



**MINUTES OF THE ST ATHAN COMMUNITY COUNCIL  
GENERAL MEETING HELD TUESDAY 10<sup>TH</sup> JANUARY 2023  
IN THE OLD SCHOOL COMMUNITY CENTRE**



**PRESENT**

Councillor R Eustace (Chairman)	Projects Committee General Maintenance Committee Merger Council Building / Library Bro Tathan Local Council Liaison Committee Cardiff Airport Liaison Committee Conservation Area Planning - Flemingston
County Councillor J Lynch-Wilson (Vice-Chairman)	Projects Committee St Athan Community Association
Councillor G Berrill	
Councillor S Toker	Projects Committee One Voice Wales Vale of Glamorgan Council, Community Liaison Committee
Councillor D White	Projects Committee

MINUTE	ITEM	ACTION
2397.	<b><u>WELCOME</u></b>  The Chairman welcomed those present to the meeting.	
2398.	<b><u>APOLOGIES FOR ABSENCE</u></b>  Councillor B Acott Councillor J Angove Councillor R Christian Councillor S Harries Councillor D Willmot County Councillor S Haines	
2399.	<b><u>DECLARATION OF INTEREST</u></b>  Grant of Dispensation:  Cllr D Willmott, speak only on matters relating to St Athan community Council Hub and Library.  Cllr J Lynch-Wilson, speak and vote on topics related to the Vale of Glamorgan Council's reshaping Programme.  Mr D Patterson Clerk/RFO to the Council - Chairman of The Paul Lewis Community Centre.	

MINUTE	ITEM	ACTION
2400.	<p><b><u>CONFIRMATION OF GENERAL MEETING MINUTES</u></b></p> <p>PROPOSED By: Councillor S Toker SECONDED By: Councillor D White</p> <p>That the minutes of the General Meeting held on the 6<sup>th</sup> December 2022 be accepted as a true record of proceedings.</p>	CARRIED
2401.	<p><b><u>MATTERS ARISING FROM THE GENERAL MEETING</u></b></p> <p>The following matters were discussed and remain ongoing:</p> <ul style="list-style-type: none"> <li>a. Facebook</li> <li>b. Footpath No 6</li> <li>c. Annual Report 2022/23</li> </ul>	
2402.	<p><b><u>FINANCIAL STATEMENT</u></b></p> <p>The Chairman presented a Financial Statement of Accounts on 31<sup>st</sup> December 2022. Copy at Annex A.</p> <p>PROPOSED By: Councillor G Berrill SECONDED By: Councillor S Toker</p> <p>That the presented financial statement be accepted as a true record of council financial accounts.</p>	CARRIED
2403.	<p><b><u>CORRESPONDENCE</u></b></p> <p><b>Vale of Glamorgan Council</b>  07/12/22 Vale of Glamorgan Community Review.  13/12/22 Active Travel consultation.  15/12/22 Season's Greetings.  15/12/22 Planning Committee - 21st December 2022.  21/12/22 Town and Community Council rep on the Vale of Glamorgan Council's Standards Committee.  21/12/22 Public Services Board and Town and Community Council Exchange Meeting 8th December 2022.  28/12/22 Remittance Advice (precept payment).  04/01/23 Office of National Statistics for the Vale.  06/01/23 Standards Committee - Applications for dispensation</p> <p><b>One Voice Wales</b>  08/12/22 Single-use Plastics Bill Infographic Material.  09/12/22 News Bulletin.  16/12/22 Vacancy -Public Appointments.  16/12/22 January, February &amp; March 2023 Training Dates.  03/01/23 Training Dates.  03/01/23 Clerk Vacancy advert - Brackla Community Council.</p> <p><b>Other</b>  20/12/22 The Gathering Place, Grant Thank You letter.</p>	

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2403. Cont.	24/12/22 Ms Ann Barnaby, Thank you and Happy Christmas message. 03/01/23 Former Stadium Site at St Athan – Car Parking Spaces.																																							
2404.	<p><b><u>CHAIRMAN'S ACTIONS</u></b></p> <p>09/12/22 Confirmation of Precept Levy FY 2023/2024. 13/12/22 Copy of CC Presentation sent to VoG Council.</p> <p>It was agreed a sub committee is formed to oversee issues raised during the presentation and will report on progress made at future Council Meetings. The following will serve on this Committee:</p> <p>Chairman of the day Previous Chairman Deputy Chairman</p> <p>21/12/22 Strong Community grant scheduled telephone call 12<sup>th</sup> January. 21/12/22 Response to VOG Council Ref 2022/01091/LAW Solar Panels. 22/12/22 Declaration of acceptance of Office (Cllr G Berrill) sent to Electoral Registration Legal Services, VOG Council. 24/12/22 St Athan 2020/21 Annual Return.</p>																																							
2405.	<p><b><u>INVOICES (December 2022)</u></b></p> <p><b>Income</b></p> <table> <tr> <td>Scouts</td> <td>40.00</td> </tr> <tr> <td>Ladies What dance</td> <td>80.00</td> </tr> <tr> <td>Moo-Musical</td> <td>60.00</td> </tr> <tr> <td>Mr D Patterson (Hall hire)</td> <td>25.00</td> </tr> <tr> <td>Precept</td> <td>16,543.00</td> </tr> <tr> <td></td> <td><u>16,748.00</u></td> </tr> </table> <p><b>Expenditure</b></p> <p><b>Admin</b></p> <table> <tr> <td>Microsoft License (Office 365)</td> <td>11.28</td> </tr> <tr> <td>Councillor Remuneration (Attendance allowance)</td> <td>120.00</td> </tr> <tr> <td>Councillor Remuneration (Annual payment)</td> <td>1,850.00</td> </tr> <tr> <td>Telephone &amp; Broadband</td> <td>40.66</td> </tr> <tr> <td>Clerk Salary</td> <td>1,270.64</td> </tr> <tr> <td>HMRC</td> <td>460.86</td> </tr> <tr> <td>YNAB (Software licence)</td> <td>76.33</td> </tr> <tr> <td></td> <td><u>3829.77</u></td> </tr> </table> <p><b>Council Building</b></p> <table> <tr> <td>Mr D Patterson Hall Hire Refund)</td> <td>25.00</td> </tr> <tr> <td>Caretaker Salary</td> <td>363.67</td> </tr> <tr> <td>Council Tax</td> <td>211.00</td> </tr> <tr> <td>Electric (E-ON)</td> <td>176.95</td> </tr> <tr> <td></td> <td><u>776.62</u></td> </tr> </table>	Scouts	40.00	Ladies What dance	80.00	Moo-Musical	60.00	Mr D Patterson (Hall hire)	25.00	Precept	16,543.00		<u>16,748.00</u>	Microsoft License (Office 365)	11.28	Councillor Remuneration (Attendance allowance)	120.00	Councillor Remuneration (Annual payment)	1,850.00	Telephone & Broadband	40.66	Clerk Salary	1,270.64	HMRC	460.86	YNAB (Software licence)	76.33		<u>3829.77</u>	Mr D Patterson Hall Hire Refund)	25.00	Caretaker Salary	363.67	Council Tax	211.00	Electric (E-ON)	176.95		<u>776.62</u>	
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2406.	<p><b><u>PLANNING APPLICATION(S)</u></b></p> <ul style="list-style-type: none"> <li>• Application No. 2022/01067/FUL - Approved 21<sup>st</sup> December 2022.</li> <li>• Town and Country Planning Act, 1990 (as amended)  Planning Application No. 2022/01290/FUL (HUD)  Location: Wayside Cottage, Gileston Farm, Gileston  Proposal: Conversion of garage and store to include habitable accommodation at ground and first floor.</li> </ul> <p>A supportive response has been sent to the Vale Council in respect of the following application:</p> <ul style="list-style-type: none"> <li>• Town and Country Planning Act, 1990 (as amended)  Planning Application No. 2022/01355/FUL (HUD)  Location: 18, Newbarn Holdings, St. Athan Road, Flemingston  Proposal: Proposed first floor side extension, link and outbuilding conversion</li> </ul> <p>PROPOSED by: Councillor J Lynch-White  SECONDED by: Councillor G Berrill</p> <p>That <b>No Objection</b> be raised in respect of this planning application and that a supportive submission is made to the Vale of Glamorgan Council.</p> <ul style="list-style-type: none"> <li>• Town and Country Planning Act, 1990 (as amended)  Planning Application No. 2022/01076/FUL (SFL)  Location: 3, Orchard Way, Gileston  Proposal: Change of use from C3 to C4. Retrospective</li> </ul> <p>PROPOSED by: Councillor R Eustace  SECONDED by: Councillor D White</p>	<b>CARRIED</b>																

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2406. Cont.	<p>That an <b>Objection</b> be raised in respect of this planning application be made to the Vale of Glamorgan Council, for the following reasons:</p> <ul style="list-style-type: none"> <li>• Multiple occupancy causing vehicle parking issues</li> <li>• Excessive noise levels</li> <li>• Quiet location with only 8 small houses</li> </ul>	CARRIED																																																																																				
2407.	<p><b>REPORTS</b></p> <p>None.</p>																																																																																					
2408.	<p><b>COUNCIL &amp; WARD DIARY</b></p> <p><b>2023</b></p> <p><b>January</b></p> <table border="0"> <tr> <td>10</td> <td>Tue</td> <td>Council General Meeting</td> <td>Community Council</td> </tr> <tr> <td>11</td> <td>Wed</td> <td>3<sup>rd</sup> CAWG Meeting.</td> <td>Community Council</td> </tr> <tr> <td>16</td> <td>Mon</td> <td>Cuppa with a Copper</td> <td>SW Police</td> </tr> </table> <p><b>February</b></p> <table border="0"> <tr> <td>07</td> <td>Tue</td> <td>Council General Meeting</td> <td>Community Council</td> </tr> <tr> <td>20</td> <td>Mon</td> <td>Cuppa with a Copper</td> <td>SW Police</td> </tr> </table> <p><b>March</b></p> <table border="0"> <tr> <td>07</td> <td>Tue</td> <td>Council General Meeting</td> <td>Community Council</td> </tr> <tr> <td>20</td> <td>Mon</td> <td>Cuppa with a Copper</td> <td>SW Police</td> </tr> </table> <p><b>April</b></p> <table border="0"> <tr> <td>04</td> <td>Tue</td> <td>Council General Meeting</td> <td>Community Council</td> </tr> <tr> <td>10</td> <td>Mon</td> <td>Children's Easter Egg Hunt</td> <td>Paul Lewis Centre</td> </tr> <tr> <td>17</td> <td>Mon</td> <td>Cuppa with a Copper</td> <td>SW Police</td> </tr> </table> <p><b>May</b></p> <table border="0"> <tr> <td>02</td> <td>Tue</td> <td>AGM/Council General Meeting</td> <td>Community Council</td> </tr> <tr> <td>06</td> <td>Sat</td> <td>King's Coronation</td> <td>Paul Lewis Centre</td> </tr> <tr> <td>07</td> <td>Sun</td> <td>7<sup>th</sup> Community Litter Pick</td> <td>Community Council</td> </tr> <tr> <td>14</td> <td>Sun</td> <td>Council Civic Event</td> <td>Community Council</td> </tr> <tr> <td>15</td> <td>Mon</td> <td>Cuppa with a Copper</td> <td>SW Police</td> </tr> <tr> <td>27</td> <td>Sat</td> <td>Council Newsletter Out</td> <td>Community Council</td> </tr> <tr> <td>28</td> <td>Sun</td> <td>Spring Games</td> <td>Paul Lewis Centre</td> </tr> </table> <p><b>June</b></p> <table border="0"> <tr> <td>6</td> <td>Tue</td> <td>Council General Meeting</td> <td>Community Council</td> </tr> <tr> <td>19</td> <td>Mon</td> <td>Cuppa with a Copper</td> <td>SW Police</td> </tr> </table> <p><b>July</b></p> <table border="0"> <tr> <td>04</td> <td>Tue</td> <td>Council General Meeting</td> <td>Community Council</td> </tr> <tr> <td>17</td> <td>Mon</td> <td>Cuppa with a Copper</td> <td>SW Police</td> </tr> </table>	10	Tue	Council General Meeting	Community Council	11	Wed	3 <sup>rd</sup> CAWG Meeting.	Community Council	16	Mon	Cuppa with a Copper	SW Police	07	Tue	Council General Meeting	Community Council	20	Mon	Cuppa with a Copper	SW Police	07	Tue	Council General Meeting	Community Council	20	Mon	Cuppa with a Copper	SW Police	04	Tue	Council General Meeting	Community Council	10	Mon	Children's Easter Egg Hunt	Paul Lewis Centre	17	Mon	Cuppa with a Copper	SW Police	02	Tue	AGM/Council General Meeting	Community Council	06	Sat	King's Coronation	Paul Lewis Centre	07	Sun	7 <sup>th</sup> Community Litter Pick	Community Council	14	Sun	Council Civic Event	Community Council	15	Mon	Cuppa with a Copper	SW Police	27	Sat	Council Newsletter Out	Community Council	28	Sun	Spring Games	Paul Lewis Centre	6	Tue	Council General Meeting	Community Council	19	Mon	Cuppa with a Copper	SW Police	04	Tue	Council General Meeting	Community Council	17	Mon	Cuppa with a Copper	SW Police	
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2408. Cont.	<p><b>August</b></p> <p>21 Mon Cuppa with a Copper SW Police</p> <p><b>September</b></p> <p>02 Sat Summer Fete &amp; Party in the Park Community Council</p> <p>05 Tue Council General Meeting Community Council</p> <p>18 Mon Cuppa with a Copper SW Police</p> <p><b>October</b></p> <p>03 Tue Council General Meeting Community Council</p> <p>14 Sat October Fest (Oompah Band) Paul Lewis Centre</p> <p>18 Mon Cuppa with a Copper SW Police</p> <p><b>November</b></p> <p>07 Tue Council General Meeting Community Council</p> <p>20 Mon Cuppa with a Copper SW Police</p> <p>21 Tue Council Finance Meeting Community Council</p> <p><b>December</b></p> <p>05 Tue Council General Meeting Community Council</p> <p>18 Mon Cuppa with a Copper SW Police</p>	
2409.	<p><b><u>COUNCIL CIVIC EVENT</u></b></p> <p>The event is to mark the inauguration of a new Community Council Chairman and will take place on Sunday 14<sup>th</sup> May 2023. In addition to invited VIPs, members of the public are also welcomed to attend.</p>	
2410.	<p><b><u>COUNCIL NOTICE BOARD</u></b></p> <p>Cllr G Berrill and D White agreed to pursue the installation of a new Council noticeboard and report back to Council on progress made.</p>	
2411.	<p><b><u>NEWSLETTER DISTRIBUTION VOLUNTEERS</u></b></p> <p>Councillors were asked to identify those streets/roads which they would be willing to deliver to. Any gaps to be filled by community volunteers.</p>	
2412.	<p><b><u>COUNCIL WEBSITE</u></b></p> <p>PROPOSED by: G Berrill SECONDED by: D White</p> <p>That a payment of £100 be made to Mr A Speed in respect of the construction and on-going maintenance of the new council website.</p> <p>PROPOSED by: S Toker SECONDED by: J Lunch-Wilson</p> <p>That £144.00 + VAT be paid to Squarespace.com in respect of annual website licence fee.</p>	

MINUTE	ITEM	ACTION
2413.	<p><b><u>COMMUNITY QUESTIONNAIRE</u></b></p> <p>Out of a population of 4,167 residents, 100 people completed the questionnaire. The Council will now analyse responses and provide feedback in the spring Newsletter.</p>	
2414.	<p><b><u>FINANCIAL APPEALS</u></b></p> <p>None.</p>	
2415.	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p><b>Councillor G Berrill</b> asked if more waste bins and dog poo bins could be placed along Higher End and around the grass area next to the Paul Lewis Community Centre. County Councillor J Lynch-Wilson agreed to investigate this matter with the VoG Council.</p> <p><b>Councillor D White</b> suggested home visits (chat &amp; cuppa) could be made to local residents following hospital discharge. Guidance and approval are to be sought from the Vale Health Board.</p> <p><b>Council Clerk</b> confirmed documents held in the Councils save box at the National Westminster Bank have been recovered.</p> <p><b>Councillor R Eustace</b> asked for the provision and installation of 'Take Your Litter Home' type signs around the ward. County Councillor J Lynch-Wilson agreed to investigate this matter with the VoG Council.</p>	

There being no further business to discuss the meeting closed at 21.19 pm.

Next General Community Council meeting is to be held on Tuesday 7<sup>th</sup> February at 7pm.

**ST. ATHAN COMMUNITY COUNCIL**  
**FINANCIAL STATEMENT – 31<sup>st</sup> DECEMBER 2022**

**RESERVE ACCOUNT**

Income	6,064.93
Expenditure	0.00
Balance	6,064.93

**CURRENT ACCOUNT**

<b>Income</b>	
Balance Brought Forward	3,227.77
Precept	49,631.00
Hall Hire	1,811.00
Sale of Chairs	80.00
VAT Refund	1,812.36
St Athan Ward (Fete/PP)	413.00
Total	56,975.13

**Expenditure**

Administration	19,442.65
Chairman's Allowance	12.00
Council Property	8,761.25
Grants & Donations	1,400.00
St Athan Ward	12,043.87
Total	41,659.73

<b>Balance</b>	<b>15,315.40</b>
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