



## AGENDA

### ST ATHAN COMMUNITY COUNCIL

#### FULL GENERAL MEETING TUESDAY 4<sup>th</sup> November 2025 at 7pm

Council Chambers, Old School Hall, Church Lane, St Athan, CF62 4PL



To: St Athan Community Councillors

#### **Please Note:**

1. The public will be permitted to attend the General Meeting, in person and remote.
2. Members unable to attend are to inform the Clerk by **12pm on Monday 3<sup>th</sup> November 2025.**

	ITEM	LEAD																
1	<u>Welcome</u>	Chair																
2	<u>Attendees</u>	Chair																
3	<u>Apologies for absence</u>	Clerk																
4	<u>To receive declarations of Interest</u>	Chair																
5	<u>To confirm minutes of the last general meeting held on the 7<sup>th</sup> October 2025.</u> That subject to agreed amendments, the minutes of the General Meeting held on 7 <sup>th</sup> October 2025 be accepted as a true record of proceedings.	Chair																
6	<u>To consider any matters arising from those minutes</u>	Chair																
7	<u>Standing Orders Suspension</u>	Chair																
8	<u>Crime Statistics</u> None received at time of publish date of 4 <sup>th</sup> November 2025.	Clerk																
9	<u>Correspondence</u>	Clerk																
10	<u>Chair's Report</u>	Chair																
11	<p style="text-align: center;"><b>St Athan Ward – Financial-October 2025</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #FFD700;">INCOME</th> <th style="text-align: right;">OCT</th> </tr> </thead> <tbody> <tr> <td>BALANCE B/F</td> <td style="text-align: right;">£40,153.33</td> </tr> <tr> <td>Rustic Roots -Rental</td> <td style="text-align: right;">£1,000.00</td> </tr> <tr> <td>Lamp Post Poppy Sponsorship</td> <td style="text-align: right;">£60.00</td> </tr> <tr> <td>Christmas Market TGP stallholders</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td>Refund</td> <td style="text-align: right;">£108.00</td> </tr> <tr> <td><b>INCOME TOTAL</b></td> <td style="text-align: right;"><b>£1,188.00</b></td> </tr> <tr> <td style="background-color: #FFD700;"><b>TOTAL</b></td> <td style="text-align: right; background-color: #FFD700;"><b>£41,341.33</b></td> </tr> </tbody> </table>	INCOME	OCT	BALANCE B/F	£40,153.33	Rustic Roots -Rental	£1,000.00	Lamp Post Poppy Sponsorship	£60.00	Christmas Market TGP stallholders	£20.00	Refund	£108.00	<b>INCOME TOTAL</b>	<b>£1,188.00</b>	<b>TOTAL</b>	<b>£41,341.33</b>	Clerk
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## EXPENDITURE

ADMINISTRATION	OCT
Proper Officer -Salary	£3,033.91
Proper Officer - HMRC	£1,515.37
Proper Officer - Training	£138.00
Councillor - Attendance Remuneration	£140.00
Councillor - Training	£126.00
Microsoft License	£11.52
Microsoft - storage	£1.99
Office Equipment & Furniture	£56.96
Stationery, ink, paper, printing	£35.99
Telephone and Broadband-One Com	£48.00
Mobile Phone	£7.95
Water Rates	£277.42
<b>TOTAL</b>	<b>£5,393.11</b>

BUILDING AND OUTSIDE AREA	OCT
Annual -Business Rates	£258.00
Cleaning - supplies	£75.69
Cleaning - window, gutter and facias	£80.00
Electric - Supply	£149.12
Maintenance- Major Repairs	£375.00
Pitched and Flat Roof Replacement	£16,284.00
<b>TOTAL</b>	<b>£17,221.81</b>

WARD	OCT
Bus shelter cleaning	£5.76
Feeder Pillar x 2	£37.80
Gathering Place Joint Project	£255.88
Grass Cutting	£735.60
Remembrance Sunday	£350.00
Christmas light Ride	£650.00
Xmas lunch - OAP	£250.00
<b>TOTAL</b>	<b>£2,285.04</b>

CHAIR'S ALLOWANCE	OCT
CHAIR'S ALLOWANCE	120.00
<b>TOTAL</b>	<b>120.00</b>

GRANT/DONATION	OCT
Contingency Fund	£450.00
<b>TOTAL</b>	<b>£450.00</b>

<b>TOTAL EXPENDITURE</b>	<b>£25,469.96</b>
TOTAL INCOME/Carried forward	£41,341.33
BALANCE	£15,871.37

Figures correct as of 4<sup>th</sup> November 2025

12	<b><u>Section 6</u></b>	Cllr Wilmot
13	<b><u>Councillor Reports-overview</u></b>	
14	<b><u>Veterans Hub</u></b> Report from Cllr Roberts	Cllr Roberts
15	<b><u>Section 106 update from County Councillors</u></b>	Cllr Lynch- Wilson/Cllr Haines
16	<b><u>Financial Assistance (Donation) requests</u></b> Rainbows have to pay Girlguiding HQ, over £1,000 per year and have requested £300. They have also requested £120 for outdoor pursuits.  Brownies have to pay Girlguiding HQ over £1,000 per year and have requested £1,000.  Guides have to pay Girlguiding HQ over £1,000 per year and have requested £300. They have also requested £120 for outdoor pursuits.  Wales Air Ambulance-no amount stated.	Chair
17	<b><u>Planning Applications</u></b> Planning Application Consultation 2025/00991/RG3 St Athan Primary School, Rock Road, St Athan Already responded on behalf of Council-No objection, dues to closing date being 4 <sup>th</sup> Nov.  Planning Application Consultation 2025/01036/FUL St. Athan Boys Village, St. Athan	Clerk
18	<b><u>Council Events</u></b>  <u>Council Drop ins</u>  <u>Remembrance</u>  <u>Christmas Trees</u>  <u>Christmas Lights Switch On</u>  <u>Christmas Market at The Gathering Place.</u>  <u>Village Fair 2026</u> Gazebo deposit. £480.	
19	<b><u>2<sup>nd</sup> December 2025 meeting-move to Wednesday 3<sup>rd</sup> December 2025</u></b>	Chair
20	<b><u>Councillor's Facebook</u></b>	Cllr Cleave
21	<b><u>Scribe software</u></b>	Clerk
22	<b><u>Use of chambers during working hours</u></b>	Cllr Roberts
23	<b><u>Use of gathering place and the Paul Lewis centre</u></b>	Cllr Roberts

24	<b><u>The round table monthly meeting at the gathering place headed by Jane Hutt MS</u></b>	Cllr Roberts
25	<b><u>Finding a way to fix the church clock</u></b>	Cllr Roberts
26	<b><u>Part II</u></b> Internal complaints	

**Sandra Toker – Chair**

## Appendix A

### ST. ATHAN COMMUNITY COUNCIL FINANCIAL STATEMENT – OCTOBER 2025

#### **Reserve account**

	Oct
Carried forward	£14,968.86
Interest	£13.64
To Current Account	
From Current A/c	£1,515.37
<b>TOTAL</b>	<b>£16,497.87</b>

#### **CURRENT ACCOUNT**

<b>INCOME</b>	<b>OCT</b>
BALANCE B/F	£40,153.33
INCOME TOTAL	<b>£1,188.00</b>
<b>TOTAL</b>	<b>£41,341.33</b>

#### **EXPENDITURE**

ADMINISTRATION	<b>£5,393.11</b>
BUILDING AND OUTSIDE AREA	<b>£17,221.81</b>
WARD	<b>£2,285.04</b>
CHAIR'S ALLOWANCE	<b>£120.00</b>
GRANT/DONATION	<b>£450.00</b>

<b>TOTAL EXPENDITURE</b>	<b>£25,469.96</b>
<b>TOTAL INCOME/Carried forward</b>	<b>£41,341.33</b>
<b>BALANCE</b>	<b>£15,871.37</b>

## Appendix B

Correspondence	Originator
Cost of Living Crisis Project - Information and Resources	OVW
Briefing Paper: Making Wales a nation of Age-Friendly Communities	OVW
Perthyn grants are now live	Cwmpas
Briefing Paper: Making Wales a nation of Age-Friendly Communities	OVW
Planning Application Consultation 2025/00991/RG3 St Athan Primary School, Rock Road, St Athan	VoG
University of South Wales - Shaping the Future of Public Services in Wales - Community Events	OVW
St David's Day 2026	VoG
Volunteering in Retirement	OVW
Webinar: Anti-Racism Action Plan - One Voice Wales	OVW
E Bulletin issue 11	OVW
Cardiff Airport News	CWL
Planning Application Consultation 2025/01036/FUL St. Athan Boys Village, St. Athan	VoG
Ystadau Cymru Conference 2025 - 6 November 2025	OVW
Webinar - Upcoming Online Events	OVW
Special Council - 03 November 2025 - Agenda and Report	VoG
Seeking your feedback on resident experiences for PSB Climate Change Risk Assessment	VoG
Standards Committee - Applications for Dispensation	VoG
FAO Vale of Glamorgan members - Gathering Lived Experience on Weather Impacts	OVW
Measuring and Monitoring Democratic Health in Wales	OVW
Friends of the Glamorgan Heritage Coast Association	FoGHCA
5th Nov Volunteering session	VoG
Planning Application Consultation 2025/00810/FUL Ringwood House, 1 Ringwood Crescent, St Athan	VoG
Welsh Government: Consultation on the changes to local government elections rules in Wales	OVW
Aberthaw Battery Energy Storage System – Community Consultation Invitation	AECOM
Webinar - Our Next Online Event	OVW