



MINUTES

ST ATHAN COMMUNITY COUNCIL

FULL GENERAL MEETING TUESDAY 6th May 2025



Minute	ITEM	LEAD
	<p><u>PRESENT</u> Chair – Cllr Sandra Toker Vice-Chair –Cllr Hayley Cleave Cllr Roger Eustace Cllr Paula King County Councillor Julie Lynch-Wilson Cllr Derek Willmot</p>	
2996	<p><u>WELCOME</u> The Chair welcomed those attending</p>	Chair
2997	<p><u>APOLOGIES FOR ABSENCE</u> Cllr Rebecca Christian Cllr Damian Bridgeman County Councillor Stephen Haines</p>	Chair
2998	<p>Co-option of applicant for Councillor vacancy. Applicant did not attend meeting.</p>	Chair
2999	<p><u>DECLARATIONS OF INTEREST AND NATURE OF INTEREST</u></p> <p>Grant of Dispensation:</p> <p>Cllr D Willmot, to speak only on matters relating to St Athan Community Council Hub and Library Trustee matters.</p> <p>Cllr J Lynch-Wilson, to speak and vote on topics related to the VOG Council’s Reshaping Programme and as Chairman to the PLCC.</p>	Chair
3000	<p><u>CONFIRMATION OF MINUTES OF GENERAL MEETING</u> That subject to agreed amendments, the minutes of the General Meeting held on 8th April 2025 be accepted as a true record of proceedings.</p> <p>PROPOSED BY: Cllr R Eustace SECONDED BY: Cllr H Cleave</p>	Chair
3001	<p><u>MATTERS ARISING FROM THE LAST GENERAL MEETING</u> The post box still to be replaced Key box is functioning Safe to be repaired-ongoing Bank signatories-ongoing 2982-Info boards from Asbri received and circulated to all councillors 2992- Flemingston landscaping. Clerk to contact Edenvale.</p>	Chair
3002	<p><u>CORRESPONDENCE</u> Police crime stats April, see 3005 Letter of thanks from Marie Curie for donation received. Letter will be scanned and sent to all Cllrs.</p>	Clerk
3003	<p><u>CHAIR’S ACTIONS</u> None</p>	Chair

3004

St Athan Ward

Income-April 2025	
BALANCE C/F	£14,833.70
Rustic Roots -Rental	£1,000.00
Rustic Roots -Cleaning	£247.87
Rustic Roots Electricity	£386.94
Vale Council - Precept	£29,267.00
VAT Rebate	£4,535.57
May Fete stallholder	£70.00
INCOME TOTAL	£35,507.38
TOTAL	£50,341.08
Expenditure-April 2025	
ADMINISTRATION	
Annual Audit Wales Audit	£725.00
Annual - One Voice Wales	£808.00
Clerk -Salary	£874.35
Councillor - Attendance Remuneration	£120.00
Long service J Austin	£50.00
Microsoft License	£11.52
Microsoft - storage	£1.99
Water Rates	£180.23
Investigation of complaints	£2,699.25
TOTAL	£5,470.34
BUILDING AND OUTSIDE AREA	
Annual -Business Rates	£262.40
Electric - Supply	£502.99
Annual - Fire extinguisher check	£129.13
TOTAL	£894.52
GRANT/DONATION	
Marie Curie	£100.00
TOTAL	£100.00
WARD	
Feeder Pillar x 2	£45.62
Fete and Music Event	£800.00
Gathering Place Joint Project	£600.00
Cost of Living Initiative	£130.38
Grass Cutting & watering Flowers	£360.00
Xmas Lights - Up/Down	£211.06
TOTAL	£2,147.06

	<table border="1"> <tr> <td>TOTAL EXPENDITURE</td> <td>£8,611.92</td> </tr> </table> <p>That the above income and expenditure payments for April 2025 are approved</p> <p>PROPOSED BY: Cllr S Toker SECONDED BY: Cllr P King</p>	TOTAL EXPENDITURE	£8,611.92																																					
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3005	<p><u>CRIME STATISTICS</u> – From Correspondence</p> <table border="1"> <thead> <tr> <th></th> <th>APRIL</th> </tr> </thead> <tbody> <tr><td>VIOLENCE WITHOUT INJURY</td><td>9</td></tr> <tr><td>VIOLENCE WITH INJURY</td><td>3</td></tr> <tr><td>SEXUAL OFFENCES</td><td>1</td></tr> <tr><td>RAPE</td><td>0</td></tr> <tr><td>RESIDENTIAL BURGLARY</td><td>0</td></tr> <tr><td>BUSINESS AND COMMUNITY BURGLARY</td><td>0</td></tr> <tr><td>VEHICLE OFFENCES</td><td>3</td></tr> <tr><td>BICYCLE THEFT</td><td>0</td></tr> <tr><td>SHOPLIFTING</td><td>0</td></tr> <tr><td>ALL OTHER THEFT OFFENCES</td><td>1</td></tr> <tr><td>ARSON</td><td>0</td></tr> <tr><td>CRIMINAL DAMAGE</td><td>4</td></tr> <tr><td>PUBLIC ORDER OFFENCES</td><td>0</td></tr> <tr><td>MISCELLANEOUS CRIMES AGAINST SOCIETY</td><td>6</td></tr> <tr><td>DRUG OFFENCES</td><td>2</td></tr> <tr><td>ROADS/TRAFFIC</td><td>3</td></tr> <tr><td>ANTI SOCIAL BEHAVIOUR</td><td>3</td></tr> <tr><td>TOTAL</td><td>35</td></tr> </tbody> </table> <p>PCSO Stone apologised for non-attendance at this meeting but will attempt to attend as soon as operational requirements allow.</p>		APRIL	VIOLENCE WITHOUT INJURY	9	VIOLENCE WITH INJURY	3	SEXUAL OFFENCES	1	RAPE	0	RESIDENTIAL BURGLARY	0	BUSINESS AND COMMUNITY BURGLARY	0	VEHICLE OFFENCES	3	BICYCLE THEFT	0	SHOPLIFTING	0	ALL OTHER THEFT OFFENCES	1	ARSON	0	CRIMINAL DAMAGE	4	PUBLIC ORDER OFFENCES	0	MISCELLANEOUS CRIMES AGAINST SOCIETY	6	DRUG OFFENCES	2	ROADS/TRAFFIC	3	ANTI SOCIAL BEHAVIOUR	3	TOTAL	35	
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3006	<p><u>REQUESTS FOR FINANCIAL ASSISTANCE</u> Council agreed to a donation of £300 for grounds maintenance for The Gathering Place. PROPOSED BY: Cllr Toker SECONDED BY: Cllr King</p>	Clerk																																						
3007	<p><u>PLANNING APPLICATIONS</u> 2005/00396/LBC: Gileston Manor. Council agreed that an objection response is required. Council is concerned that all applications for this site seem to be retrospective. Cllr Christian has drafted a</p>	Clerk																																						

	<p>response to be submitted via the portal supplied. Clerk to submit objection/comment on behalf of the Council</p> <p>PROPOSED BY: Cllr R Eustace SECONDED BY: Cllr D Willmot</p> <p>County Councillor Lynch-Wilson will attempt to ascertain from Vale Planning Department why so many applications are retrospective and what actions they have taken as a result.</p>	
3008	<p><u>BUILDING MAINTENANCE UPDATE</u> Rustic Roots happy with work carried out. Cllr Eustace stressed the need for quick action to resolve the kitchen and toilet roof. Council has authorised clerk to obtain quotes from original contractor plus two more.</p>	Clerk
3009	<p><u>COUNCIL EVENTS UPDATE</u> Family Fun Day, Saturday 3rd May-Excellent response from attendees and businesses. PCSO Stone was also in attendance. A well-attended event. Cllr Toker has arranged date next year with The Gathering Place for same event. Clerk to obtain quotes to purchase new display flag.</p> <p>Summer Fete 19th July- Planning well under way</p> <p>Civic Event 22nd June-Planning well under way. Clerk to send out invites. Council agreed that a local group should be added as a recipient of an award. Cllr Eustace and Cllr Cleave agreed to taking the readings at the church service.</p> <p>Connector Session 10th June-Cllr Cleave is arranging at PLCC.</p> <p>Christmas Lights Switch-On 29th November Ride booked. The Reindeer provider to be approached re availability and costings Lights, a contractor to be sought to install and remove lights.</p>	
3010	<p><u>St Athan Village - Maintenance of Weeds.</u> As this is the responsibility of Vale of Glamorgan Council, Cllr Lynch-Wilson will take forward.</p>	Cllr Lynch-Wilson
3011	<p><u>LAMP POST POPPIES.</u> Clerk to locate where the poppies are currently. Believed to be with the church. Council agreed to purchase 20 more. PROPOSED BY: Cllr S Toker SECONDED BY: Cllr D Willmot</p>	Clerk
3012	<p><u>INTERNAL COMPLAINT</u> Following legal advice Council agreed to resolve the matter on the best terms possible. PROPOSED BY: Cllr Cleave SECONDED BY: Cllr Toker</p>	Cllr Eustace
3013	<p><u>CCR'S TRANSPORT VISION – SHARE YOUR VIEWS</u> Clerk to draft response and circulate to Cllrs for consideration.</p>	Clerk
3014	<p><u>ANY OTHER BUSINESS</u></p> <ol style="list-style-type: none"> a. Cllr Willmot to dispose of old Chamber tables. b. Grass at Flemingston-requires regular cut. c. County Councillor J Lynch-Wilson to approach Vale of Glamorgan County Council RE the following items: <ol style="list-style-type: none"> i) Bridge/road eroded at Flemingston . Cllr Eustace to send photos to County Councillor Lynch-Wilson. ii) Flemingston/St Athan-Road passing place needs to be tarmacked for safety. 	

Meeting concluded at 20:37

There were no members of the public in attendance.

Next General Meeting Tuesday 3rd June at 7pm

Annex A

ST. ATHAN COMMUNITY COUNCIL
FINANCIAL STATEMENT – April 2025

RESERVE ACCOUNT

Balance brought forward	£11,458.05
Income (interest)	£11.49
Expenditure	
Balance	£11,469.54

CURRENT ACCOUNT

Current Balance	
Income	£35,507.38
Balance Brought Forward	£14,833.70
Balance	£50,341.08

Expenditure	
Administration	£5,470.34
Council Property	£894.52
St Athan Ward	£2,147.06
Donation	£100.00
Total	£8,611.92

Balance	£41,729.16
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