



AGENDA
ST ATHAN COMMUNITY COUNCIL
FULL GENERAL MEETING TUESDAY 9TH JANUARY 2024
IN THE COUNCIL HALL, CHURCH LANE, St ATHAN CF62 4PL



To: St Athan Community Councillors
From: Proper Officer
Subject: General Council Meeting at 7pm, 9th January 2024

Note:

1. The public will be permitted to attend this meeting, subject to Covid social distancing rules at the time of the meeting. Members unable to attend are to inform the Proper Officers by 10am on Tuesday 9th January 2024 at the latest.
2. Access to the meeting is via the kitchen entrance.
3. Councillors are reminded contributions or speeches by a councillor shall relate only to the motion under discussion and shall not exceed (5) minutes without the consent of the chair of the meeting.

AGENDA

SER	ITEM	LEAD
1.	Welcome.	Chair
2.	Apologies for absence.	Clerk
3.	To receive declarations of interest nature of interest.	Chairman
4.	Standing Orders Suspension. PSCO Richard Mills Crime Stats December 2023.	Chairman
5.	To confirm minutes of the finance meeting held 28 th November 2023.	Chairman
6.	To consider any business arising from the finance meeting. Revised Precept figure = 1699. Income and expenditure transactions up to 31 st December 2023 have been incorporated into the financial budget for FY 2024-25. A revised copy of the financial budget for FY2024-25 will be sent to Council with this agenda.	
7.	To confirm minutes of the general meeting held on 6 th December 2023.	Chairman
8.	To consider any business arising from the general meeting. Min 2651c - Councillors' Email Address. Min 2651d - Street lighting active travel route. Min 2262 - RLDP Community Council & Public Consultation Min 2263 - Asbestos Management. Min 2667 - Review Cleaner/Caretaker Job Description Min 2669e - Eglwys Brewis Dip in road, filled with rainwater.	Chairman Cllr S Harries Cllr S Toker Cty Cllr S Haines Proper Officer Proper Officer

	Min 2669f - Damaged bridge in Flemingston & overgrown hedging at Higher End.	Cty Cllrs J Lynch-Wilson Cty Cllrs J Lynch-Wilson & S Haines
9.	Financial Statement – December 2023 Detailed copy to be sent to Council with this agenda	Chairman
10.	Correspondence Welsh Government 12/12/23 - Independent Remuneration Panel for Wales Draft Annual Report - February 2024. 20/12/23 - Working together for an Age-Friendly Wales. 21/12/23 - Consultation: Fiscal Intergovernmental Relations. Vale of Glamorgan Council 18/12/23 - Ombudsman's Guidance. 20/12/23 - Council Tax Precept 2024-25. One Voice Wales 14/12/23 - Cost-of-Living – Community and Town Council activity in Wales. 15/12/23 - 2024 Training dates by module - January, February & March. 15/12/23 - FREE WEBINAR: Interactive self-guided tours for villages, towns and communities 25/01/24. Other 01/12/23 - Adder Training, practical volunteering sessions. 15/12/23 - GVS Health Social Care & Wellbeing ebulletin. 22/12/23 - Fire & Rescue - Your Voice Matters To Us.	Chairman
11.	Chairman's Actions 12/12/23 – Invitation sent to Marcus Goldsworthy, Director of Place, VoG Council to speak to St Athan Community Council about becoming a Town.	Chairman
12.	<u>Invoices (November 2023)</u> Income Ladies what Dance 160.00 National Lottery 19,795.00 Vale of Glamorgan Council Precept 23,534.00 Total Income <u>43,489.00</u> Expenditure Admin Vale Strollers Refreshments 30.00 Microsoft License + Storage 13.27 HMRC PAYE 689.66 Audit Fee 200.00	

<p>12. Cont</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">You Need A Budget software</td> <td style="text-align: right;">72.34</td> </tr> <tr> <td>Clerk Salary</td> <td style="text-align: right;">1,667.41</td> </tr> <tr> <td>Councillor Attendance Allowance (General & Finance Mtg)</td> <td style="text-align: right;">340.00</td> </tr> <tr> <td>Telephone & Broadband</td> <td style="text-align: right;">52.52</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">3,065.20</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Council Building</td> </tr> <tr> <td>PAT Testing</td> <td style="text-align: right;">213.00</td> </tr> <tr> <td>Council Tax</td> <td style="text-align: right;">222.00</td> </tr> <tr> <td>Caretaker Salary</td> <td style="text-align: right;">361.33</td> </tr> <tr> <td>Electric</td> <td style="text-align: right;">355.12</td> </tr> <tr> <td>Maintenance (CCTV, electric sockets & new ceiling light)</td> <td style="text-align: right;">1,168.68</td> </tr> <tr> <td>H&S Heat/Smoke detectors</td> <td style="text-align: right;">780.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">3,100.13</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">Donations</td> </tr> <tr> <td>Wales Air Ambulance</td> <td style="text-align: right;">50.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">50.00</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">St Athan Ward</td> </tr> <tr> <td>Santa Grotto</td> <td style="text-align: right;">220.98</td> </tr> <tr> <td>Feeder Pillar</td> <td style="text-align: right;">40.00</td> </tr> <tr> <td>Grass Tender</td> <td style="text-align: right;">330.00</td> </tr> <tr> <td>Christmas Light Switch On (Kids rides & song book printing)</td> <td style="text-align: right;">887.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">1,477.98</td> </tr> <tr> <td style="text-align: right;">Total Expenses</td> <td style="text-align: right;">7,693.31</td> </tr> </table>	You Need A Budget software	72.34	Clerk Salary	1,667.41	Councillor Attendance Allowance (General & Finance Mtg)	340.00	Telephone & Broadband	52.52	Total	3,065.20	 		Council Building		PAT Testing	213.00	Council Tax	222.00	Caretaker Salary	361.33	Electric	355.12	Maintenance (CCTV, electric sockets & new ceiling light)	1,168.68	H&S Heat/Smoke detectors	780.00	Total	3,100.13	 		Donations		Wales Air Ambulance	50.00	Total	50.00	 		St Athan Ward		Santa Grotto	220.98	Feeder Pillar	40.00	Grass Tender	330.00	Christmas Light Switch On (Kids rides & song book printing)	887.00	Total	1,477.98	Total Expenses	7,693.31	
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February

06 Tue	1900 - 2100	Community Council Meeting	Council Hall
17 Sat	1600	Night Photo Shoot	SWAM

March

05 Tue	1900 - 2100	Community Council Meeting	Council Hall
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April

02 April	1900 - 2100	Community Council Meeting	Council Hall
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June

08 Sat	1400 - 1600	Community Litter Pick	Council Building
09 Sun	11.00 - 1500	Civic Ceremony	St Tathan / PLCC

July

02 Tue	1900 - 2100	Community Council Meeting	Council Hall
10 Wed	1400 - 1500	Community Activities Working Group	The Three Horseshoes
TBC	1000 - 1300	Community Information/ Social Event	PLCC
TBC	1000 - 1500	Craft Fair	SWAM
16 Tue	1900	Council Project Committee Meeting	Sports Field

September

07 Sat	1200 - 1900	Fete/Music in the Park	SWAM
08 Sun	1400 - 1600	Community Litter Pick	TBC

Regular Club Activities

Day	Activity	Timings	Location
Mon	3 rd Monday in month – Cuppa with a Copper	12.00 - 13.00	The Three Horseshoes
	Kick Boxing	TBC	PLCC
	Learn & play Toddlers	09.00 - 11.00	The Gathering Place
	Work Club	10.00 - 12.00	The Gathering Place
	Ladies What Dance	10.00 - 12.00	Council Hall
	Cuppa with a Copper 3 rd Mon/Month	12.00 - 13.00	The Three Horseshoes
	Rainbows, Brownies, Guides	17.30 - 19.30	The Gathering Place
	Line Dancing	19.30 - 20.30	The Gathering Place
	Women's Institute 1 st Mon/Month	TBC	Council Hall
	Vale Support Hub	12.30 - 14.30	The Gathering Place
Tue	Library open	09.30 - 11.30	Behind the Post Office
	Zumba Gold	11.00 - 12.00	The Gathering Place
	Irish Dancing for Kids	16.30 - 18.30	The Gathering Place

		Zumba	TBC	PLCC		
		Every Wed – V Pod Bus (Youth club)	TBC	PLCC		
	Wed	Creative Writing Group	10.00 - 13.00	The Gathering Place		
		Gardening Club	10.30 - 12.30	The Gathering Place		
		Coffee Morning, 2 nd Wed/Month	10.30 - 12.30	The Gathering Place		
		Karate	17.30 - 19.00	The Gathering Place		
		On Stage Theatre Company (Age 6 to 16)	17.00 - 19.00	PLCC		
		CAOS - Total CAOS (Junior Group Age 6 to 16)	18.00 - 19.30	PLCC		
		CAOS - Adult Choir and Acting Group)	19.30 - 21.30	PLCC		
		Thu	Linda's LBTs	10.30 - 11.30	The Gathering Place	
			Library open	14.00 - 16.30	Behind the Post Office	
	Dance Steps with Sue		17.00 - 21.00	The Gathering Place		
	Scouts		19.00 - 21.00	Council Hall		
	Bingo		20.00 - 10.30	PLCC		
	Fri	Ladies What Dance	10.00 - 12.00	Council Hall		
		Ju-Jitsu	18.00 - 21.00	PLCC		
		Karate	17.30 - 19.00	The Gathering Place		
		Slimming World	07.30 - 10.30	The Gathering Place		
	Sat	Library open	09.30 - 11.30	Behind the Post Office		
	Sun	Worship	10.00 - 12.00	The Gathering Place		
16.	National Lottery Funding Award				Chairman	
17.	Dead Cherry Tree Gileston				Chairman	
18.	Chain of Office				Chairman	
19.	Village Farmers Market				Cllr G Berrill	
20.	Lottery				Cllr G Berrill	
21.	CCR Energy Liaison Committee				Chairman	
22.	Public Meeting 10 th January 2024				Chairman	
21.	Financial Appeals				Chairman	
22.	Any Other Business.				Chairman	



Mr D Patterson

Proper Officer / Responsible Finance Officer to St Athan Community Council