



MINUTES OF THE ST ATHAN COMMUNITY COUNCIL  
GENERAL MEETING HELD TUESDAY 2<sup>nd</sup> NOVEMBER 2021  
IN THE COMMUNITY COUNCIL HALL

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PRESENT

Councillor R Eustace (Chairman)	Bro Tathan Local Council Liaison Cttee Future Projects Cttee General Maintenance Cttee
Councillor A Barnaby (Vice Chairman)	Future Projects Cttee One Voice Wales Vale of Glamorgan Council, Community Liaison Cttee
Councillor B Acott	Aberthaw Power Station Local Liaison Cttee (Deputy) Friends of the Glamorgan Heritage Coast
Councillor J Angove	Vale of Glamorgan Council, Community Liaison Cttee
Councillor D Crompton	Cardiff Airport Liaison Cttee Conservation Area Planning – Flemingston General Maintenance Cttee Llantwit Major Public Footpaths Cttee
Councillor S Haines	Cardiff Airport Liaison Cttee (Deputy) Future Projects Cttee General Maintenance Cttee
Councillor J Lougher	Aberthaw Cement Works C.L.C Bro Tathan Local Council Liaison Cttee Future Projects Cttee
Councillor J Lynch-Wilson	Future Projects Cttee One Voice Wales St Athan Community Association
County Councillor J Thomas	Vale of Glamorgan Council

APOLOGIES

Councillor N Gudgeon

Councillor D white

Councillor D Willmot Aberthaw Cement Works Cttee C.L.C  
General Maintenance Cttee  
School Governors

Councillor S Williams Aberthaw Power Station Local Liaison Cttee  
Conservation Area Planning – Gileston

MINUTE	ITEM	ACTION
2100	<p><u>WELCOME</u></p> <p>The Chairman welcomed those present to the meeting.</p>	
2101	<p><u>DECLARATION OF INTEREST</u></p> <p>None</p>	
2102	<p><u>CONFIRMATION OF MINUTES</u></p> <p>PROPOSED By: Councillor B Acott SECONDED By: Councillor S Haines</p> <p>That the minutes of the General Meeting held on the 5<sup>th</sup> October 2021 be accepted as a true record of proceedings.</p>	CARRIED
2103	<p><u>MATTERS ARISING</u></p> <p>The following matters remain on going.</p> <p>MIN 2025 - Allotment. MIN 2025 - Website Accessibility. MIN 2025 - Boys Village. MIN 2025 - Waste Bins. MIN 2025 - Telephone Box Flemington. MIN 2025 - Vehicles Using Rectory Road. MIN 2033 - Disaster Plan. MIN 2036 - St Athan Pollinator Project. MIN 2037 - Open Reach Building. MIN 2071 - New Council Noticeboard Site. MIN 2086 - Street Lighting Outside BT Exchange Building. MIN 2099 – Video Conferencing Equipment. MIN 2087 – Use of Sports Field.</p> <p>Confirmation from Vale Council, that the sports field can be used for a summer fete, subject to the following:</p> <p>No vehicles on sports pitch. Goal areas to be cordon off. Not available during the football season.</p>	
2104	<p><u>STANDING ORDER SUSPENSION</u></p> <p>Proposed by Councillor S Haines Seconded by: Councillor D Crompton</p> <p>That Standing Orders be suspended to permit those members of the public present, to comment on the recent notice by Newydd Housing Association confirming the developers intention to apply for full planning permission for residential development and infrastructure works on land north of Llantwit Road, Higher End, St Athan.</p>	CARRIED

2104 Cont...	<p>In addition, comments regarding Planning Application 2021/01455/LAW were also made clear to the council.</p> <p>Various arguments against the development were made. In response the following points were made:</p> <p>The Chairman acknowledge the points raised and thanked those present for attending and providing the information to Councillors. The Council is happy to visit the site once a planning application has been submitted, in accordance with Town and Country Planning Act, 1990. It was further suggested, that copies of any objections made should be passed to the Council.</p> <p>The Vice Chairman advised any objections should be made on an individually basis as this would have a greater impact on Vale of Glamorgan Planning Department.</p> <p>County Councillor J Thomas explained the legal process relating to planning applications.</p> <p>Proposed By: Councillor S Haines Seconded By: Councillor B Acott</p> <p>That following the above presentations, Standing Orders be reinstated.</p>	CARRIED
2105	<p><u>FINANCIAL STATEMENT</u></p> <p>The Chairman presented a Financial Statement of Accounts as at the 29<sup>th</sup> October 2021. Summary of accounts is at Annex A</p> <p>PROPOSED By: Councillor J Angove SECONDED By: Councillor B Acott</p> <p>That the presented statement be accepted as a true record of council financial accounts.</p>	CARRIED
2106	<p><u>CORRESPONDENCE</u></p> <ul style="list-style-type: none"> <li>a. Bro Radio – Thank you £500</li> <li>b. Vale Council confirmed Precept TBC by 19 Nov</li> <li>c. HMRC (PAYE). Credit of £22.08.</li> <li>d. Publicity &amp; Consultation before applying for planning permission.</li> <li>e. Pilot Community &amp; Town Councils Self-Evaluation toolkit. This council signed up to pilot ‘road test’.</li> <li>f. Confirmation of use of Sports field for summer fete.</li> <li>g. Non-attendance to O.V.W meetings.</li> <li>h. Local Democracy Boundary Report.</li> </ul>	

2107	<p><b><u>CHAIRMAN'S ACTIONS</u></b></p> <p><b>Road Safety Meeting</b> The Chairman, Councillor J Lynch-Wilson and the Council Clerk attended a remote Road Safety meeting organised by Jan Hutt. on Tuesday 12<sup>th</sup> October. Other local Town and Community Council and Mr Lee Water MS, Deputy Minister for Climate Change were also in attendance.</p> <p>The main outcomes of the meeting were:</p> <ol style="list-style-type: none"> <li>a. 20mph speed limit to be the default – 30mph to be applied for.</li> <li>b. Look at measures to aide 20mph initiative.</li> <li>c. Councils should consider what improvements could be made to the current safe routes to school.</li> </ol> <p><b>Speedwatch Group</b> The Chairman attended Speedwatch training along with other local volunteers. A 'WhatsApp' account has been set up specifically for St Athan Speedwatch group.</p>																																	
2108	<p><b>INVOICES (October 2021)</b></p> <p><b><u>Income</u></b></p> <table border="0" style="width: 100%;"> <tr> <td>Hall Hire (Playgroup)</td> <td style="text-align: right;">50.00</td> </tr> <tr> <td>Hall Hire ( Whist Club)</td> <td style="text-align: right;">10.00</td> </tr> <tr> <td>Hall Hire (Women's Institute)</td> <td style="text-align: right;">10.00</td> </tr> <tr> <td>Hall hire (Beavers)</td> <td style="text-align: right;">8.00</td> </tr> </table> <p><b><u>Expenditure</u></b></p> <table border="0" style="width: 100%;"> <tr> <td>Bro Radio (Donation)</td> <td style="text-align: right;">500.00</td> </tr> <tr> <td>Caretaker Salary</td> <td style="text-align: right;">356.80</td> </tr> <tr> <td>Christmas Lights Event</td> <td style="text-align: right;">1,000.0</td> </tr> <tr> <td>Clerk Salary</td> <td style="text-align: right;">648.24</td> </tr> <tr> <td>Council Tax</td> <td style="text-align: right;">211.00</td> </tr> <tr> <td>Edenvale (Grass cut)</td> <td style="text-align: right;">150.00</td> </tr> <tr> <td>Feeder Pillar (x2)</td> <td style="text-align: right;">16.00</td> </tr> <tr> <td>HMRC (Income Tax &amp; NI)</td> <td style="text-align: right;">188.38</td> </tr> <tr> <td>Microsoft Office</td> <td style="text-align: right;">54.72</td> </tr> <tr> <td>Onecom Services Ltd (Telephone &amp; Broadband)</td> <td style="text-align: right;">54.56</td> </tr> <tr> <td>RBL (Wreath)</td> <td style="text-align: right;">19.00</td> </tr> <tr> <td>Stationery &amp; Postage</td> <td style="text-align: right;">6.18</td> </tr> </table> <p>Proposed by: Councillor D Crompton Seconded by: Councillor J Lynch-Wilson</p> <p>That the above income and expenditure payments are accepted as correct.</p>	Hall Hire (Playgroup)	50.00	Hall Hire ( Whist Club)	10.00	Hall Hire (Women's Institute)	10.00	Hall hire (Beavers)	8.00	Bro Radio (Donation)	500.00	Caretaker Salary	356.80	Christmas Lights Event	1,000.0	Clerk Salary	648.24	Council Tax	211.00	Edenvale (Grass cut)	150.00	Feeder Pillar (x2)	16.00	HMRC (Income Tax & NI)	188.38	Microsoft Office	54.72	Onecom Services Ltd (Telephone & Broadband)	54.56	RBL (Wreath)	19.00	Stationery & Postage	6.18	<b>CARRIED</b>
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2109	<p><b><u>PLANNING APPLICATIONS</u></b></p> <p>Due to the expiry date for comment being before this meeting, the undermentioned Planning Applications were distributed in advance to all councillors for comment.</p> <p>a. Town and Country Planning Act, 1990 (as amended) Planning Application No: 2021/01327/FUL (MST) Location: 8, Berkrolles Avenue, St. Athan Proposal: Single storey front extension to form porch with WC.</p> <p>NO OBJECTION raised. Approved 28<sup>th</sup> October 2021.</p> <p>b. Town and Country Planning Act, 1990 (as amended) Planning Application No. 2021/00937/FUL Location: Land at Pantynawel House, Cowbridge Road. Proposal: Proposed construction of detached 2 storey dwelling with access, on site parking and amenity space.</p> <p>NO OBJECTION raised. Approved 28<sup>th</sup> October 2021.</p> <p>c. Town and Country Planning Act, 1990 (as amended) Planning Application No: 2021/01382/ADV Location: Kilo One (Rubb Hanger), Land between Aston Martin Lagonda and Taxiway Echo, Bro Tathan, St. Athan Proposal: Erection of illuminated advertisement at Kilo One</p> <p>NO OBJECTIONS raised.</p> <p>The undermentioned Planning application was discussed at the meeting.</p> <p>a. Town and Country Planning Act, 1990 (as amended) Planning Application No. 2021/01467/FUL (CJ) Location: Land adjacent to 7, Pant y Celyn Place, St. Athan Proposal: Proposed new dwelling, attached to No. 7 Pantycelyn Place</p> <p>Proposed By: Councillor B Acott Seconded By: Councillor J Acott</p> <p>That NO OBJECTION be raised in respect of the above Planning Application.</p>	
2110	<p><b><u>REPORTS</u></b></p> <p>Councillor A Barnaby briefed members on relevant points raised during the Vale of Glamorgan Community Liaison Committee Meeting held on 4<sup>th</sup> October 2021. Full details are at Annex B.</p>	

2111	<p><u>RESOLUTION PROTOCOL</u></p> <p>Prior to the meeting Members were sent a draft copy of the council's Resolution Protocol for review.</p> <p>PROPOSED by: Councillor S Haines SECONDED by: Councillor J Angove</p> <p>That the proposed Resolution Protocol document be adopted</p>	CARRIED
2112	<p><u>REMEMBRANCE DAY CHURCH SERVICE 14<sup>th</sup> NOVEMBER 2021</u></p> <p>Members were briefed on the following:</p> <ul style="list-style-type: none"> <li>a. Face covering are to be worn inside church at all times</li> <li>b. David Jenkins Deputy Lord Lieutenant of Glamorgan will be attending.</li> </ul>	
2113	<p><u>COMMUNITY COUNCIL NEWSLETTER</u></p> <p>Members were reminded to send in their submissions by 22 November and that the distribution would be made via the Post office, over a two-week period starting 6<sup>th</sup> December 2021.</p>	
2114	<p><u>ACTIVE TRAVEL ROUTE</u></p> <p>Members agreed to the Chairman drawing up initiatives designed to improve the safe movement of residents within St Athan ward and submit them to the Vale Council by the end of December 2021.</p>	
2115	<p><u>OPEN TOP BUS</u></p> <p>Due to a change of bus company, associated hiring costs have increase from £400 to £550.</p> <p>PROPOSED by: Councillor A Barnaby SECONDED by: Councillor B Acott</p> <p>That in addition to the £400.00 approved at Minute 2096, an additional payment of £150.00 be approved, bringing the total payment to £550.00.</p>	CARRIED
2116	<p><u>COUNCIL CLERK CONTRACT OF EMPLOYMENT</u></p> <p>PROPOSED by: Councillor J Angove SECONDED by: Councillor A Barnaby</p> <p>That the Council Clerks is retrospectively paid for additional hours worked from 1<sup>st</sup> April to 1<sup>st</sup> November 2021. To the sum of £1,895.83 and that a review of the Council Clerks contract is to be undertaken by the Chairman and discussed at the next Community Council Meeting.</p>	CARRIED

2117	<p><b><u>FINANCIAL APPEALS</u></b></p> <p>PROPOSED by: Councillor J Angove  SECONDED by: Councillor D Compton</p> <p>That a donation of £100.00 be made in support of a Christmas party, to be held in the Paul Lewis Centre, for all primary aged children within the St. Athan ward.</p> <p>PROPOSED by: Councillor A Barnaby  SECONDED by: Councillor J Lougher</p> <p>That a donation of £300.00 be made to Gileston Parish Church in support maintenance to Gileston cemetery.</p>	<p>CARRIED</p> <p>CARRIED</p>
2118	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>Monday 8<sup>th</sup> November Annual Fire Equipment Check.</p>	

There being no further business to discuss the meeting closed at 0920 pm.

Next General Meeting Tuesday 7<sup>th</sup> December 2021 at 7:30pm

ST. ATHAN COMMUNITY COUNCIL  
FINANCIAL STATEMENT – 29<sup>TH</sup> OCTOBER 2021

RESERVE ACCOUNT

<b>Income</b>	
Balance Brought Forward	6,051.69
Interest	0.05
Total	6,051.74
<b>Expenditure</b>	
	0.00
<b>Balance</b>	6051.59

CURRENT ACCOUNT

<b>Income</b>	
Balance Brought Forward	3,662.62
Precept	25,648.00
Centre Hire	1,014.00
Vat Refund	1649.90
Bank Refund	73.61
Total	32,048.13
<b>Expenditure</b>	
Administration	9,983.75
Chairman's Allowance	102.00
Council Property	5169.03
Grants & Donations	1,700.00
St Athan Ward	3,669.00
Total	20,623.78
<b>Balance</b>	11,424.35

VALE OF GLAMORGAN  
LIAISON COMMITTEE MEETING HELD ON 4<sup>TH</sup> OCTOBER 2021

REPORT BY COUNCILOR A BARNABY

The Agenda covered the following items:

- 1) **Police Matters** - Chief Inspector Arabella Rees provided an update on crimes for qtr to 30.9.2021 in comparison to previous year, Operation Elstree (coastal policing operation) and outcomes of new police initiatives.
- 2) **South Wales Fire and Rescue Service** - could not attend due to technical difficulties but their update on activities was read out too the committee.
- 3) **Request for consideration Colwinston Community Council** - Brown signage. Unfortunately, the Head of Neighbourhood Services and Transport was unable to attend this meeting to give a response. Members subsequently raised comments including:
  - Cllr Perry referred to the increased traffic and subsequent traffic noise which had been identified by the WG as harmful to residents over a decade ago following the new road developments in St Nicholas and Bonvilston areas. He also referred to the Traffic Advisory Leaflet (edition 0113) where it refers to a requirement to reduce signage clutter which had not been done in this area. Various signs had been renewed at a cost to the public, where it was not required in an urban setting. With regard to brown signage he advised it was currently fragmented and should be consolidated.
  - Cllr Cave noted the committee had waited along time to discuss this matter and proposed a special meeting be called sooner rather than later. The motion was subsequently agreed.
  - Cllr Baker highlighted that many local businesses were struggling and therefore ability to discuss how to support was too important to delay until the January meeting.
  - Cllr Parker advised historical funding from WG had been available to the Council for brown signage for B&B and requested officers be asked to research current funds. Public houses could not be expected to afford £2k to promote via brown signage.
- 4) **Request for consideration – Ewenny Community Council – Rural Roads Policy.** The Operational Manager for Engineering provided a PowerPoint presentation to the Committee setting out the current arrangements for managing the local road network.
  - To maintain highway to ensure safe passage as far as reasonably practicable.
  - To ensure traffic moves freely and reduce congestion where practicable.
  - Take steps to prevent accidents occurring.

Cllr Perry began debate by questioning if road noise levels would be included in next review of the Councils highway maintenance 3 year plan. The officer advised that criteria in current plan did not include noise level action, although they do make considerations on types of materials used for resurfacing works.

Cllr Morgan asked what, if anything the Council could do to in the future to improve quality and safety of country lanes throughout the Vale of Glamorgan, he then referred to a recent journey through his ward that involved a variety of speed restrictions as the type of road infrastructure changed and queried if there was anything in policy for a restriction in speed limits not wide enough to have two vehicles travel side by side yet deemed as the national speed limit!

The officer responded that speed enforcement was a matter for police and so was setting of speed limits. The only approach the Council could take would be to widen those roads however, this would significantly impact the character and nature of the area. Cllr Baker expressed her significant disappointment over the council's lack of response and respect given to the concerns of the Ewenny & Corntown community regarding road safety in particular:

- Cars speeding through village above 30mph
- Large lorries from quarry businesses at either end of village travelling through village too avoid congestion on the A48
- The loss of the bus service from village.
- Several near car collisions at several road junctions
- Vegetation on Wick Road not being removed despite requests due to visibility.
- Many parts of Wick Road only wide enough to accommodate one vehicle but a heavy flow of traffic having to navigate pedestrians, cyclist and horse riders.
- Eroded road verges
- HGV lorries using routes labelled as not appropriate.

In response the officer acknowledged they were aware of the community councils concerns but unfortunately the council had high demands for road safety and maintenance works across both urban and rural areas but had limited funds and grants available.

Cllr Barnaby then thanked the officer for his recent attendance at a meeting of the St Athan Community Council too discuss traffic issues within the area and raised the following points:

- The Wellbeing of Future Generations Plan as adopted by the Council did not appear too be applied correctly with regards to housing development planning and therefore pre-planning for road infrastructure.
- Recent housing development plan more rural areas set our main routes that prospective homeowners would use, where in reality the smaller and more rural lanes were being used.

In response the Officer advised that transport assessments were carried out as part of planning. Unfortunately, the council was unable to control the routes car users chose too take. In conclusion Cllr Barnaby added that transport assessments should be based on realistic and not idealistic planning.

Cllr Cave stated from the debate witnessed during meeting there was an obvious consensus that a 'Rural Roads Policy' for the Vale of Glamorgan was required and would be helpful to marry the Councils duties with the issues raised by many of the Community Councils and this in turn would help support the Councils Highways Team in their work. Cllr Cave also added that Town and CC were very aware of issues in their local area and were very often able to offer good practical solutions so a collective Rural Roads Policy would provide a mechanism to gather said specialist knowledge and drive progress forward.

In support of Cllr Cave's comments Cllr Cuddy also added that the following formal structures were coming into play shortly which could help to legitimise a Rural Roads Policy:

- The 20mph WG consultation, and
- The Vale of Glamorgan LDP review consultation.

It was agreed that the Cabinet be requested to consider the establishment of a specific Rural Roads Policy, and its content compiled in collaboration with all Town and Community Councils.

#### **5) Request for consideration – Llandow Community Council re-locations and modernisation of the Civic Amenity Site at Llandow.**

The Operational Manger for Neighbourhood Services provided a PowerPoint presentation to the Committee setting out the existing arrangements, necessary considerations for a new site and the parameters for each of the four potential alternative locations. 1.9m capital funding had been allocated too the project, with the operational target for new site 2023.

Following discussions:

- Officers understood the importance of the site location for residents in the Western Vale.
- As well as the 1.9m capital funding additional funding had been secured from WG towards the consultancy support.
- A public road show event could be organised at the new proposed site to inform members of the public of the plans.
- It is the intention to retain the pre-booking service going forward this could be reviewed for the Western Vale site. A comment was raised about not being able to cancel a booking, it was hoped this would be addressed as the council had recently purchased a new booking software package.
- A reuse shop was being built at the front of Barry amenity site.
- Due to lack of sustainable option the disposal of soft plastics was not able to be recycled in the UK and/or Vale of Glamorgan.