



**MINUTES OF THE ST ATHAN COMMUNITY COUNCIL REMOTE
GENERAL MEETING HELD TUESDAY 4th MAY 2021**

PRESENT	Councillor R Eustace Councillor A Barnaby Councillor B Acott Councillor D Crompton Councillor R Eustace Councillor S Haines Councillor J Lougher Councillor J Lynch-Wilson Councillor D Willmot Councillor S Williams	Chairman Vice-Chairman
APOLOGIES	Councillor J Angove Councillor D White	

MINUTE	ITEM	ACTION
2004	<u>DECLARATION OF INTEREST</u> None.	
2005	<u>CONFIRMATION OF MINUTES</u> PROPOSED By: Cllr B Acott SECONDED By: Cllr S Williams That the minutes of the General Meeting held on the 2 nd March 2021 be accepted as a true record of proceedings.	CARRIED
2006	<u>MATTERS ARISING</u> a. <u>MIN 1882 - ALLOTMENT</u> A request for information regarding the use of MoD land for public allotments has been made to Annington Property Ltd. b. <u>MIN 1910 - WEBSITE ACCESSIBILITY</u> Investigations into required modification of the council website are ongoing. c. <u>MIN 1982 – BOYS VILLAGE</u> County Cllr J Thomas agreed to raise this matter with Vale of Glamorgan Planning Department.	ONGOING ONGOING ON GOING

MINUTE	ITEM	ACTION
2006 Cont...	<p>d. <u>MIN 1982 WASTE BIN</u> County Cllr J Thomas agreed to liaise with the Vale of Glamorgan council over the reinstatement of the bin.</p> <p>e. <u>MIN 1985 TELEPHONE BOX FLEMINGTON</u> The owners of the telephone box 'Open Reach' are to be contacted and requested to refurbish the telephone box at Flemingston.</p> <p>f. <u>MIN 1995 DISASTER PLAN</u> The Chairman presented a draft council disaster plan in respect of the council building. Councillors to send in any amendments/suggestions on the draft Council Disaster Plan ASAP, so that a formal document can be prepared for approval at the next Council meeting.</p> <p>g. <u>MIN 1997 WAR MEMORIAL</u> War Memorials Trust is unable to value war memorials. The valuation should be based on the cost of a complete replacement if the war memorial were lost. Replacement cost is to be sought from a stonemason.</p> <p>h. <u>GRASS CUTTING & FLOWERS</u> Quotes for Grass Cutting and Flower Baskets were presented.</p> <p>(1) PROPOSED by: Cllr S Haines SECONDED by: Cllr J Lougher That the quote from Edenvale Garden Services in respect of Grass Cutting at the sum of £1,800 be accepted. Monies allocated in 2021-22 budget.</p> <p>(2) PROPOSED by: Cllr J Lougher SECONDED by: Cllr S Williams That the quote from Boverton Nurseries Flowers in the sum of be £540 be accepted. Monies allocated from 2021/22 budget.</p> <p>(3) PROPOSED by: Cllr S Haines SECONDED by: Cllr J Lougher That a suitable water bowers and associated equipment be purchased to water flower baskets at St Athan and Gileston. Authorisation for purchase be granted by Chairman.</p>	<p>ON GOING</p> <p>ON GOING</p> <p>ONGOING</p> <p>ON GOING</p> <p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>

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2007	<p><u>FINANCIAL STATEMENT</u></p> <p>The Chairman presented a Financial Statement of Accounts as at the 30th April 2021. Summary of accounts is at Annex A</p> <p>PROPOSED By: Cllr S Williams SECONDED By: Cllr B Acott</p> <p>That the presented statement be accepted as a true record of council financial accounts.</p>	CARRIED																								
2008	<p><u>CORRESPONDENCE</u></p> <p>An email from The Vale of Glamorgan Licensing authority has been received, notifying of an application from the RAF St Athan Golf Club to vary a club premises certificate. No comments or objections raised.</p>																									
2009	<p><u>CHAIRMAN'S ACTIONS</u></p> <p>None.</p>																									
2010	<p><u>INVOICES</u></p> <p>Income</p> <table> <tr> <td>VoG Precept</td> <td>£12,824.00</td> </tr> </table> <p>Expenditure</p> <table> <tr> <td>BT (Telephone & Broadband)</td> <td>£76.77</td> </tr> <tr> <td>Clerk Salary</td> <td>£648.24</td> </tr> <tr> <td>Caretaker Salary</td> <td>£356.8</td> </tr> <tr> <td>EDF (Feeder pillars)</td> <td>£16</td> </tr> <tr> <td>E.ON (Building heating)</td> <td>514.36</td> </tr> <tr> <td>HMRC (Income Tax & NI)</td> <td>208.60</td> </tr> <tr> <td>Internal Audit</td> <td>35.00</td> </tr> <tr> <td>One Voice Wales (annual fee)</td> <td>581.00</td> </tr> <tr> <td>Urdd</td> <td>50.00</td> </tr> <tr> <td>Welsh Water (Sep 20 – Apr 21)</td> <td>£69.37</td> </tr> <tr> <td>Council Tax</td> <td>£214.25</td> </tr> </table> <p>PROPOSED By: Cllr B Acott SECONDED By: Cllr A Barnaby</p>	VoG Precept	£12,824.00	BT (Telephone & Broadband)	£76.77	Clerk Salary	£648.24	Caretaker Salary	£356.8	EDF (Feeder pillars)	£16	E.ON (Building heating)	514.36	HMRC (Income Tax & NI)	208.60	Internal Audit	35.00	One Voice Wales (annual fee)	581.00	Urdd	50.00	Welsh Water (Sep 20 – Apr 21)	£69.37	Council Tax	£214.25	CARRIED
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2011	<p><u>PLANNING APPLICATIONS</u></p> <p>a. Town and Country Planning Act, 1990 (as amended) Planning Application No. 2021/00340/FUL (MST) Location: 9, Glebeland Place, St Athan Proposal: Two storey side and rear extension.</p>																									

MINUTE	ITEM	ACTION
2011 Cont...	<p>PROPOSED By: Cllr B Acott SECONDED By: Cllr D Crompton</p> <p>That the St Athan Community Council raise NO OBJECTIONS in respect of Planning Application No: 2021/00340/FUL (MST)</p> <p>b. Town and Country Planning Act, 1990 (as amended) Planning Application No. 2021/00367/FUL (TP) Location: Seren Wyb, Cowbridge Road, St. Athan. Proposal: Proposed new lean to store shed to side of property and new front porch.</p> <p>PROPOSED By: Cllr S Haines SECONDED By: Cllr J Lynch-Wilson</p> <p>That the St Athan Community Council raise NO OBJECTIONS in respect of Planning Application No: 2021/00367/FUL (TP)</p> <p>c. Town and Country Planning Act, 1990 (as amended) Planning Application No. 2021/00442/FUL (TP) Location: 59, St. Johns View, St. Athan Proposal Part conversion of existing double garage.</p> <p>PROPOSED By: Cllr J Lynch-Wilson SECONDED By: Cllr S Haines</p> <p>That the St Athan Community Council raise NO OBJECTIONS in respect of Planning Application No: 2021/00442/FUL (TP)</p> <p>d. Town and Country Planning Act, 1990 (as amended) Planning Application No. 2021/00455/FUL (IR) Location: Land to the Northern end of Keithrow, Bro Tathan, St. Athan. Proposal: Erection of 'Meet Me' utilities kiosk, concrete base and associated works.</p> <p>PROPOSED By: Cllr J Lougher SECONDED By: Cllr B Acott</p> <p>That the St Athan Community Council raise NO OBJECTIONS in respect of Planning Application No: 2021/00455/FUL (IR)</p> <p>e. Town and Country Planning Act, 1990 (as amended) Planning Application No. 2021/00493/FUL (ANH) Location: 35, Glebeland Place, St. Athan Proposal: Proposed ground floor disabled annex to side of dwelling.</p> <p>PROPOSED By: Cllr S Haines SECONDED By: Cllr D Crompton That the St Athan Community Council raise NO OBJECTIONS in respect of Planning Application No: 2021/00455/FUL (IR)</p>	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>

MINUTE	ITEM	ACTION
2011 Cont...	<p>f. Town and Country Planning Act, 1990 (as amended) Application No. 2021/00108/FUL Location: Land Adjacent to 31, Cedar Road, St Athan Proposal : Substitution of house types - 4 Detached Two Storey Houses with 4 Detached Bungalows</p> <p>Approved 22nd April 2021.</p>	
2012	<p><u>REPORTS</u></p> <p>Llantwit Major Public Footpaths Committee Cllr D Crompton gave a brief report to members. Full report at Annex B.</p> <p>One Voice Wales Cllr S Haines apologies for not attending the last One Voice Wales – Bridgend/Cardiff /Vale Area Committee meeting.</p> <p>Vale of Glamorgan Council, Community Liaison Committee Cllr. Ann Barnaby gave a brief report to members. Full report at Annex C.</p> <p>External Reports The Chairman asked that invitations be extended to the new Chief Police Inspector, Arabella Rees and Lisa Dunsford of Cardiff & Vale Health Board to speak to the Community Council at future meetings.</p>	
2013	<p><u>INDEPENDENT MEMBER’S OBSERVATIONS</u></p> <p>The Chairman briefed on feedback following the Independent Member’s observations at the community council meeting held in February 2021 and that he welcomed any further such visit at a future meeting.</p>	
2014	<p><u>POLLING STATION</u></p> <p>The council hall will be open on 6th May 2021 from 7am to 10pm, for residents to vote in Welsh elections. Polling station staff will bring all PPE equipment, including signs, hand sanitizer and masks. In addition, washable spray paint will be used for 2m markings outside the hall.</p>	
2015	<p><u>INTERNAL AUDIT FOR F/Y ENDING 31 MARCH 2021.</u></p> <p>PROPOSED by: Cllr D Crompton SECONDED by: Cllr B Acott</p> <p>That Mrs D Robinson, (St Athan Parish Church Treasurer) 15 Glebeland Place, St Athan be engaged to carry out the internal</p>	

MINUTE	ITEM	ACTION
2015 Cont...	audit of the Community Council Accounts for the financial year ending 31 March 2021, with a fee of £35-00.	CARRIED
2016	<p><u>PUBLIC MEETING</u></p> <p>PROPOSED By: Cllr D Willmot SECONDED By: Cllr B Acott</p> <p>That the Council hold a village meeting in the late autumn of 2021.</p>	CARRIED
2017	<p><u>HEALTH & SAFETY</u></p> <p>The Chairman let it be known that draft documentation in respect of H&S in the workplace and council lead 'Litter Pick' events, is to be distributed to members for comment.</p>	
2018	<p><u>INTERVIEW SHEET</u></p> <p>The Chairman presented a draft interview sheet to members. It was agreed to adopt the sheet at future interviews.</p>	
2019	<p><u>RBL POPPY APPEAL</u></p> <p>The Chairman briefed on a Royal British Legion appeal to have poppies displayed on lamp posts in St Athan ward. This initiative has the approval and support of the council.</p>	
2020	<p><u>FINANCIAL APPEAL</u></p> <p>a. A donation request has been received from the Macmillan Cancer Support charity. The merits of which were discussed and confirmed.</p> <p>PROPOSED by: Cllr D Crompton SECONDED by: Cllr J Lougher</p> <p>That a donation of £50 be made to the Macmillan charity.</p> <p>b. A donation request has been received from the War Memorial Trust. The merits of which were discussed and confirmed.</p> <p>PROPOSED by: Cllr J Lynch-Wilson SECONDED by: Cllr J lougher</p> <p>That a donation of £150 be made to the War Memorial.</p>	<p>CARRIED</p> <p>CARRIED</p>

MINUTE	ITEM	ACTION
2021	<p data-bbox="355 210 703 244"><u>ANY OTHER BUSINESS</u></p> <p data-bbox="355 282 762 315">Vehicles Using Rectory Road Cllr S Haines raised concerns over the increase of vehicles travelling along Rectory Drive at the start and end of school times, this road is for residents only. Cllr B Acott agreed to raise this matter with the head of St Athan Primary School.</p> <p data-bbox="355 501 509 535">106 Money Cllr S Haines suggested 106 monies should be used to pay for a memorial for all those residents who died because of the Coronavirus pandemic.</p> <p data-bbox="355 680 1107 752">County Cllr J Thomas confirmed the Vale of Glamorgan Council do not have any available funding for this project.</p> <p data-bbox="355 790 753 824">Council Newsletter - June 21 Members were reminded to send submissions to the clerk by 17th May at the latest.</p> <p data-bbox="355 936 512 969">Rock Road New poles have been erected outside the post office. 'No Entry' signs have yet to be installed, also, there is a noticeable increase of vehicle parking on the pavement and zig zag lines by the post office at the junction of Rock Road/Gileston Road. County Cllr J Thomas agreed to investigate this matter with the relevant department(s).</p>	

There being no further business to discuss the meeting closed at 08.44pm. There were no members of the public present.

Next General Meeting Tuesday 1st June 2021, 7:30pm

ST. ATHAN COMMUNITY COUNCIL
FINANCIAL STATEMENT – 30th APRIL 2021

RESERVE ACCOUNT

Income: 6051.43
Expenditure:
Balance: 6051.43

CURRENT ACCOUNT

Income: 16486.62

Expenditure
Administration: 1,549.61
Chairman's allowance: 0.00
Council Property: 1,154.78
Grants & Donations: 50.00
St Athan Ward: 16.00
Total: 2,770.39

Balance: 13,716.23

LLANTWIT MAJOR TOWN COUNCIL FOOTPATH FORUM MEETING
12TH APRIL 2021
REPORT BY COUNCILLOR D CROMPTON

Meeting held by Zoom.

Gwyn Teague, the footpath officer, reported that grants were now available for new work under the Coastal Access Grants scheme.

Nash point footpath diversion now has legal approval, physical work to be put in hand. Escape ladders have been refurbished.

Work to footpath 7 (Llantwit Beach) now complete.

Mill Road footpath. No progress archives still closed so searches cannot be completed.

All landowners have been contacted following crop encroachment complaints
Countryside Code has been updated by Natural resources Wales.

Clarification non dog access at stiles, no requirement for farmers to make access available for dogs, up to the landowner to decide what to do. Farmers are starting to replace stiles with kissing gates which are dog friendly.

All asked to forward priority list for stile repairs to Gwyn Teague.

Next Mtg 5 July

VALE OF GLAMORGAN LIASION COMMITTEE MEETING
27TH APRIL 2021
REPORT BY COUNCILLOR A BARNABY

The Agenda covered the following items:

1) Police Matters – our new Chief Inspector Arabella Rees was welcomed and gave a brief overview of the last 3 months, including that they have seen a 4.5% reduction of crime year on year, addressed 930 Covid issues, mainly breaches in Barry and Penarth and had used the Section 35 powers at Ogmore for four individuals from Pontypool. A member raised the lack of attendance to Community Council meetings of officers, and the Chief Inspector offered to send contact details of her and her team for direct contact.

2) South Wales Fire and Rescue Service representative apologised for not being able to attend, a report will be circulated after the meeting.

3) The request for consideration from this Community Council delayed from last year due to Covid, came forward at this meeting which was: a request for an ‘overview of the current situation with regard to capacity and considering the number of new housing developments recently built, with full or outline planning and proposed in LDP, the Vale of Glamorgan Councils plans to cover these future capacity requirements of the following public services in the Vale of Glamorgan in particular the western Vale. 1) Education 2) Health Care – Local Doctors surgeries.

Two officers of the Vale Council Charlotte Raine and Matthew Curtis gave a presentation on Learning skills and education. Unfortunately, this was more relating what was already in LDP and was general to the whole Vale, it did cover some completed projects such as a play area in Colwinston, bus shelter in Ystradown, footpath in Llangan and a nurse in Wick. There was no actual information supplied in relation to our questions i.e. the current capacity or plan for future capacity. They did mention that the LDP was used for reference to gauge service requirements, which was confirmed by Victoria Robinson who also attended the meeting.

Lisa Dunsford from the Cardiff & Vale Health Board then gave a more informative presentation covering the western Vale with its 3 practices over 7 sites, and while she did mention potential LDP house building numbers, the figures were unfortunately short as did not include all those in St Athan itself!

Having then the opportunity to ask questions, I thanked them for the presentations, and particularly Lisa Dunsford for being more specific to the western vale and the potential population growth via house building. I pointed out that one of the main concerns raised by our community with news of any new development, was the waiting time for Doctors and space in our local schools. Charlotte and Matthew once questioned did indicate that St Athan Primary could be easily re-configured for additional space if required, and that 106

monies from the new development at Eglwys Brewis would be allocated £500k St Athan Primary, £ 70k Wick, and £1.4m to Llantwit Major Comprehensive.

Further questions and observations followed particularly from Cllr Gwyn John, who pointed out Doctors waiting times plus recent issues in Llantwit Major where residents attended the CF61 building only to find it locked! It later transpired that the Doctors had cancelled the days vaccination but had failed to inform many of those booked to attend. His proposal for the old Eagleswell School site to be used for a new Health Centre and supported our Community Councils questions. Other Vale Councillors: were disappointed that the presentation regarding education did not address the actual request. They also felt the Public Service Boards should have a more 'joined up' thinking with planning, and a concern was raised regarding 106 monies being chased! Houses should not be built to raise the cash to support the council in fixing existing issues. Future Capacity of Community Services. [View presentation]

Conclusion was that we really are no wiser as too the current capacity in our local services and what is planned (if required) to accommodate the significant growth in population from the LDP housing allocation in our area. However, Charlotte and Matthew did offer to follow up this meeting with more specific figures.

4) A presentation followed by Tom Bowring and Helen Moses on 'Project Zero' the Vale's Climate Emergency Charter. To fulfil our responsibilities to future generations. Public consultation was currently under way 24th March to 12th May, with an on-line survey on the VoG website. Project Zero – Draft Climate Change Challenge Plan – Cabinet: 22nd March, 2021. [View presentation]

5) The final presentation was Report of the Monitoring Officer / Head of Legal and Democratic Services –Local Government and Elections (Wales) Bill

Section to Note: Reforming electoral arrangements for local government, including;

- extending the voting franchise to 16 and 17 year olds and foreign citizens legally resident in Wales,
- enabling Councils to choose between 'first past the post' or the 'single transferable vote' voting systems,
- Change of electoral cycle for principal Councils from four years to five years,
- Allowing non-politically restricted Council staff to stand for election in their own authority (but who should resign if elected),
- Removal of Returning Officers' Fees or local election