



AGENDA
ST ATHAN COMMUNITY COUNCIL FULL GENERAL MEETING TUESDAY 5TH MARCH 2024
IN THE COUNCIL CHAMBER, CHURCH LANE, St ATHAN CF62 4PL

To: St Athan Community Councillors
From: Proper Officer
Subject: General Council Meeting at 7pm, 5th March 2024

Note:

1. The public will be permitted to attend this meeting, subject to Covid social distancing rules at the time of the meeting. Members unable to attend are to inform the Proper Officers by 10am on Tuesday 5th March 2024 at the latest.
2. Councillors are reminded contributions or speeches by a councillor shall relate only to the motion under discussion and shall not exceed **(5)** minutes without the consent of the chair of the meeting.

PRESENT

ITEM	ITEM	LEAD
2725.	<u>WELCOME</u>	Chairman
2726.	<u>APOLOGIES FOR ABSENCE</u>	Chairman
2727.	<u>DECLARATION OF INTEREST AND NATURE OF INTEREST</u>	Chairman
2728.	<u>STANDING ORDERS SUSPENSION</u> That Standing Orders be suspended to permit representatives from SWP to present crime statistics: Violence without Injury Sexual Offences Business & Community Burglary All other theft offences Criminal Damage Misc. Crimes Against Society Roads/ Traffic Anti-social Behaviour	Chairman

ITEM	ITEM	LEAD
2729.	<u>CONFIRMATION OF MINUTES OF THE GENERAL MEETING HELD 6TH FEBRUARY 2024</u>	Chairman
2730.	<u>MATTERS ARISING FROM THE LAST GENERAL MEETING</u> The following ONGOING matters were discussed:	
	(a) Min 2651d – Street lighting Active Travel Route. Ongoing.	Cty Cllr Lynch-Wilson to progress with Vale Council
	(b) Min 2669f – Damaged bridged Flemingston & overgrown hedging at Higher End. Ongoing	Cty Cllr Lynch-Wilson to progress with Vale Council
	(c) Min 2685 – Noticeboards. Ongoing.	Cllr Berrill
	(d) Min 2713 – Water heater installed in ladies’ toilet at a cost of £164	Chairman
	(e) Min 2717 – Sparks & Co supply and fit separate electrical consumer units to split the supply of electric power between the Council and RRN Ltd at a cost of £1,680. Completed	Chairman
	(f) Min 2718 – Watts Electrics install 2 x electrical sockets and new ceiling light at a cost of £568. Completed.	Chairman
	(g) Min 2719 That Sparks & Co conduct an inspection of Council electric mains/ meter position and associated circuits and switch gear at a cost of £1,400 + VAT. Completed.	Chairman
	(h) Min 2720 That Crystal Clean make good 10 x broken roof slates @ £390 and paint disabled toilet ceiling @ £125. Ongoing.	Chairman
	(i) Min ?? That a suspended ceiling and lighting be installed in the Council Chamber at a cost of £1,898.54.	Chairman
2731.	<u>FINANCIAL STATEMENT</u>	Chairman
2732.	<u>CORRESPONDENCE</u> Welsh Government 28Feb Renumeration Panel report Vale of Glamorgan Council	Chairman

ITEM	ITEM	LEAD
	<p>7Feb Delay to health equipment by PLCC 7Feb Planning Approved. Aston Martin solar panels 9Feb Restore the Thaw project meets 12 Feb Notice of Planning meeting 22/2 13 Feb Receipt of Chairmans response to RDLP consultation (10 items) 15Feb Standards Committee Dispensation forms 19Feb Code of conduct guidance 19Feb RDLP call for candidate sites – Gypsy and Travellers 28Feb Planning Approved 12 Roberts Close</p> <p>One Voice Wales 8Feb Counter terrorism brief 8Feb cost of living crisis message 12 Feb Notice of Pethai Bychain meetings 14Feb Innovative funding course 20Feb Notice of Planning aid meeting 21Feb Grading evaluation RO 21Feb Draft minutes Jan meeting 23 Feb D-Day 80 Flag of Peace 26Feb Radyr council job advert 26Feb GWR Improvement Fund</p> <p>Other 6 Feb Planning Aid Training info 6 Feb Barry town Council - International Women’s Day event invitation 8Feb GVS health bulletin 13 Feb Planning Aid Wales – Strategic Development Plans 13Feb Llantwit Food project - slides 16Feb Ebulletin - Health 22 Feb Planning Aid Wales newsletter 22Feb GVS newsletter</p>	
2733.	<p><u>CHAIRMAN’S ACTIONS</u></p> <p>13.02.24 Preparation and submission of RLDP comments to Vale of Glamorgan</p> <p>19.02.24 Meeting with Mark Harper, UK Transport Minister, Alun Cairns and others from UK Government and the Community.</p>	Chairman

ITEM	ITEM	LEAD
2735.	<p><u>PLANNING APPLICATION(S)</u></p> <p>Application No. 2023/01103/FUL - 12 Roberts Close, St Athan. APPROVED on 27 February 2024</p> <p>Application No.2023/00617/FUL - Aston Martin Lagonda</p>	Chairman
2736.	<p><u>REPORTS</u></p>	Chairman
2737.	<p><u>COUNCIL STAFF DUTIES</u></p> <p>New contract for cleaner/ caretaker/ keyholder duties prepared and signed by employee, who will continue to be employed by the Community Council with Rustic Roots to be involved monthly for their proportion of the costs.</p>	Chairman
2738.	<p><u>PROPER OFFICER / RESPONSIBLE FINANCE OFFICER – PAY REVIEW</u></p> <p>Pay review completed and circulated to Councillors. Recommended pay scale is LC2 which attracts a salary scale from Point 24 – 28, ranging from £33,024 - \$36,648.</p> <p>In addition, Council will need to contribute a minimum of 3% to a Defined Contribution Pension Scheme and Employer’s N.I is applicable.</p> <p>Propose that the position is re-advertised at the recommended rates as quickly as possible</p>	Chairman
2739.	<p><u>ROOTS RUSTIC NURSERY LTD</u></p> <p>In accordance with Council's previous authority, the lease contract with Rustic Roots was signed and executed on 23 February 2024. An Open Day was held on Saturday 24th February. Due to start 4th March 2024.</p>	Chairman
2740.	<p><u>VILLAGE FARMERS MARKET</u></p>	Cllr G Berrill
2741.	<p><u>LOTTERY</u></p>	Cllr G Berrill
2742.	<p><u>GREEN SPACE</u></p> <p>New bench at Londis</p>	Cllr M Levine
2743.	<p><u>TOWN STATUS</u></p> <p>Update Town Status</p>	Chairman

ITEM	ITEM	LEAD
2744.	<u>PROJECT COMMITTEE</u> Update	Project Leaders
2745.	<u>CHAIRMAN & DEPUTY CHAIRMAN NOMINATIONS</u> Submission deadline 31 st March 2024 with proposer & seconder.	Chairman
2746.	<u>KINGS PORTRAIT</u>	Chairman
2747.	<u>D-DAY 80 FLAG OF PEACE</u>	Chairman
2748.	<u>WAR MEMORIAL GRANT</u>	Cllr M Levine
2749.	<u>GWR CUSTOMER & COMMUNITY IMPROVEMENT FUND</u>	Chairman
2750	<u>CHAIN OF OFFICE</u>	Chairman
2750.	<u>ANY OTHER BUSINESS</u>	

Mr D Willmot
Acting Proper Officer / Responsible Finance Officer to St Athan Community Council

ST. ATHAN COMMUNITY COUNCIL
FINANCIAL STATEMENT – 29st February 2024

RESERVE ACCOUNT

Balance brought forward	6,142.68
Income (interest)	0.00
Expenditure	0.00
Balance	<u>6,142.68</u>

CURRENT ACCOUNT

Income

Brought Forward	33739.37
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Total	<u>33739.37</u>	(a)
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Expenditure

Administration	2,588.53
Council Property	6948.89
Chairman Allowance	0.00
Grants & Donations	300.00
St Athan Ward	443.15

Total	<u>10280.57</u>	(b)
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Balance	<u>23458.80</u>	(a) – (b)
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