



**MINUTES OF THE ST ATHAN COMMUNITY COUNCIL GENERAL MEETING  
HELD TUESDAY 7<sup>TH</sup> MARCH 2023 IN THE COUNCIL HALL**

**PRESENT**

Councillor R Eustace (RE) (Chairman)	Projects Committee General Maintenance Committee Merger Council Building / Library Bro Tathan Local Council Liaison Committee Cardiff Airport Liaison Committee Conservation Area Planning - Flemingston
County Councillor J Lynch-Wilson (JLW) (Vice-Chairman)	Projects Committee St Athan Community Association
Councillor J Angove (JA)	Merger Council Building / Library Bro Tathan Local Council Liaison Committee
Councillor G Berrill (GB)	Projects Committee
Councillor R Christian (RC)	Friends of the Glamorgan Heritage Coast Llantwit Major Town Public Footpaths Forum. Conservation Area Planning - Gileston
Councillor S Toker (ST)	Projects Committee One Voice Wales Vale of Glamorgan Council, Community Liaison Committee
Councillor D Willmot (DW)	General Maintenance Committee Aberthaw Cement Works C.L.C. School Governors
County Councillor s Haines	

MINUTE	ITEM	ACTION
2444	<b><u>WELCOME</u></b>  The Chairman welcomed those present to the meeting.	
2445	<b><u>APOLOGIES FOR ABSENCE</u></b>  Councillor S Harries. Councillor D White.	
2446	<b><u>COUNCILLOR RESIGNATION</u></b>  Councillor Brian Acott has written to the Chairman to confirm his resignation as a member of the St Athan Community Council with effect 17 February 2023. The Chairman paid the following tribute to Brian:  Brian became a Community Councillor in 2001. He worked tirelessly for the good and benefit of St Athan	

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	<p>residents, served in the role of Chairman and sat on variety of committees including.</p> <p>Bro Tathan Local Council Liaison Committee  Friends of the Glamorgan Heritage Coast  Llantwit Major Public Footpaths Committee  Aberthaw Power Station Local Liaison Committee  School Governor, St Athan Primary School</p> <p>A truly great Councillor!</p>	
2447	<p><b><u>DECLARATION OF INTEREST</u></b></p> <p>Grant of Dispensation:</p> <p>Cllr D Willmott, speak only on matters relating to St Athan community Council Hub and Library.</p> <p>Cllr J Lynch-Wilson, speak and vote on topics related to the Vale of Glamorgan Council’s reshaping Program.</p> <p>Mr D Patterson Clerk/RFO to the Council - Chairman of the PLCC.</p>	
2448	<p><b><u>CONFIRMATION OF GENERAL MEETING MINUTES</u></b></p> <p>PROPOSED By: Councillor D Willmot.  SECONDED By: Councillor R Christian.</p> <p>That the minutes of the General Meeting held on 7<sup>th</sup> February 2023 be accepted as a true record of proceedings.</p>	CARRIED.
2449	<p><b><u>MATTERS ARISING FROM THE GENERAL MEETING</u></b></p> <p>The following matters were discussed and remain ongoing:</p> <ul style="list-style-type: none"> <li>a. Min 2401 (2) Footpath No 6.</li> <li>b. Min 2401 (3) Annual Report 2022/23.</li> <li>c. Min 2415 (1) Chat &amp; Cuppa Post Hospital Discharge.</li> <li>d. Min 2415 (2) Take Your Litter Home Sign.</li> <li>e. Community Council Facebook Policy.</li> </ul>	<p>RC - Provide bins costs to Clerk.  All - Submit contributions to Clerk by 04/04/23.  DW - Update at next meeting  JLW - Investigate provision of sign with Vale Council  ST - Complete intro page and share with St Athan Hub.</p>

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2450	<p><b><u>CRIME STATISTICS</u></b></p> <p>PCSO Richard Mills from South Wales Police was unable to attend the meeting. Crime statistics for February 2023 are listed below.</p> <p>Violence Without Injury = 2  Residential Burglary = 4  Vehicle Offences = 2  All Other Theft Offences = 3  Miscellaneous Crimes Against Society = 1  Road/Traffic = 2  Anti-Social Behaviour = 14</p>	
2451	<p><b><u>FINANCIAL STATEMENT</u></b></p> <p>The Chairman presented a Financial Statement of Accounts as of 28<sup>th</sup> February 2023. Copy at Annex A.</p> <p>PROPOSED By: Councillor S Toker.  SECONDED By: Councillor J Lynch-Wilson.</p> <p>That the presented financial statement be accepted as a true record of council financial accounts.</p>	CARRIED.
2452	<p><b><u>CORRESPONDENCE</u></b></p> <p><b>Welsh Government</b>  27/02/23 Independent Remuneration Panel for Wales  Annual Report - February 2023</p> <p><b>Vale Council</b>  28/02/23 Council - 06 March - Agenda and Reports  01/03/23 On-Street Residential Charge Point Scheme.  02/03/23 Vale Council Timetable of Meeting May 2023 - 24</p> <p><b>One Voice Wales</b>  08/02/23 Project Zero Update Report.  10/02/23 Invitation to online launch of Welsh Water's  Biodiversity Report.  13/02/23 People's Practice Peer-to-Peer Network -  Transition Towns.  14/02/23 Draft minutes for the 16.1.23 - One Voice Wales  Bridgend/Cardiff/Vale Area Committee.  16/02/23 Request for Nominations for the Kings New  Year 2024 Honours  16/02/23 The Value of Planning and how it positively  impacts our Welsh Communities - Online  Event.  17/02/23 Training Needs Survey 2023.</p>	All - Comments to Clerk by 31 /03/23

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2452 Cont.	<p>17/02/23 Cyber awareness training for councillors - presentation.</p> <p><b>Other</b>            07/02/23 Stadium Site St Athan, PAC consultation.            09/02/23 East Aberthaw Solar Farm - Stakeholder Letter.            17/02/23 Continuing the Vision for the Bristol Channel &amp; Severn Estuary.            28/02/23 Thanks for 20 - St Athan Community Council.</p>	Clerk – Invite to council meeting																				
2453	<p><b><u>CHAIRMAN'S ACTIONS</u></b></p> <p>24/02/23 Hastened Flying Start Architect.            10/02/23 Responded to SCHEDULE 1 Article 4. (4)            SCHEDULE 1B Articles 2C, 2D &amp; 2G - Land off Flemingston Road, St. Athan            11/02/23 Complaint to NatWest Bank - PHO-0349218923.            24/02/23 Hastened Loyn + Co St Athan Community Council &amp; St Athan Community Hub And Library (Sachal) Proposed Extension.            16/02/23 Request, Unit Welfare Officer (Army) MoD St Athan to attend next CAWG meeting.            16/02/23 Applied extension REF 2022/01091/LAW: Solar Panels.            21/02/23 Hastened trimming of tree with Edenvale Ltd.            23/02/23 Hastened Vale Council – confirmation of use of sports field for fete/party in the park.            24/02/23 Requested installation of Feeder Pillar smart meters.            03/03/23 Confirmation of use of sports field for summer Fete and Party in the Park 2023.</p>																					
2454	<p><b><u>INVOICES (February 2023)</u></b></p> <p><b>Income</b></p> <table> <tr> <td>Scouts</td> <td>30.00</td> </tr> <tr> <td>Ladies What dance</td> <td>80.00</td> </tr> <tr> <td>NatWest Bank (Refund)</td> <td>251.09</td> </tr> <tr> <td>Whist Club</td> <td>40.00</td> </tr> <tr> <td>Women's Institute</td> <td>30.00</td> </tr> <tr> <td></td> <td style="border-top: 1px solid black;"><b>431.09</b></td> </tr> </table> <p><b>Expenditure</b></p> <p><b>Admin</b></p> <table> <tr> <td>Annual Fee SLCC</td> <td>70.00</td> </tr> <tr> <td>Annual Website Domain (2018-24)</td> <td>210.00</td> </tr> <tr> <td>Microsoft License (Office 365)</td> <td>11.28</td> </tr> <tr> <td>HMRC</td> <td>281.32</td> </tr> </table>	Scouts	30.00	Ladies What dance	80.00	NatWest Bank (Refund)	251.09	Whist Club	40.00	Women's Institute	30.00		<b>431.09</b>	Annual Fee SLCC	70.00	Annual Website Domain (2018-24)	210.00	Microsoft License (Office 365)	11.28	HMRC	281.32	
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2455	<p><b><u>PLANNING APPLICATION(S)</u></b></p> <p>a. Town and Country Planning Act, 1990 (as amended) Planning Application No. 2023/00150/LBC (VI) Location: Rose Cottage, Gileston Proposal: Replacement of existing thatch roof</p> <p>PROPOSED By: Councillor S Toker. SECONDED By: Councillor J Lynch-Wilson.</p> <p>That <b>No Objection</b> be raised in respect of this planning application and that a supportive submission is made to the Vale of Glamorgan Council.</p> <p>b. Town and Country Planning Act, 1990 (as amended) Planning Application No. 2023/00171/FUL (VI) Location: Greenfield, Flemingston Road Proposal: Porch extension, attic conversion and side link extension connecting house and garage.</p> <p>PROPOSED By: Councillor D Willmot. SECONDED By: Councillor G Berrill.</p> <p>That <b>No Objection</b> be raised in respect of this planning application and that a supportive</p>	CARRIED.																												

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2456	<p data-bbox="300 170 424 201"><b><u>REPORTS</u></b></p> <p data-bbox="323 250 842 282">a. <b><u>COMMUNITY QUESTIONNAIRE/SURVEY</u></b></p> <p data-bbox="360 324 954 499">A Projects sub-committee met on 28<sup>th</sup> February to analyse community responses to the Councils questionnaire survey held in November 2022. The five top issues effecting residents were identified as:</p> <p data-bbox="360 544 863 757">Poor public <b>Transport</b> and <b>Vehicle Parking</b> provision. Lack of Leisure, retail and local hub <b>Facilities</b>. Inadequate <b>Highways</b> Infrastructure. Lack of <b>Medical</b> facilities. <b>Wellbeing</b>.</p> <p data-bbox="360 801 959 902">Representation will be made to the Vale Council to ascertain how and where required improvements can be made.</p> <p data-bbox="323 947 938 1048">b. <b><u>COMMUNITY REVIEW OF COMMUNITY ARRANGEMENTS FOR THE LOCAL DEMOCRACY &amp; BOUNDARIES COMMISSION</u></b></p> <p data-bbox="360 1093 967 1234">Chairman to meet with Llanfair and Llanmaes Councils on 9<sup>th</sup> March to discuss options for change and report back at the next Community Council meeting.</p> <p data-bbox="323 1279 927 1310">c. <b><u>WALES LOCAL NATURE PARTNERSHIP MEETING</u></b></p> <p data-bbox="360 1352 954 1384">Councillor D White provided the following update.</p> <p data-bbox="360 1429 938 1603">Part of All Wales Local Nature Partnership responsibilities is to oversee the Local Nature Recovery Action Plan, funded by Welsh Assembly overseen by One Voice Wales. This is the body responsible for our Section 6 reporting.</p> <p data-bbox="360 1648 986 1789">This Council will continue to attend and participate for St Athan Ward, including protection and restoring habitats, education and halting the loss of biodiversity in our area.</p> <p data-bbox="360 1834 979 1935">Also, attending meetings with task and finish groups rolling out Vale of Glamorgan Nature Recovery Plan which will afford our Council opportunities to</p>	

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2456 Cont.	<p>participate in all things biodiverse in our own community.</p> <p>d. <u>NEW COMMUNITY COUNCIL WEBSITE</u></p> <p>The new Council website is up and running. www.stathancommunitycouncil.co.uk</p>	All - Cllr photographs to be taken during April's council meeting.																																																																																																				
2457	<p><b><u>COUNCIL &amp; WARD DIARY</u></b></p> <p><b>March</b></p> <table> <tr> <td>07</td> <td>Tue</td> <td>Council General Meeting</td> <td>Council Hall</td> </tr> <tr> <td>20</td> <td>Mon</td> <td>Cuppa with a Copper</td> <td>Three Horseshoes</td> </tr> <tr> <td>25</td> <td>Sat</td> <td>Ladies Night</td> <td>PLCC</td> </tr> </table> <p><b>April</b></p> <table> <tr> <td>04</td> <td>Tue</td> <td>Council General Meeting</td> <td>Council Hall</td> </tr> <tr> <td>07</td> <td>Fri</td> <td>Walk of Witness</td> <td>St Tathan Church</td> </tr> <tr> <td>10</td> <td>Mon</td> <td>Children's Easter Egg Hunt</td> <td>PLCC</td> </tr> <tr> <td>11</td> <td>Tue</td> <td>CAWG Meeting</td> <td>Three Horseshoes</td> </tr> <tr> <td>17</td> <td>Mon</td> <td>Cuppa with a Copper</td> <td>Three Horseshoes</td> </tr> <tr> <td>22</td> <td>Sat</td> <td>Medium Night</td> <td>PLCC</td> </tr> </table> <p><b>May</b></p> <table> <tr> <td>02</td> <td>Tue</td> <td>AGM/Council Meeting</td> <td>Council Hall</td> </tr> <tr> <td>08</td> <td>Mon</td> <td>King's Coronation</td> <td>PLCC</td> </tr> <tr> <td>13</td> <td>Sat</td> <td>Community Litter Pick</td> <td>PLCC</td> </tr> <tr> <td>14</td> <td>Sun</td> <td>Council Civic Event</td> <td>St Tathan Church</td> </tr> <tr> <td>15</td> <td>Mon</td> <td>Cuppa with a Copper</td> <td>Three Horseshoes</td> </tr> <tr> <td>27</td> <td>Sat</td> <td>Council Newsletter Out</td> <td>Throughout Ward</td> </tr> <tr> <td>30</td> <td>Wed</td> <td>AGM PLCC</td> <td>PLCC</td> </tr> </table> <p><b>June</b></p> <table> <tr> <td>03</td> <td>Sat</td> <td>Craft Fair</td> <td>PLCC</td> </tr> <tr> <td>03</td> <td>Sat</td> <td>Church Awareness Week</td> <td>St Tathan Church</td> </tr> <tr> <td>04</td> <td>Sun</td> <td>Whitsun Games</td> <td>PLCC</td> </tr> <tr> <td>06</td> <td>Tue</td> <td>Council General Meeting</td> <td>Council Hall</td> </tr> <tr> <td>19</td> <td>Mon</td> <td>Cuppa with a Copper</td> <td>Three Horseshoes</td> </tr> </table> <p><b>July</b></p> <table> <tr> <td>04</td> <td>Tue</td> <td>Council General Meeting</td> <td>Council Hall</td> </tr> <tr> <td>17</td> <td>Mon</td> <td>Cuppa with a Copper</td> <td>Three Horseshoes</td> </tr> <tr> <td>29</td> <td>Sat</td> <td>Race Night or Quiz Night</td> <td>PLCC</td> </tr> </table> <p><b>August</b></p> <table> <tr> <td>21</td> <td>Mon</td> <td>Cuppa with a Copper</td> <td>Three Horseshoes</td> </tr> </table>		07	Tue	Council General Meeting	Council Hall	20	Mon	Cuppa with a Copper	Three Horseshoes	25	Sat	Ladies Night	PLCC	04	Tue	Council General Meeting	Council Hall	07	Fri	Walk of Witness	St Tathan Church	10	Mon	Children's Easter Egg Hunt	PLCC	11	Tue	CAWG Meeting	Three Horseshoes	17	Mon	Cuppa with a Copper	Three Horseshoes	22	Sat	Medium Night	PLCC	02	Tue	AGM/Council Meeting	Council Hall	08	Mon	King's Coronation	PLCC	13	Sat	Community Litter Pick	PLCC	14	Sun	Council Civic Event	St Tathan Church	15	Mon	Cuppa with a Copper	Three Horseshoes	27	Sat	Council Newsletter Out	Throughout Ward	30	Wed	AGM PLCC	PLCC	03	Sat	Craft Fair	PLCC	03	Sat	Church Awareness Week	St Tathan Church	04	Sun	Whitsun Games	PLCC	06	Tue	Council General Meeting	Council Hall	19	Mon	Cuppa with a Copper	Three Horseshoes	04	Tue	Council General Meeting	Council Hall	17	Mon	Cuppa with a Copper	Three Horseshoes	29	Sat	Race Night or Quiz Night	PLCC	21	Mon	Cuppa with a Copper	Three Horseshoes
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2457 Cont.	<p><b>September</b></p> <p>02 Sat Fete &amp; Party in the Park Sports Field</p> <p>03 Sun Autumn Litter Pick PLCC</p> <p>05 Tue Council General Meeting Council Hall</p> <p>18 Mon Cuppa with a Copper Three Horseshoes</p> <p>19 Tue Council Public Meeting PLCC</p> <p><b>October</b></p> <p>03 Tue Council General Meeting Council Hall</p> <p>14 Sat Oktober Fest (Oompah Band) PLCC</p> <p>18 Mon Cuppa with a Copper Three Horseshoes</p> <p>29 Sun Children's Halloween Party PLCC</p> <p>31 Tue The Real Meaning of Halloween St Tathan Church</p> <p><b>November</b></p> <p>01 Wed Lamp Post Poppies Up RAF Cadets</p> <p>07 Tue Council General Meeting Council Hall</p> <p>12 Sun Remembrance Day St Tathan Church / PLCC</p> <p>20 Mon Cuppa with a Copper Three Horseshoes</p> <p>21 Tue Council Finance Meeting Council Hall</p> <p>22 Wed Lamp Post Poppies Down RAF Cadets</p> <p>26 Sun Christmas Market PLCC</p> <p>26 Sun Procession of Light PLCC</p> <p>26 Sun Christmas Light Switch On Village Centre</p> <p><b>December</b></p> <p>02 Sat Children's Christmas Party PLCC</p> <p>05 Tue Council General Meeting Council Hall</p> <p>17 Sun Santa Visits St Athan St Athan Ward</p> <p>18 Mon Cuppa with a Copper Three Horseshoes</p> <p><b>January 2024</b></p> <p>03 Wed Panto (Beauty and the Beast) PLCC</p> <p>09 Tue Community Council Meeting Council Hall</p> <p><b>February</b></p> <p>06 Tue Community Council Meeting Council Hall</p> <p>16 Fri Old Time Musical Show PLCC</p>		
2458	<p><b><u>COUNCIL CIVIC CERMONY</u></b></p> <p>PROPOSED By: Councillor S Toker  SECONDED By: Councillor D Willmot</p> <p>That suitable name tag/badges are purchased at a cost not to exceed £250.</p>		<p><b>CARRIED.</b></p>

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2459	<p><b><u>DEFIBRILLATOR</u></b></p> <p>The defibrillator by the village pharmacy has been serviced. New pads and batteries have been installed. Batteries will need to be renewed in October 2023; pads will need replacing in 2025 if not used.</p> <p>PROPOSED By: Councillor G Berrill. SECONDED By: Councillor J Lynch-Wilson.</p> <p>That this Council take on the responsibility of defibrillator guardian for the defibrillator located outside the village pharmacy and in Gileston and purchase consumables as required.</p>	CARRIED.
2460	<p><b><u>FLYING START - CHILDCARE</u></b></p> <p>Architect has made site visit and will report building costs to Vale Council. Funding request will then be sent to the Welsh Government for approval.</p>	Clerk to monitor.
2461	<p><b><u>LIBRARY EXTENSION</u></b></p> <p>An update on proceeding was made to Council.</p>	Clerk to monitor.
2462	<p><b><u>NEWSLETTER DISTRIBUTION</u></b></p> <p>15 May Submissions deadline. 19 May To printers. 27 May Ready for collection from Council Hall at 11am.</p>	All - Contributions to Clerk. Clerk. Clerk.
2463	<p><b><u>CHURCH LIGHTS</u></b></p> <p>A Health &amp; Safety check is to be carried out in respect of securing Christmas lights onto the church tower.</p>	ST/Clerk - liaise with H&S representative.
2464	<p><b><u>CHAIRMAN / VICE-CHAIRMAN 2023-24</u></b></p> <p>Nominations for the role of Chairman and Vice Chairman to be submitted to the Council Clerk before the next Community Council meeting.</p>	All - Nomination to Clerk by 04/04/23.
2465	<p><b><u>TRAINING NEEDS SURVEY 2023</u></b></p> <p>The closing date for responses is 28 March 2023. The web-link to access the survey is: <a href="https://www.surveymonkey.co.uk/r/WXCRMXM">https://www.surveymonkey.co.uk/r/WXCRMXM</a></p>	All - Comments to Chairman/Clerk by 28/03/23.
2466	<p><b><u>ONE VOICE WALES (OVW) – MEMBERSHIP 2023-34</u></b></p> <p>PROPOSED By: Councillor S Toker. SECONDED By: Councillor R Christian.</p> <p>That O.V.W annual membership fee of £659.00 is paid.</p>	CARRIED.

MINUTE	ITEM	ACTION
2467	<p><b><u>SOCIETY FOR LOCAL COMMUNITY CLERKS (SLCC)</u></b></p> <p>PROPOSED By: Councillor J Lynch-Wilson. SECONDED By: Councillor D Willmot.</p> <p>That £237.00 annual membership fee is paid to SLCC.</p>	CARRIED.
2468	<p><b><u>FINANCIAL APPEALS</u></b></p> <p>PROPOSED By: Councillor R Christian. SECONDED By: Councillor S Toker.</p> <p>That a donation of £100.00 is made to Macmillan Cancer support.</p>	CARRIED.
2469	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>County Councillor S Haines briefed on the following:</p> <ol style="list-style-type: none"> <li>Draft LDP will need scrutiny by council.</li> <li>Council tax increase 4.9%.</li> <li>Change to black bag waste to 3 bags every 3 weeks.</li> <li>Use of green garden bag will incur a fee.</li> </ol> <p>Councillor R Eustace briefed on the following:</p> <ol style="list-style-type: none"> <li>Suggested improvements to current vehicle parking spaces in St Athan at Llantwit Road and Church Lane.</li> <li>The amount of litter in the Vale is unacceptable and that this council will make representation to the Vale Council for such litter to be collected.</li> </ol> <p>Clerk briefed that following the closure of the Playgroup, a considerable number of children's toys are now available for redistribution. Residents are welcome to takeaway toys for free on Saturday 18<sup>th</sup> March, between 11.00 - 12.00 at the Council Hall, Church Lane CF62 4PL (behind the post office).</p>	<p>Clerk - Include in presentation to Vale Council</p> <p>RE - Write to Vale Council. Cty Cllrs - Provide Vale council P.O.C details.</p> <p>Clerk.</p>

There being no further business to discuss the meeting closed at 20.34 pm.

Next General Community Council meeting is to be held on Tuesday 4<sup>th</sup> April 2023 at 7pm.

ST. ATHAN COMMUNITY COUNCIL  
FINANCIAL STATEMENT – 28<sup>th</sup> FEBRUARY 2023

RESERVE ACCOUNT

Income	6069.18
Expenditure	0.00
Balance	6,069.18

CURRENT ACCOUNT

<b>Income</b>	
Balance Brought Forward	3,227.77
Bank Refund	276.09
Precept	49,631.00
Hall Hire	2257.00
Sale of Chairs	80.00
VAT Refund	1,812.36
St Athan Ward (Fete/PP)	413.00
Total	57,697.22

**Expenditure**

Administration	23,128.71
Chairman's Allowance	12.00
Council Property	11,286.18
Grants & Donations	1,500.00
St Athan Ward	12,401.67
Total	48,328.56

<b>Balance</b>	9,368.66
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