



**MINUTES OF THE ST ATHAN COMMUNITY COUNCIL GENERAL MEETING  
HELD TUESDAY 7<sup>th</sup> NOVEMBER 2023 IN THE COUNCIL HALL**

**PRESENT**

Councillor R Eustace (Chairman)	Projects Committee General Maintenance Committee Merger Council Building / Library Bro Tathan Local Council Liaison Committee Cardiff Airport Liaison Committee Conservation Area Planning - Flemingston
County Councillor J Lynch-Wilson (Vice-Chairman)	Projects Committee St Athan Community Association
Councillor G Berrill	Projects Committee St Athan Community Association
Councillor R Christian	Power Station Liaison Committee Llantwit Major Town Public Footpaths Forum Conservation Area Planning – Gileston Media Outlet Committee
Councillor S Harries	One Voice Wales Vale of Glamorgan Council, Community Liaison Committee Media Outlet Committee (Lead)
Councillor S Hignell	
Councillor M Levett	Friends of the Glamorgan Heritage Coast
Councillor S Toker	Projects Committee One Voice Wales Vale of Glamorgan Council, Community Liaison Committee Media Outlet Committee
Councillor D Willmot	General Maintenance Committee Aberthaw Cement Works C.L.C. School Governors

MINUTE	ITEM	ACTION
2616.	<b><u>WELCOME</u></b>  The Chairman welcomed those attending and explained to guest speakers the format of the meeting.	
2617.	<b><u>APOLOGIES FOR ABSENCE</u></b>  County Councillor S Haines	
2618.	<b><u>DECLARATION OF INTEREST AND NATURE OF INTEREST</u></b>  Grant of Dispensation:  Cllr D Willmott, speak only on matters relating to St	

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2618. Cont.	Athan Community Council Hub and Library Trustee. Cllr J Lynch-Wilson, speak and vote on topics related to the VOG Council's Reshaping Program and as Chairman to the PLCC.																			
2619.	<p><b><u>CONFIRMATION OF GENERAL MEETING MINUTES</u></b></p> <p>PROPOSED by: Councillor D Willmot SECONDED by: Councillor G Berrill</p> <p>That the minutes of the General Meeting held on 3<sup>rd</sup> October 2023 be accepted as a true record of proceedings.</p>	CARRIED.																		
2620.	<p><b><u>MATTERS ARISING FROM THE LAST GENERAL MEETING</u></b></p> <p>The following matters were discussed:</p> <p>Min 2531 <b>Ward parking issues.</b> Cllr S Haines was not present, this issue is to be carried to December's meeting.</p> <p>Min 2548 (a) <b>Street litter, signage.</b> Cllr S Haines was not present, this issue is to be carried to December's meeting.</p> <p>Min 2548 (b) <b>Deliberately left vegetation signs.</b> Cllr M Levett suggested signage is no longer required, this item can be closed.</p> <p>Min 2582 <b>Councillors' Email Address.</b> Cllr S Harries suggested creating individual councillor email addresses should be straight forward but would require Councillors date of birth.</p>	<p>ONGOING. Cty Cllr S Haines to follow up with VOG.</p> <p>ONGOING. Cty Cllr S Haines to follow up with VOG.</p> <p>CLOSED.</p> <p>All. Send DOB to PO.</p>																		
2621.	<p><b><u>STANDING ORDERS SUSPENSION</u></b></p> <p>PROPOSED by: Councillor S Toker SECONDED by: Councillor J Lynch-Wilson</p> <p>That Standing Orders be suspended to permit:</p> <ul style="list-style-type: none"> <li>PC Dan Tunnicee from SWP to brief members on crime stats within St Athan Ward for October 2023</li> </ul> <p><b>Crime Statistics</b></p> <table data-bbox="379 1659 927 1986"> <tr> <td>Violence Without Injury</td> <td>10</td> </tr> <tr> <td>Residential Burglary</td> <td>2</td> </tr> <tr> <td>Business &amp; community Burglary</td> <td>1</td> </tr> <tr> <td>All Other Theft Offences</td> <td>1</td> </tr> <tr> <td>Criminal Damage</td> <td>1</td> </tr> <tr> <td>Public Order Offences</td> <td>1</td> </tr> <tr> <td>Miscellaneous Crimes Against Society</td> <td>2</td> </tr> <tr> <td>Road/Traffic</td> <td>4</td> </tr> <tr> <td>Anti-Social Behavior</td> <td>7</td> </tr> </table>	Violence Without Injury	10	Residential Burglary	2	Business & community Burglary	1	All Other Theft Offences	1	Criminal Damage	1	Public Order Offences	1	Miscellaneous Crimes Against Society	2	Road/Traffic	4	Anti-Social Behavior	7	CARRIED.
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2621. Cont.	<p>SWP asked if they would help with traffic control at 12 Nov - Remembrance Service/War Memorial 26 Nov – Christmas Lights switch On.</p> <ul style="list-style-type: none"> <li>• Joe Redmond, National Lottery Funding Officers (NLFO), gave an overview of the process to be adopted when applying for funding. Current council projects were discussed.</li> <li>• Councillor Gwyn Johns, cabinet member VOG Council spoke on unused leisure facilities (Gymnasium, swimming pool and cinema) inside MoD St Athan and acknowledge despite all efforts these building will be demolished in 2024.</li> </ul> <p>PROPOSED by: Councillor D Willmot SECONDED by: Councillor S Toker</p> <p>That Standing Orders be reinstated.</p>	<p>PO to confirm Police attendance at both events.</p> <p>PO send project background info to NLFO.</p> <p>CARRIED.</p>
2622.	<p><b><u>FINANCIAL STATEMENT</u></b></p> <p>PROPOSED by: Councillor R Christian SECONDED by: Councillor G Berrill</p> <p>That the presented financial statement of 31<sup>st</sup> October 2023 be accepted as a true record of council financial accounts. Details at Annex A.</p>	<p>CARRIED.</p>
2623.	<p><b><u>CORRESPONDENCE</u></b></p> <p><b>Welsh Government</b> 03/10/23 Vale Public Services Board/Town and Community Council Exchange Meeting 10th October 2023 Vale Council 09/10/23 Support to capture older people’s experiences of GP services. 17/10/23 Information on RAAC in buildings - for Building Owners and Managers 27/10/23 Vacancy -- Public Appointments</p> <p><b>Vale of Glamorgan Council</b> 05/10/23 Section 106 Annual Update 11/10/23 Site Offices, Clive Road, St Athan 16/10/23 Vale Public Services Board/Town and Community Council Exchange 10th October Notes 19/10/23 Planning Committee - 26th October 2023 25/10/23 Wales Resident Survey - Vale of Glamorgan 04/11/23 LDP 2021 to 2036 (WhatsApp).</p> <p><b>One Voice Wales</b> 04/10/23 One Voice Wales &amp; D-Day 80 - 6th June 2024</p>	

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2623. Cont.	18/10/23 Review of Democratic Health in The Community and Town Council Sector 25/10/23 Advice and advocacy bodies list on our website 31/10/23 Training Dates by Module  <b>Other</b> 06/10/23 GVS Health Social Care & Wellbeing ebulletin 6.10.2023 13/10/23 GVS Health Social Care & Wellbeing ebulletin 13.10.2023 26/10/23 GVS Health Social Care & Wellbeing ebulletin 26.10.2023 31/10/23 Fairtrade in the Vale of Glamorgan. 02/11/23 SW Fire & Rescue - Your Voice Matters To Us 02/11/23 SW Police – St Athan Crime Stats October 2023	
2624.	<b><u>CHAIRMAN'S ACTIONS</u></b>  04/10/23 SWP questionnaire sent to Councillors. 04/10/23 Community Activities Working Group Meeting Wednesday 2pm 11 October 2023 23/10/23 Overgrown Vegetation issues raised with VOG Council Ref No: 556311418 21/10/23 Raised query over no tile on VOG website to report footpath issues. 27/10/23 Informed members of Councillor Allowances - Homeworking arrangements and consumables. 27/10/23 Requested clarity from HMRC over Councillor attending meeting allowance. 06/11/23 Meeting with senior S106 officer at VOG.	
2625.	<b><u>INVOICES (October 2023)</u></b>  <b>Income</b> Ladies what Dance 180.00 Women's Institute 60.00 <b>Total Income</b> <u>240.00</u>  <b>Expenditure</b> <b>Admin</b> Microsoft License + Storage 13.27 Councillor Training 136.00 HMRC 689.66 Clerk Salary 1,667.41 Councillor Attendance Allowance 100.00 Telephone & Broadband 52.52  <b>Total</b> <u>2,658.86</u>	

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2625. Cont.	<p><b>Council Building</b></p> <table border="0"> <tr><td>Window Cleaning</td><td style="text-align: right;">77.00</td></tr> <tr><td>Council Tax</td><td style="text-align: right;">222.00</td></tr> <tr><td>Caretaker Salary</td><td style="text-align: right;">361.33</td></tr> <tr><td>Electric</td><td style="text-align: right;">27.65</td></tr> <tr><td>Demolish internal wall</td><td></td></tr> <tr><td style="text-align: right;"><b>Total</b></td><td style="text-align: right;"><u><u>687.98</u></u></td></tr> </table> <p><b>St Athan Ward</b></p> <table border="0"> <tr><td>Feeder Pillar</td><td style="text-align: right;">9.12</td></tr> <tr><td>Grass Tender</td><td style="text-align: right;">300.00</td></tr> <tr><td>St Athan Strollers</td><td style="text-align: right;">62.50</td></tr> <tr><td>Remembrance Sunday – Wreath &amp; 2x Poses</td><td style="text-align: right;">57.50</td></tr> <tr><td>Xmas OAP Lunch</td><td style="text-align: right;">150.00</td></tr> <tr><td>CAWG Mtg - Refreshments</td><td style="text-align: right;">12.50</td></tr> <tr><td>Xmas Light Switch On - Glow Candles</td><td style="text-align: right;">23.75</td></tr> <tr><td style="text-align: right;"><b>Total</b></td><td style="text-align: right;"><u><u>615.37</u></u></td></tr> </table> <p style="text-align: right;"><b>Total Expenses</b> <u><u>3,962.21</u></u></p> <p>PROPOSED By: Councillor M Levett  SECONDED By: Councillor J Lynch-Wilson</p> <p>That the above income and expenditure payments for October 2023 are accepted as correct.</p>	Window Cleaning	77.00	Council Tax	222.00	Caretaker Salary	361.33	Electric	27.65	Demolish internal wall		<b>Total</b>	<u><u>687.98</u></u>	Feeder Pillar	9.12	Grass Tender	300.00	St Athan Strollers	62.50	Remembrance Sunday – Wreath & 2x Poses	57.50	Xmas OAP Lunch	150.00	CAWG Mtg - Refreshments	12.50	Xmas Light Switch On - Glow Candles	23.75	<b>Total</b>	<u><u>615.37</u></u>	CARRIED.
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2626.	<p><b><u>PLANNING APPLICATION(S)</u></b></p> <ul style="list-style-type: none"> <li>• Town and Country Planning Act, 1990 (as amended)  <b>Application No.</b> 2023/00676/FUL  <b>Location:</b> Wyndham House, Llantwit Road, St. Athan  <b>Proposal:</b> Loft conversion with dormers to front and rear of property  <b>Approved:</b> 28<sup>th</sup> September 2023</li> <li>• Town and Country Planning Act, 1990 (as amended)  <b>Application No.</b> 2023/00812/FUL  <b>Location:</b> 3, Ringwood Crescent, St. Athan  <b>Proposal:</b> Conversion of existing roof space into consulting rooms and clinic  <b>Approved:</b> 4th October 2023</li> <li>• <b>Planning Application Consultation</b> 2023/00924/FUL  West View Bungalow, Higher End, St Athan</li> </ul> <p>PROPOSED by: Councillor D Willmot  SECONDED by: Councillor G Berill</p>																													

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2626. Cont.	<p>That the undermentioned comments are to be made to VOG Council in respect of Planning Application Consultation 2023/00924/FUL West View Bungalow, Higher End, St Athan.</p> <ul style="list-style-type: none"> <li>a. Poor visibility.</li> <li>b. Increase in HGV road users.</li> <li>c. Access points extreme edge of property</li> <li>d. Power line crosses at SW corner.</li> <li>e. Ditch to west of site prone to flooding.</li> <li>f. Overlooking neighbour's garden/amenity Wellbeing!</li> <li>g. Possible bat colony on site.</li> </ul> <ul style="list-style-type: none"> <li>• Town and Country Planning Act, 1990 (as amended) <b>Planning Application No.</b> 2023/00949/FUL (RL) <b>Location:</b> Land to the East of Aston Martin Lagonda and West of Cowbridge Road, Bro Tathan, St. Athan <b>Proposal:</b> Demolition of buildings including the removal of hazardous materials, foundations, and associated utility disconnections, reprofiling of land and erection of bat house mitigation and associated landscaping. <b>Deadline:</b> 6<sup>th</sup> November 2023. Request extension of deadline submitted to VoG.</li> </ul> <p>PROPOSED by: Councillor R Christian SECONDED by: Councillor S Hignell</p> <p>That 'No Objections' to this application is to be submitted to the Vale Council.</p> <ul style="list-style-type: none"> <li>• Town and Country Planning Act, 1990 (as amended) <b>Planning Application No.</b> 2023/00996/FUL (ED) <b>Location:</b> 15, Chestnut Avenue, Eglwys Brewis <b>Proposal:</b> New garage to rear garden <b>Deadline:</b> 8<sup>th</sup> November 2023</li> </ul> <p>PROPOSED by: Councillor J Lynch-Wilson SECONDED by: Councillor S Hignell</p> <p>That 'No Objections' to this application is to be submitted to the Vale Council.</p>	<p>CARRIED.</p> <p>CARRIED.</p> <p>CARRIED.</p>

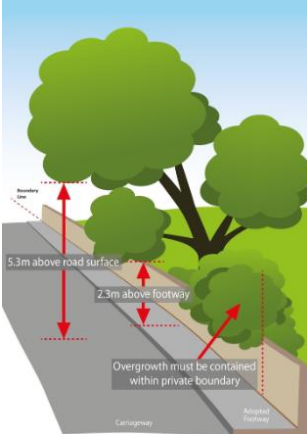
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2627.	<p><b>REPORTS</b></p> <p><b>Councillor M Levett</b> – Attended Module 1 – The Council councillor training course on 23<sup>rd</sup> October 2023 and Planning Policy for Beginners on 25<sup>th</sup> October 2023, details at Annex B &amp; C.</p> <p><b>Councillor D Willmot</b> – Attended Aberthaw CLC remote meeting on 11<sup>th</sup> November 2023. Detailed report at Annex D</p> <p><b>Councillor R Eustace</b> – Attended a meeting with senior S106 Officer Lucy Butler, VOG and Proper Officer on Monday 6<sup>th</sup> November 2023.</p> <p><b>Proper Officer</b> – Out of the 15 people attending the St Athan Strollers event on 26<sup>th</sup> October, only 2 were from St Athan.</p>																																																																																																					
2628.	<p><b>COUNCIL &amp; WARD DIARY</b></p> <p style="text-align: center;"><u>2023</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th> <th>Time</th> <th>Activity</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td colspan="4"><b>November</b></td> </tr> <tr> <td>07 Tue</td> <td>1900 - 2100</td> <td>Community Council Meeting</td> <td>Council Hall</td> </tr> <tr> <td>09 Thu</td> <td>1030 - 1130</td> <td>St Athan Strollers</td> <td>The Three Horseshoes</td> </tr> <tr> <td>10 Fri</td> <td></td> <td>School Remembrance</td> <td>St Tathan Church</td> </tr> <tr> <td>12 Sun</td> <td>1000 - 1130</td> <td>Civic Event - Remembrance Sunday Service</td> <td>St Tathan Church</td> </tr> <tr> <td>12 Sun</td> <td>1130 - 1300</td> <td>Remembrance Day Refreshments</td> <td>PLCC</td> </tr> <tr> <td>22 Wed</td> <td>1900 - 2100</td> <td>Lamp Post Poppies Down</td> <td>RAF Cadets</td> </tr> <tr> <td>26 Sun</td> <td>1200 - 1700</td> <td>Christmas Market</td> <td>PLCC</td> </tr> <tr> <td>26 Sun</td> <td>1715 - 1730</td> <td>Procession of Light</td> <td>PLCC</td> </tr> <tr> <td>26 Sun</td> <td>1730 - 1800</td> <td>Xmas Carol sing-along &amp; Light Switch On</td> <td>The Three Horseshoes</td> </tr> <tr> <td>26 Sun</td> <td>1815 - 1900</td> <td>Christingle Service</td> <td>St Athan Church</td> </tr> <tr> <td>28 Tue</td> <td>1900 - 2100</td> <td>Community Council Finance Meeting</td> <td>Council Hall</td> </tr> <tr> <td colspan="4"><b>December</b></td> </tr> <tr> <td>02 Sat</td> <td>1500 - 18.00</td> <td>Children's Christmas Party</td> <td>PLCC</td> </tr> <tr> <td>02/03</td> <td>1000 - 15.00</td> <td>Craft Fair &amp; Santa's Grotto</td> <td>SWAM</td> </tr> <tr> <td>04 Mon</td> <td>1900 - 2200</td> <td>W.I. Barry Choir, Mulled Wine &amp; Mince Pies</td> <td>Council Hall</td> </tr> <tr> <td>05 Tue</td> <td>1900 - 2100</td> <td>Community Council Meeting</td> <td>Council Hall</td> </tr> <tr> <td>13 Wed</td> <td></td> <td>W.I. Christmas meal</td> <td>The Three Horseshoes</td> </tr> <tr> <td>17 Sun</td> <td>1400 - 1600</td> <td>Santa Visits St Athan</td> <td>Community Council</td> </tr> <tr> <td>21 Thu</td> <td>1030 - 1130</td> <td>St Athan Strollers</td> <td>The Three Horseshoes</td> </tr> <tr> <td colspan="4" style="text-align: center;"><u>2024</u></td> </tr> <tr> <td colspan="4"><b>January</b></td> </tr> <tr> <td>03 Wed</td> <td>1400 -</td> <td>Panto -Beauty and the Beast</td> <td>PLCC</td> </tr> <tr> <td>08 Mon</td> <td></td> <td>Cheese and wine, Speed gaming</td> <td>WI</td> </tr> </tbody> </table>		Date	Time	Activity	Location	<b>November</b>				07 Tue	1900 - 2100	Community Council Meeting	Council Hall	09 Thu	1030 - 1130	St Athan Strollers	The Three Horseshoes	10 Fri		School Remembrance	St Tathan Church	12 Sun	1000 - 1130	Civic Event - Remembrance Sunday Service	St Tathan Church	12 Sun	1130 - 1300	Remembrance Day Refreshments	PLCC	22 Wed	1900 - 2100	Lamp Post Poppies Down	RAF Cadets	26 Sun	1200 - 1700	Christmas Market	PLCC	26 Sun	1715 - 1730	Procession of Light	PLCC	26 Sun	1730 - 1800	Xmas Carol sing-along & Light Switch On	The Three Horseshoes	26 Sun	1815 - 1900	Christingle Service	St Athan Church	28 Tue	1900 - 2100	Community Council Finance Meeting	Council Hall	<b>December</b>				02 Sat	1500 - 18.00	Children's Christmas Party	PLCC	02/03	1000 - 15.00	Craft Fair & Santa's Grotto	SWAM	04 Mon	1900 - 2200	W.I. Barry Choir, Mulled Wine & Mince Pies	Council Hall	05 Tue	1900 - 2100	Community Council Meeting	Council Hall	13 Wed		W.I. Christmas meal	The Three Horseshoes	17 Sun	1400 - 1600	Santa Visits St Athan	Community Council	21 Thu	1030 - 1130	St Athan Strollers	The Three Horseshoes	<u>2024</u>				<b>January</b>				03 Wed	1400 -	Panto -Beauty and the Beast	PLCC	08 Mon		Cheese and wine, Speed gaming	WI
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	17 Wed	1400 - 1500	Community Activity Working Group	The Three Horseshoes
<b>February</b>				
	06 Tue	1900 - 2100	Community Council Meeting	Council Hall
	16 Fri	1800 - 2100	Variety Show	PLCC
	17 Sat	1600	Night Photo Shoot	SWAM
<b>March</b>				
	05 Tue	1900 - 2100	Community Council Meeting	Council Hall
<b>April</b>				
	02 April	1900 - 2100	Community Council Meeting	Council Hall
<b>June</b>				
	08 Sat	1400 - 1600	Community Litter Pick	Council Building
	09 Sun	11.00 – 1500	Civic Ceremony	St Tathan / PLCC
<b>July</b>				
	02 Tue	1900 - 2100	Community Council Meeting	Council Hall
	10 Wed	1400 - 1500	Community Activities Working Group Meeting	The Three Horseshoes
	TBC	1000 - 1300	Community Information and Social Event	PLCC
	TBC	1000 - 1500	Craft Fair	SWAM
	16 Tue	1900	Council Project Committee Meeting	Sports Field
<b>September</b>				
	07 Sat	1200 - 1900	Fete/Music in the Park	TBC
	08 Sun	1400 - 1600	Community Litter Pick	TBC
<b>Regular Club Activities</b>				
Day	Activity	Timings	Location	
Mon	3 <sup>rd</sup> Monday in month – Cuppa with a Copper	12.00 - 13.00	The Three Horseshoes	
	Kick Boxing	TBC	PLCC	
	Learn & play Toddlers	09.00 - 11.00	The Gathering Place	
	Work Club	10.00 - 12.00	The Gathering Place	
	Ladies What Dance	10.00 - 12.00	Council Hall	
	Cuppa with a Copper 3 <sup>rd</sup> Mon/Month	12.00 - 13.00	The Three Horseshoes	
	Rainbows, Brownies, Guides	17.30 - 19.30	The Gathering Place	
	Line Dancing	19.30 - 20.30	The Gathering Place	
	Women's Institute 1 <sup>st</sup> Mon/Month	TBC	Council Hall	
Vale Support Hub	12.30 - 14.30	The Gathering Place		
Tue	Library open	09.30 - 11.30	Behind the Post Office	
	Zumba Gold	11.00 - 12.00	The Gathering Place	
	Irish Dancing for Kids	16.30 - 18.30	The Gathering Place	
	Zumba	TBC	PLCC	

MINUTE	ITEM		ACTION	
2628. Cont.	Wed	Every Wed – V Pod Bus (Youth club)	TBC	PLCC
		Creative Writing Group	10.00 - 13.00	The Gathering Place
		Gardening Club	10.30 - 12.30	The Gathering Place
		Coffee Morning, 2 <sup>nd</sup> Wed/Month	10.30 - 12.30	The Gathering Place
		Karate	17.30 - 19.00	The Gathering Place
		On Stage Theatre Company (Age 6 to 16)	17.00 - 19.00	PLCC
		CAOS - Total CAOS (Junior Group Age 6 to 16)	18.00 - 19.30	PLCC
		CAOS - Adult Choir and Acting Group)	19.30 - 21.30	PLCC
	Thu	Linda's LBTs	10.30 - 11.30	The Gathering Place
		Library open	14.00 - 16.30	Behind the Post Office
		Dance Steps with Sue	17.00 - 21.00	The Gathering Place
		Scouts	19.00 - 21.00	Council Hall
		Bingo	20.00 - 10.30	PLCC
	Fri	Ladies What Dance	10.00 - 12.00	Council Hall
		Ju-Jitsu	18.00 - 21.00	PLCC
		Karate	17.30 - 19.00	The Gathering Place
		Slimming World	07.30 - 10.30	The Gathering Place
		Ju-Jitsu	Coming Soon	Council Hall
	Sat	Library open	09.30 - 11.30	Behind the Post Office
	Sun	Worship	10.00 - 12.00	The Gathering Place
	2629.	<b><u>REMEMBRANCE SERVICE 12<sup>th</sup> NOVEMBER 2023</u></b>		
	The following were discussed and agreed upon:			
	0930 Church doors open. 1000 Church service starts. 1030 Church service ends. 1035 Move in procession to War Memorial. 1055 WM service starts. 1130 WM service ends. 1131 Move to PLCC for refreshments.			
	PROPOSED by: Councillor R Christian SECONDED by: Councillor G Berrill			
	That £20 is paid to Cllrs S Toker in respect of ingredients use baking cakes to be consumed at the PLCC following Remembrance Day services.		<b>CARRIED.</b>	
2630.	<b><u>CHRISTMAS LIGHT SWITCH ON 26<sup>th</sup> NOVEMBER 2023</u></b>			
	The following were discussed and agreed upon:			
	1200 – Christmas Market - PLCC 1400 – Set up, cadets helping 1715 – Procession of Light from PLCC to Three Horseshoes 1730 – Carol singing 1800 – Lights switched.			

MINUTE	ITEM	ACTION
2630. Cont.	<p>1815 – St Tathan Church Christingle Service</p> <p>PROPOSED by: Councillor G Berrill SECONDED by: Councillor S Harries</p> <p>That £750.00 is paid to Gills Amusement in respect of free children’s ride at the Christmas market on 26<sup>th</sup> November 2023 as part of the Councils Christmas Light Switch On event.</p> <p>PROPOSED by: Councillor M Levett SECONDED by: Councillor S Harries</p> <p>That £104.00 is paid to Allen’s Printers Ltd for the supply of 200 copies of A5 Christmas Carol Sing-along booklet to be used at the Christmas Light Switch On event on 26<sup>th</sup> November 2023.</p>	<p>CARRIED.</p> <p>CARRIED.</p>
2631.	<p><b><u>SANTA VISITS ST ATHAN 17<sup>th</sup> DECEMBER 2023</u></b></p> <p>PROPOSED by: Councillor S Toker SECONDED by: Councillor S Hignell</p> <p>That £300 is paid for materials used to build a Santa’s sleigh</p> <p>PROPOSED by: Councillor G Berrill SECONDED by: Councillor S Hignell</p> <p>That £50 is spent on the purchase of children’s sweets.</p>	<p>CARRIED. PO arrange purchase with Cllr G Berrill</p> <p>CARRIED. Cllr S Toker to send invoice to PO for payment</p>
2632.	<p><b><u>FETE/MUSIC IN THE PARK 7<sup>th</sup> SEPTEMBER 2024</u></b></p> <p>It was agreed the 2024 summer fete/music in the park event would be held at SWAM.</p>	<p>PO inform SWAM</p>
2633.	<p><b><u>STREET LIGHTING – ACTIVE TRAVEL ROUTE</u></b></p> <p>Councillor M Levett raised concerns over the lack of adequate street lighting at Cowbridge Road, where the airfield perimeter fence runs alongside the new active travel route path.</p>	<p>Cty Cllr J Lynch-Wilson to investigate with VOG council</p>
2634.	<p><b><u>BESPOKE WHAT’SAPP RULES</u></b></p> <p>Members reminded; the Community Council WhatsApp platform should not be used for political discussion.</p>	<p>ALL,</p>
2635.	<p><b><u>PLACE MAKING</u></b></p> <p>County Councillor S Haines was not at the meeting. This item will be carried over to Decembers meeting</p>	<p>ONGOING. Cty Cllr S Haines</p>
2636.	<p><b><u>CHILDCARE BUSINESS</u></b></p> <p>Draft Commercial Lease Agreement has been sent to Rustic Root Nursery Ltd for comment. A meeting with the Community Council and Rustic Roots Nursery Ltd is schedule to be held on</p>	<p>Chirman/PO to attend</p>

MINUTE	ITEM	ACTION
	Monday 13 <sup>th</sup> November 2023, to discuss associated costs and other relevant issues.	
2637.	<b><u>NEW COUNCIL CHAMBERS</u></b>  PROPOSED by: Councillor R Christian SECONDED by: Councillor G Berrill  That £982.66 is paid to Watts Electric Services for the installation of new lighting and electric plug sockets.	CARRIED. PO to arrange
2638.	<b><u>ELECTRIC CONSUMER UNIT</u></b>  The installation of new electric consumer unit is on hold, pending funding approval.	PO costs to be included in Finance Budget FY2024-25.
2639.	<b><u>LIBRARY MERGER</u></b>  The next stage in merging the library and council building is obtaining a construction fee quote, which should be received within the next few weeks.	CARRIED. Cllr D Willmot to pursue.
2640.	<b><u>SECURITY CAMERA &amp; LIGHT</u></b>  PROPOSED by: Councillor S Hignell SECONDED by: Councillor M Levett  That £600.00 is paid to VOG fire & security Ltd for the supply and installation of security equipment.	CARRIED. PO to arrange.
2641.	<b><u>HYBRID MEETING EQUIPMENT</u></b>  PROPOSED by: Councillor D Willmot SECONDED by: Councillor S Harries  That £1259.99 is paid to Complete Business Solutions for the supply of hybrid meeting equipment.	CARRIED.
2642.	<b><u>CHANGE OF ADDRESS</u></b>  PROPOSED by: Councillor S Toker SECONDED by: Councillor J Lynch-Wilson  That the St Athan Community Council address be change to: St Athan Community Council Hall, Church Lane, St Athan CF62 4PL.	CARRIED. PO liaise with VOG Council.
2643.	<b><u>NOTICEBOARDS</u></b>  Councillor G Berrill brief members on the progress of noticeboard design and will confirm associated cost at the Finance meeting on 28 <sup>th</sup> November 2023.	PO include in financial budget FY2024-25.
2644.	<b><u>COUNCILLOR AREA LITTER PICKS</u></b>  Councillors agree to carry out litter pick in their area on an Ad Hoc basis.	

MINUTE	ITEM	ACTION
2645.	<p><b><u>FINANCIAL APPEALS</u></b></p> <p>PROPOSED by: Councillor S Toker            SECONDED by: Councillor S Harries</p> <p>That £150.00 is paid to the PLCC to help offset the cost of the Children’s Christmas Party to be held in the PLCC on Saturday 2<sup>nd</sup> December 2023.</p> <p>PROPOSED by: Councillor J Lynch-Wilson            SECONDED by: Councillor D Willmot</p> <p>That £300.00 is donated towards the upkeep of Gileston Church cemetery.</p>	<p><b>CARRIED.</b>  <b>PO to action.</b></p> <p><b>CARRIED.</b>  <b>PO to action</b></p>
2646.	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p><b>Councillor S Harries</b> - Confirmed being the focal point for any council website issues.</p> <p><b>Councillor R Christian</b></p> <ul style="list-style-type: none"> <li>asked for photos of Councillor M Levett and S Hignell to be uploaded onto the website.</li> <li>questioned if the PO has purchased a mobile phone. PO stated, there is an issue over the address when completing a mobile contract.</li> <li>queried if Food Share from Glamorgan Voluntary Services (GVS) would be using the hall. The council has been informed food Share have decided to operate from The Gathering Place.</li> </ul> <p><b>Proper Officer (PO)</b> - Some properties within St Athan Ward have hedging and other vegetation protruding over property boundaries on to public footpaths.</p> <p>Info to go onto website/FB.</p> 	<p><b>Cllrs S Harries and S Toker to upload onto website/FB.</b></p> <p><b>PO send photos to Cllr Harries</b></p> <p><b>PO purchase mobile phone once address has change.</b></p> <p><b>NOTED.</b></p> <p><b>Cllrs S Harries and S Toker to upload onto website/FB,</b></p>

MINUTE	ITEM	ACTION
2646. Cont.	County Councillor J Lynch-Wilson reminded members only four of the current Councillors were elected and asked what impact if any this would have in any future election of Chairman	PO investigate with electoral Officer VOG Council

There being no further business to discuss the meeting closed at 21.35pm.

The next General Community Council Meeting will be held on Tuesday 5<sup>th</sup> December 2023 at 7pm in the Council Hall.

**ST. ATHAN COMMUNITY COUNCIL**  
**FINANCIAL STATEMENT – 31<sup>st</sup> August 2023**

**RESERVE ACCOUNT**

Balance brought forward	6,112.52
Income (interest)	7.77
Expenditure	0.00
<b>Balance</b>	<b><u>6,120.29</u></b>

**CURRENT ACCOUNT**

<b>Income</b>	
Brought Forward	13,156.55
Hall Hire	240.00
<b>Total</b>	<b><u>13,396.55</u></b> (a)
<b>Expenditure</b>	
Administration	2,658.86
Council Property	687.98
Chairman Allowance	0.00
Grants & Donations	0.00
St Athan Ward	615.37
<b>Total</b>	<b><u>3,962.21</u></b> (b)
<b>Balance</b>	<b><u>9,434.34</u></b> (a) – (b)

ONE VOICE WALE COUNCILLOR REMOTE TRAINING  
MODULE 1 – THE COUNCIL HELD ON 23<sup>RD</sup> OCTOBER 2023  
REPORT by COUNCILLOR M LEVETT

The course was at a good pace, gentle and interactive to some extent with what occurred in our own areas if we knew.

Others attending just 3. a new Community Councillor starter and a person who had been on community council for 18 months.

The trainer gave a background on the 22 unitary county councils/ Welsh and UK parliament.

Reference was made to the 1972 Wales Gov. Act

<https://www.legislation.gov.uk/ukpga/1972/70/contents>

And Powers to promote economic, social, and environmental wellbeing:

<https://www.gov.wales/sites/default/files/publications/2019-06/power-to-promote-well-being-guidance-for-local-authorities.pdf>

Other underpinning relevant legislation

<https://www.legislation.gov.uk/anaw/2013/4/contents/enacted>

<https://www.gov.wales/well-being-of-future-generations-wales>

The true representation of the community as consultates, community needs, assists and transfer of assets were discussed. Ensuring resources are well used, input on policy decisions.

Support of 3rd sector events/grants/partnerships

There was discussion on agreeing things at. Community council and majority voting, the chair having casting vote if required.

Discussions on precept whilst considering the welfare of the community such as cost of living.

General overview of meetings, lawful to meet virtually, openness and transparency, legal requirement to multi locations meeting (public attendance), meeting minutes open and transparent, publish attendees, apologies, decisions, and outcomes. Opportunity for public to make representations.

Annual report to include precept.

Other issues included governance of assets and the policies and procedures appropriate to manage these/ holding expenditure/ reserves/ maintenance of equipment, risk assessments, insurance, and compliance with Audit Wales

The role of the Proper Officer (Clerk) was discussed, including powers / delegation of decisions. Also discussed was teamwork, building local democracy, devolution of services.

One Voice Wales advise attending the following training courses:

The Good Councillors Guide  
Finance Guidance regulations  
Your Standing Order Financial Regulations  
Welsh Language Sessions  
Code of Conduct

**PLANNING FOR BEGINNERS REMOTE TRAINING**  
**HELD ON 25<sup>TH</sup> OCTOBER 2023**  
**REPORT by COUNCILLOR M LEVETT**

Although not a complete beginner it was useful to confirm, update and find ideas and indicators on planning to respond to when and if needed given today's climate and the RDLP/ upcoming new LDP.

The main stress was to get in early, even prior to consultations by forming a place plan. This could be a linking up of smaller communities if necessary. However, being responsive at each stage of consultation was stressed.

The training identified material considerations such as infrastructure, heritage, community, flooding, Welsh language (such as impact on communities with influx of people moving in with no language skills resulting in reduction or deprivation of use of first language).

Those groups not under planning control are Health practices - they are given the numbers of population and Health hold responsibility for meeting need. Also, education, which comes under Local authority asking it a consideration but not directly. Transport is also independent.

Interesting bedtime reading: Future Wales 2040

<https://www.gov.wales/sites/default/files/publications/2021-02/future-wales-the-national-plan-2040.pdf>

Also, for consultations and planning are the technical advice notes which are worth viewing prior to responding. This can include things such as technical advice note (TAN) 15 - flood zone - house build ban.

Information on National plan, Strategic Development plan and Local Development plan can be found at:

[https://www.gov.wales/sites/default/files/publications/2022-05/development-plans-in-wales-a-quick-guide\\_0.pdf](https://www.gov.wales/sites/default/files/publications/2022-05/development-plans-in-wales-a-quick-guide_0.pdf)

The Infrastructure Wales Bill will look at ways to simplify Major Infrastructure projects in Wales.

<https://www.gov.wales/infrastructure-wales-bill-2023>

Monitoring plans for Aberthaw and the airbase site is required.

Planning Policy Wales

[https://www.gov.wales/sites/default/files/publications/2021-02/planning-policy-wales-edition-11\\_0.pdf](https://www.gov.wales/sites/default/files/publications/2021-02/planning-policy-wales-edition-11_0.pdf)

Covers wellbeing, place making, economy, resources, environment, community etc.

The course then provided information on Place Planning- information for local communities how to format consultation of their own, involving local stakeholders, planning department on how to form our own plan for the future.

Short video

[https://www.youtube.com/channel/UCsQo\\_YG2W0Tk-2h1TigPyiA](https://www.youtube.com/channel/UCsQo_YG2W0Tk-2h1TigPyiA)

<https://newtown.org.uk/consultations/placeplan.html>

Planning is very complex, but it was a useful one to attend albeit some useful bedtime reading to prepare for the future consultations coming our way!

ABERTHAW CLC REMOTE MEETING HELD ON 11<sup>TH</sup> NOVEMBER 2023.  
REPORT BY COUNCILLOR D WILLMOT

Present: Stuart Escott (Plant Manager), Daniel Bound (Environmental Co-ordinator),

VOG County councillors: Gill Bruce; Samantha Campbell, Bill Hennessy and Derek Willmot

Meeting convened to address issues arising from the previous CLC meeting relating to Blasting.

The works share information regarding forthcoming blasts as a goodwill gesture through the network of County Councillors for Rhoose ward. There have been issues with this information not getting through to interested parties and some inadequacies with the email system. This now appears to be resolved according to the representatives.

Other issues discussed relate to potential vibration problems for the proposed Fonmon solar farm; an occasional dust complaint from East Aberthaw, and the ongoing noise issue with Mr Phillips in West Aberthaw.

NRW have recently visited both the works and Mr Phillips and feedback is awaited. Considerable sums have been spent on noise attenuation. It was suggested that a site visit by the complainant might be beneficial for both parties.

An Open Day may be organised for Spring next year.