



AGENDA
ST ATHAN COMMUNITY COUNCIL
ANNUAL GENERAL MEETING and FULL GENERAL MEETING
TUESDAY 10th MAY 2022



To: St Athan Community Councillors
From: Council Clerk
Subject: 10th May 2022: AGM at 7pm and General Meeting at 7.30pm.

Note:

1. The public will be permitted to attend both the AGM and General Meeting, subject to Covid social distancing rules at the time of the meeting.
2. Members unable to attend are to inform the Clerk by 10am on Monday 9th May 2022 at the latest.

Annual General Meeting (AGM)

SER	ITEM	LEAD
1.	Welcome.	Chair
2.	Apologies for absence.	Clerk
3.	To confirm Minutes of the AGM held on Tuesday 4 th May 2021. (Copy attached)	Chairman
4.	Statement of Account FY ending 31 st March 2022. (Copy attached)	Chairman
5.	Election of Chairman (Non-attendees vote by email).	Chairman
6.	Election of Vice-Chairman (Non-attendees vote by email).	Chairman
7.	Election of Members to Internal and External Committees. (Copy attached)	Chairman
8.	Adoption of Standing Orders and Amendments. (Copy attached)	Chairman
9.	Chairman's Allowance.	Chairman
10.	Community Council Annual Report	Chairman

General Meeting

SER	ITEM	LEAD
1.	Welcome.	Chair
2.	Apologies for absence.	Clerk
3.	To receive declarations of interest.	Chairman
4.	To confirm minutes of the last general meeting held 5 th April 2022. (Copy attached)	Chairman
5.	To consider any business arising from those minutes. a. Allotment. b. Telephone box Flemingston. c. Pollinator Project. d. Website Accessibility. e. War Memorial.	Chairman Cllr D White Cllr D White Chairman Cllr D White
6.	Standing Orders Suspension.	Chairman
7.	Financial Statement. (Copy attached)	Clerk
8.	Correspondence. a. O.V.W - Apr/May Training Dates. b. O.V.W - New National CPR Defibrillation Manager. c. O.V.W - Agenda - Bridgend/Cardiff/Vale Area Cttee Mtg 25 th Apr 2022. d. O.V.W - Planting for Pollinators. e. O.V.W - Porthcawl Deputy Clerk Advert. f. O.V.W - Pentyrch CC Job Advert. g. VoG - Employment Land and Premises Needs Study. h. VoG - Council Mtg 25 Apr 2022 – Agenda and Reports. i. VoG - Play Sufficiency Assessment. j. VoG - Vale PSB Well-being Assessment. k. VoG - Meeting Cancellation – Community Liaison Cttee – 27 th April 2022. l. Wick & Marcross School - Minor Authority Representative. m. Woodland Project - CC Contact Regarding woodland Creation. n. Resident concern over Planning Application No. 2022/00396/FUL. o. Resident concern over the closure of Aberthaw Power Station.	Clerk
9.	Chairman's Actions. a. Requested approval to advertise Co-opted Councillor vacancies for Gileston Ward and St Athan Ward. b. Wrote to Mr S Haines in relation to the repair of Church crosses. c. Wrote to St Athan Children's Football Club regarding use of the Council Hall during the summer period. d. Approved payment of £174.39 in respect of QPJ flags. e. Replied to Wick & Marcross School regarding MAR appointment. f. Wrote to Ex Councillor S Williams regarding outstanding remuneration payment for 2021-22. g. Wrote to VoG Planning Dept to confirm deadline date in respect of Planning Application 2022/00396/FUL. h. Requested confirmation of Electrician qualification from Mr Simon Watts. i. Submitted HMRC VAT Claim for FY 2021-22 for (£1812.36).	Chairman

	<p>j. Advised regular users of the Council Hall, only organizer/group leader to complete signing in sheet.</p> <p>k. Hastened BT for delivery of paint and equipment – Flemington telephone box.</p>	
10.	<p>Invoices (April 2022)</p> <p>Income</p> <p>Beavers & Scouts 30.00</p> <p>Fete 22 – Stallholders 95.00</p> <p>Ladies What Dance 80.00</p> <p>Playgroup 94.00</p> <p>Precept 16,544.00</p> <p>Whist Club 10.00</p> <p>Expenditure</p> <p>Admin (Stationery) 33.95</p> <p>Caretaker Salary 356.80</p> <p>Clerk Salary 648.24</p> <p>Councillor Remuneration (Attendance allowance) 160.00</p> <p>Council Tax 214.25</p> <p>Edenvale (Grass cut) 150.00</p> <p>E-ON Next 303.19</p> <p>Feeder pillar x2 15.49</p> <p>Fete(Bunting) 474.39</p> <p>Microsoft License (Office 365) 11.28</p> <p>Office Eqpt (New Laptop/Setup) 819.97</p> <p>Onecom (Telephone & Broadband) 43.86</p> <p>One Voice Wales (Annual Membership) 605.00</p> <p>Water Rates (05 Oct 21 to 05 Apr 22) 59.72</p>	Chairman
11.	<p>Planning Applications</p> <p>a. Planning Application No. 2022/00099/FUL - Approved.</p> <p>b. Planning Application No. 2021/01021/FUL - Approved.</p> <p>c. Planning Application No. 2202/00266/FUL (CR) - Objection Made.</p> <p>d. Planning Application No. 2022/00375/FUL (CJ) - To be voted on.</p> <p>e. Planning Application No. 2022/00396/FUL (CR) - To be voted on.</p> <p>f. Planning Application No. 2022/00452/RES (IR) - To be voted on.</p> <p>g. Planning Application No. 2022/00511/FULL - To be voted on.</p> <p>h. Planning Application No. 2022/00059/FUL) - To be voted on.</p> <p>(Copies available to view at the meeting)</p>	Chairman
12.	Reports.	Chairman
13.	Newsletter.	
14.	Internal Audit of Accounts – FY 2021-22 (Copy attached)	Chairman
15.	Audit Documentation & Governance Report (Copy attached)	Chairman
16.	Heating Control (Copy of quote attached)	Chairman
17.	Community Working Group	Clerk
18.	Employment Land and Premises Needs Study	Chairman
19.	QPJ – Sessile Oak Tree (Copy of quote attached)	Chairman
20.	Fete & Party in the Park – Payments (Copy of quotes attached)	Chairman

21.	Financial Appeal.	Chairman
22.	Any Other Business.	Chairman



Mr D Patterson
Clerk to the Council