ELECTRICITY CHARGE</u> Paid in full</p>	CLERK
2885	<p><u>FINANCIAL APPEAL</u></p> <p>It was agreed that £2500 + Vat would be granted to clean the war memorial <u>PROPOSED By: Councillor Roger Eustace</u> <u>SECONDED By: Councillor Julie Lynch Wilson</u></p> <p>It was agreed that a monthly fee of £40 + VAT would be paid on a monthly basis to complete wages and pension. <u>PROPOSED By: Councillor Roger Eustace</u> <u>SECONDED By: Councillor Rebecca Christian</u></p> <p>It was agreed up to £3000 +VAT for new Christmas Lights <u>PROPOSED By: Councillor Rebecca Christian</u> <u>SECONDED By: Councillor Julie Lynch Wilson</u></p> <p>It was agreed £500 would be paid to paint and decorate the bus stops for Christmas.</p>	CLERK

MINUTE	ITEM	ACTION
	<p><u>PROPOSED By: Councillor Roger Eustace</u> <u>SECONDED By: Councillor Rebecca Christian</u></p> <p>It was agreed £210 would be paid to Edenvale to cut back area by the bridge in Flemingston</p> <p><u>PROPOSED By: Councillor Julie Lynch Wilson</u> <u>SECONDED By: Councillor Maxine Levett</u></p> <p>It was agreed a £200 donation would be given to Urdd</p> <p><u>PROPOSED By: Councillor Sandra Toker</u> <u>SECONDED By: Councillor Roger Eustace</u></p>	
2886	<p><u>GRANTS</u> St Athan Community council secured a grant of £500 to help with the cost of living crisis and hold an event in January 2025.</p>	
2887	<p><u>ANY OTHER BUSINESS</u></p> <p>1. Notice Board quotes to be re-shared for next meeting</p>	CLERK

There being no further business to discuss the meeting closed at 9.45pm

No members of the public were present

The next General Community Council Meeting will be held on the Tuesday 2nd December 2024, at 7.00pm

Annex A

ST. ATHAN COMMUNITY COUNCIL
FINANCIAL STATEMENT – OCTOBER 2024

RESERVE ACCOUNT

Balance brought forward	£21,398.09
Income (interest)	£25.39
Expenditure	20.00
Balance	£ 21,343.48

Current Balance

Income -	£1,247.87
Balance Brought Forward -	£26,310.32
Total -	£27,558.19

Expenditure

Administration -	£3262.76
Council Property -	£780.22
St Athan Ward -	£738.21
Donation -	£600.00
Total -	£5381.19

Balance **£22,177.00**

Annex B

Date	Received From	Action Required	By Whom
02.10.2024	One Voice Wales – Develop a rural housing action guide for Wales	Clerk	Clerk
03.10.2024	Health Bulletins	None	None
08.10.2024	One Voice Wales – Nature Hub	None	None
11.10.2024	Public Transport and Road Safety	None	None
11.10.2024	Health Bulletins	None	None
17.10.2024	Karen Davies – Play Sufficiency Meeting	Clerk	Clerk
18.10.2024	One Voice Wales – Digital Response	Clerk	Clerk
25.10.2024	Health Bulletins	None	None
31.10.2024	One Voice Wales – Biodiversity	None	None

Annex C

One Voice Wales – Area Committee – 28.10.2024
By Cllr Sandra Toker

Presentation from Darren Panniers – Head of Service – EMS for Southeast

South Wales Ambulance service currently has 170 operational staff consisting of

78 Paramedics – degree level

62 EMT

13 Advanced Paramedics - masters

5 Senior Paramedics – clinical supervisor

And 12 duty operational managers

There are between 7 – 13 ambulances operating across the area, with the peak of 13 operating between the 1200 – 1700, operating out of 5 stations across the region: Roath; Penwyn, Ely; Barry and Cowbridge.

There are 3 types of calls

Red – answer within 8 minutes – this the performance marker for the service

Amber – Serious but not life threatening

Green – which is usually doctors calls, which are neither serious nor life threatening

Resources can be deployed anywhere across Wales as the nearest ambulance is deployed to a call even if they are out of area.

Between Jan 2020 – Feb 2022 all red performance targets were met, however these have not been met since Mar 2022, but the number of calls classified as Red has increased from 5% to 15% of calls.

Within Cardiff and Vale Health board area, ambulances have spent around 7900 hours waiting at A&E to discharge a patient

Points to note from the rest of the meeting

- New representative to be appointed to the Heritage Coast Group as Cllr A Trousdell has stood down
- Clerks Society to meet on 20.11.2024
- Senedd Inquiry into the role, governance and accountability of the community and town council sector – link to report below

<https://business.senedd.wales/mgIssueHistoryHome.aspx?IIId=44071>

Councils are encouraged to response

- One Voice Wales – New Website will hopefully go live shortly with a new logo
- Pay Award for Clerks was send to all councils

Annex D

Community Liaison Committee – 10.10.2024

By Cllr Sandra Toker

South Wales Police Report – Inspector Gareth Childs (Vale of Glamorgan)

Operation Elstree was a success again this summer. Events held across the Vale have incident free.

There was a small number of parking related incidents in beach car parks across the summer.

Shop lifting has increased most noticeable in Penarth Town Centre – businesses are to be given advice of Crime Prevention.

Farmers across the Vale are having issues with late night thefts and trespassing, with people using dogs etc – lamping – Patrols are being increased and CCTV is being deployed to see if offending vehicles can be identified.

Working with Lee Selby to see if they can set up a similar project to what he has set up successfully in Bristol – currently looking for premises in the Barry area

South Wales Fire Service Report – John Treherne

Overall, there has been 24% decrease on the same period last year.

There is to be a change in how Fire alarm (automated) calls are dealt with from 06.01.2025, between the 0800 – 1759 vehicles will only attend a premises where contact has been made and fire confirmed. Outside of these hours attendance remains the same.

Report from Director of Environment and Housing on Bus Services in the Vale –

All tendered contracts are now complete and in place, there have been a number of changes made which should improve the service being received across the Vale.

Cllrs from across the Vale brought up various issues regarding the bus service across the Vale and into Cardiff

Cllr Haines for St Athan brought up about better integration with the train services, so buses arrive at suitable times for catching onwards trains.

Vale of Glamorgan Public Services Annual Report – Tom Bowring

Report attached for your information.

Tom advised that this report shows how the 1st year of the 5-year well-being plan has progressed.

Also discussed was the nomination to the PSB with committee requesting to send two representatives instead of one, as there is a large difference between the requirements to town and community councils.

Reshaping Programme (Tackling Poverty & Third Sector Working) – Helen Moses

Report attached for your information

Draft Corporate Plan 2025-30

Report attached for your information – VOG requested feedback from all councils

Next Meeting to be held January 2025

