



**MINUTES OF THE ST ATHAN COMMUNITY COUNCIL GENERAL MEETING**  
**HELD TUESDAY 6<sup>th</sup> FEBRUARY 2024 IN THE COUNCIL HALL**

**PRESENT**

Councillor R Eustace (Chairman)	Projects Committee General Maintenance Committee Merger Council Building / Library Bro Tathan Local Council Liaison Committee Cardiff Airport Liaison Committee Conservation Area Planning - Flemingston
County Councillor J Lynch-Wilson (Vice-Chairman)	Projects Committee St Athan Community Association
Councillor R Christian	Power Station Liaison Committee Llantwit Major Town Public Footpaths Forum Conservation Area Planning – Gileston Media Outlet Committee
Councillor M Levett	Friends of the Glamorgan Heritage Coast
Councillor R Phillips	
Councillor S Toker	Projects Committee One Voice Wales Vale of Glamorgan Council, Community Liaison Committee Media Outlet Committee
Councillor D Willmot	General Maintenance Committee Aberthaw Cement Works C.L.C. School Governors

MINUTE	ITEM	ACTION
2694.	<p><b><u>WELCOME</u></b></p> <p>The Chairman welcomed new Community Councillor Roger Phillips, Councillors, members of the public and guest speaker Nicola Somerville and Jack Harrison from CCR Energy to the meeting.</p>	
2695.	<p><b><u>APOLOGIES FOR ABSENCE</u></b></p> <p>Councillors: Berrill, Harries and Haines</p>	
2696.	<p><b><u>DECLARATION OF INTEREST AND NATURE OF INTEREST</u></b></p> <p>Grant of Dispensation: Cllr D Willmott, speak only on matters relating to St Athan Community Council Hub and Library Trustee. Cllr J Lynch-Wilson, speak and vote on topics related to the VOG Council's Reshaping Program and as Chairman to the PLCC.</p>	

MINUTE	ITEM	ACTION																
2697.	<p><b><u>STANDING ORDERS SUSPENSION</u></b></p> <p>PROPOSED By: Councillor J Lynch-Wilson  SECONDED By: Councillor R Christian</p> <p>That Standing Orders be suspended to permit Nicola Somerville &amp; Jack Harrison from <b>CCR Energy</b> to present an overview on plans to turn the closed power station site into a green business park.</p> <p>Councillor M Levett suggested pathways along the river Thaw for public use should be incorporated into the planning along with improvements to local wildlife and biodiversity.</p> <p>It was agreed quarterly meetings between CCR Energy and Community Council are to be implemented and that Ad Hoc update information is provided to keep residents abreast of any issues and progress made in developing the site.</p> <p>Representatives from <b>South Wales Police</b> SWP were not present but did provide the undermentioned stats prior to the meeting.</p> <table border="0" data-bbox="395 958 928 1249"> <tr> <td>Violence Without Injury</td> <td>7</td> </tr> <tr> <td>Sexual Offences</td> <td>1</td> </tr> <tr> <td>Business and Community Burglary</td> <td>5</td> </tr> <tr> <td>All other theft offences</td> <td>4</td> </tr> <tr> <td>Criminal Damage</td> <td>3</td> </tr> <tr> <td>Miscellaneous Crimes Against Society</td> <td>5</td> </tr> <tr> <td>Roads/Traffic</td> <td>3</td> </tr> <tr> <td>Anti-Social Behavior</td> <td>2</td> </tr> </table> <p>PROPOSED By: Councillor S Toker  SECONDED By: Councillor D Willmot</p> <p>That following the above presentations, Standing Orders be reinstated.</p>	Violence Without Injury	7	Sexual Offences	1	Business and Community Burglary	5	All other theft offences	4	Criminal Damage	3	Miscellaneous Crimes Against Society	5	Roads/Traffic	3	Anti-Social Behavior	2	
Violence Without Injury	7																	
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All other theft offences	4																	
Criminal Damage	3																	
Miscellaneous Crimes Against Society	5																	
Roads/Traffic	3																	
Anti-Social Behavior	2																	
2698.	<p><b><u>CONFIRMATION OF MINUTES TAKE AT THE EXTRAORDINARY MEETING HELD 29<sup>TH</sup> JANUARY 2024</u></b></p> <p>PROPOSED by: Councillor R Christian  SECONDED by: Councillor M Levett</p> <p>That the minutes of the Extraordinary Council Meeting held on 29<sup>th</sup> January 2024 be accepted as a true record of proceedings.</p>																	
2699	<p><b><u>MATTERS ARISING FROM THE LAST EXTRAORDINARY COUNCIL MEETING</u></b></p> <p>Councillor D Willmot agreed to action invoices and HMRC Pay Roll. until a replacement Proper Officer is secured.</p>																	

MINUTE	ITEM	ACTION
2700.	<p><b><u>CONFIRMATION OF MINUTES TAKE AT THE GENERAL MEETING HELD 9<sup>TH</sup> JANUARY 2024</u></b></p> <p>PROPOSED by: Councillor J Lynch-Wilson            SECONDED by: Councillor S Toker</p> <p>That subject to agreed amendments, the minutes of the General Meeting held on 9<sup>th</sup> January 2024 be accepted as a true record of proceedings.</p>	Carried.
2701.	<p><b><u>MATTERS ARISING FROM THE LAST GENERAL MEETING</u></b></p> <p>The following ONGOING matters were discussed:</p> <ul style="list-style-type: none"> <li>a. Min 2651d - Street lighting Active Travel Route. Ongoing.</li> <li>b. Min 2669f - Damaged bridge in Flemingston &amp; overgrown hedging at Higher End. Ongoing</li> <li>c. Min 2685 – Noticeboards. Ongoing</li> </ul>	<p>Cty Cllr J Lynch-Wilson to progress with Vale Council</p> <p>Cty Cllrs S Haines &amp; J Lynch-Wilson to progress with Vale Council.</p> <p>Cllr G Berrill to provide design &amp; bank details.</p>
2702.	<p><b><u>FINANCIAL STATEMENT</u></b></p> <p>PROPOSED by: Councillor R Christian            SECONDED by: Councillor M Levet</p> <p>That the presented financial statement as of 31<sup>st</sup> January 2024 be accepted as a true record of council financial accounts. Details at Annex A.</p>	Carried.
2703.	<p><b><u>CORRESPONDENCE</u></b></p> <p><b>Welsh Government</b>            16/01/24 - Job advert Older People’s Commissioner for Wales.            19/01/24 - GVS Health Social Care &amp; Wellbeing ebuletin.            19/01/24 - Cardiff &amp; Vale UHB - Public Engagement.            25/01/24 - GVS Health Social Care &amp; Wellbeing ebuletin.            31/01/24 - Older People’s Commissioner for Wales report.            02/02/24 - GVS Health Social Care &amp; Wellbeing ebuletin.</p> <p><b>Vale of Glamorgan Council</b>            08/01/24 - Strong Communities Grant Fund.            10/01/24 - Standards Committee - Applications for dispensation.            10/01/24 - Vale of Glamorgan Council Consultation – Annual Delivery Plan 2024-25.            10/01/24 - Return of V-POD Bus.            22/01/24 – SCGF.</p>	

MINUTE	ITEM	ACTION												
2703. Cont.	<p>22/01/24 - Restore the Thaw Landscape-upcoming Practical volunteer sessions.</p> <p>24/01/24 - Consultation on the Council's draft budget proposals 2024-25.</p> <p><b>One Voice Wales</b></p> <p>12/01/24 - 'D-DAY 80' (June 6th 2024) New Year Update.</p> <p>12/01/24 - Clerk Advert, St Nicholas with Bonvilston.</p> <p>12/01/24 - New, One Voice Wales Governance and Policy Practice Development Officer.</p> <p>13/01/24 - 2024 – Councillor training dates by module.</p> <p>15/01/24 - Vacancy - Public Appointments.</p> <p>24/01/24 - Vacancy St Nicholas with Bonvilston Council.</p> <p>25/01/24 - Use of IT, Websites and Social Media Training.</p> <p>30/01/24 - O.V.W National Awards Conference 27/03/2024.</p> <p><b>Other</b></p> <p>29/12/23 - St Athan Library – Use of Toilet.</p> <p>10/01/24 - Wales air Ambulance, Thank You letter.</p> <p>12/01/24 - Edenvale, Tree-Gileston.</p> <p>17/01/24 - Training Strategic Development Plans, Planning Aid Wales.</p> <p>24/01/24 - Audit Wales, Fee Scheme 2024-25.</p> <p>25/01/24 - Increase to Microsoft fees.</p> <p>31/01/24 - Visit to MOD St Athan.</p> <p>05/02/24 – Whist Club, request for compensation. <i>This matter was discussed by Council, who felt it would be inappropriate to make any compensation payment.</i></p>	Proper Office (PO) to respond												
2704.	<p><b><u>CHAIRMAN'S ACTIONS</u></b></p> <p>10/01/24 - Spoke at Public meeting about Vale Council RDLF.</p> <p>10/01/24 - Confirmation of no use of library toilets sent to Trustees.</p> <p>13/01/24 - Required Precept FY2024-25 sent to Vale Council.</p> <p>23/01/24 - Hastened change of Council address with Vale Council.</p> <p>24/01/24 - Confirmation received Council building no longer a Polling Station.</p>													
2705. Cont.	<p><b><u>INVOICES (January 2024)</u></b></p> <p><b>Income</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Whist Club</td> <td style="text-align: right;">20.00</td> </tr> <tr> <td>Ladies What Dance</td> <td style="text-align: right;">140.00</td> </tr> <tr> <td style="text-align: right;"><b>Total Income</b></td> <td style="text-align: right;"><b>160.00</b></td> </tr> </table> <p><b>Expenditure</b></p> <p><b>Admin</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Vale Strollers Refreshments</td> <td style="text-align: right;">42.50</td> </tr> <tr> <td>2705. CAWG refreshments</td> <td style="text-align: right;">5.00</td> </tr> <tr> <td>Cont. Council Meeting Refreshments</td> <td style="text-align: right;">1.45</td> </tr> </table>	Whist Club	20.00	Ladies What Dance	140.00	<b>Total Income</b>	<b>160.00</b>	Vale Strollers Refreshments	42.50	2705. CAWG refreshments	5.00	Cont. Council Meeting Refreshments	1.45	
Whist Club	20.00													
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Cont. Council Meeting Refreshments	1.45													

MINUTE	ITEM	ACTION
	<p>Microsoft License + Storage 13.27</p> <p>Office Equipment (kettle &amp; Heaters) 62.60</p> <p>Annual Fee Website 172.80</p> <p>Stationery &amp; Postage (Ink &amp; translation) 113.79</p> <p>HMRC PAYE 689.66</p> <p>Clerk Salary 1,667.41</p> <p>Councillor Attendance Allowance 160.00</p> <p>Telephone &amp; Broadband 52.52</p> <p style="text-align: right;"><b>Total</b> <u>2,981.00</u></p> <p><b>Council Building</b></p> <p>Council Tax 222.00</p> <p>Caretaker Salary 361.33</p> <p>Electric 518.00</p> <p>Maintenance Routine (Nat Lottery Grant) 1,800.00</p> <p style="text-align: right;"><b>Total</b> <u>2,901.33</u></p> <p><b>St Athan Ward</b></p> <p>Christmas lights up/down 1,200.00</p> <p style="text-align: right;"><b>Total</b> <u>1,200.00</u></p> <p style="text-align: right;"><b>Total Expenses</b> <u>7,082.33</u></p> <p><b>PROPOSED By: Councillor S Toker</b>  <b>SECONDED By: Councillor J Lynch-Wilson</b></p> <p>That the above income and expenditure payments for January 2024 are accepted as correct.</p>	
		Carried.
2706.	<p><b><u>PLANNING APPLICATION(S)</u></b></p> <p>a. Replacement Local Development Plan (RLDP) 2021-2036</p> <p>Councillor R Eustace and R Christian agreed to provide a response for submission to the RDLP.</p> <p>b. Town and Country Planning Act, 1990 (as amended)  Planning Application No. 2023/01282/FUL (ED)  Location: Ringwood House, 1, Ringwood Crescent, St. Athan  Proposal: Dormer to the front elevation of the property approximately 5.4m x 1.8m.</p> <p>PROPOSED by: Councillor M Levett  SECONDED by: Councillor D Willmot</p> <p>That Planning Application No. 2023/01282/FUL (ED) is supported by this Council. Submission and comments to be sent to Vale Council.</p>	<p>CLLrs Eustace &amp; Christian</p> <p>Carried  PO to progress</p>
2707.	<b><u>REPORTS</u></b>	

MINUTE	ITEM			ACTION
	a. Councillor M Levett – Planning Aid Wales and Training and Green Projects. Detailed report at Annex B. b. Councillor S Toker - O.V.W report. Detailed report at Annex C. c. Councillor R Christian – Footpaths. Detailed report at Annex D.			
2708.	<b><u>COUNCIL &amp; WARD DIARY</u></b>			
	<b>Date</b>	<b>Time</b>	<b>Activity</b>	<b>Location</b>
	<b>February 2024</b>			
	06 Tue	1900 - 2100	Community Council Meeting	Council Chamber
	12 Mon	1900 -	Council Project Meeting	Council Chamber
	17 Sat	1600	Night Photo Shoot	SWAM
	01 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	15 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	25 Sun	1400 - 1600	Valeways Walk	Llantwit Road
	29 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	<b>March 2024</b>			
	01 Fri	1230	St David's Day Lunch	Three Horseshoes
	04 Mon	1930 - 2100	Women's Institute	TBC
	05 Tue	1900 - 2100	Community Council Meeting	Council Chamber
	14 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	28 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	28 Thu		Women's Institute	TBC
	30-31		Easter Egg Hunt (Free)	SWAM
	<b>April 2024</b>			
	02 Tue	1900 - 2100	Community Council Meeting	Council Chamber
	08 Mon	1930 - 2100	Women's Institute	TBC
	11 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	25 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	<b>May 2024</b>			
	07 Tue	1900 - 2100	Community Council Meeting	Council Chamber
	09 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	13 Mon	1930 - 2100	Women's Institute	TBC
	23 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	<b>June 2024</b>			
	03 Mon	1930 - 2100	Women's Institute	TBC
	04 Tue	1900 - 2100	Community Council Meeting	Council Chamber
	08 Sat	1400 - 1600	Community Litter Pick	PLCC
	09 Sun	1100 - 1500	Civic Ceremony	St Tathan / PLCC
	06 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	20 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	<b>July 2024</b>			
	01 Mon	1930 - 2100	Women's Institute	TBC
2708.	02 Tue	1900 - 2100	Community Council Meeting	Council Chamber
Cont.	04 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes

MINUTE	ITEM			ACTION
	06-07	1000 - 1500	Craft Fair	SWAM
	10 Wed	1400 - 1500	Community Activities Working Group	Three Horseshoes
	16 Tue	1900	Council Project Committee Meeting	Council Chamber
	18 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
			Community Information and Social Event	PLCC
	<b>August 2024</b>			
	01 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	05 Mon	1930 - 2100	Women's Institute	TBC
	15 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	29 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	<b>September 2024</b>			
	02 Mon	1930 - 2100	Women's Institute	TBC
	03 Tue	1900 - 2100	Community Council Meeting	Council Chamber
	07 Sat	TBC	Fete/Music in the Park	SWAM
	08 Sun	1400 - 1600	Community Litter Pick	TBC
	12 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	26 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	<b>October 2024</b>			
	01 Tue	1900 - 2100	Community Council Meeting	Council Chamber
	07 Mon	1930 - 2100	Women's Institute	TBC
	10 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	24 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
	31 Thu	1700	The Real Meaning of Halloween	St Tathan Church
			RBL Poppy Appeal	Co-Op Store
			Children's Halloween Party	PLCC
	<b>November 2024</b>			
	04 Mon	1930 - 2100	Women's Institute	
	05 Tue	1900 - 2100	Community Council Meeting	Council Chamber
	07 Thu	1030 - 1200	St Athan Strollers	The Three Horseshoes
	08 Fri		School Remembrance	War Memorial
	10 Sun	1000 - 1130	Civic Event - Remembrance Sunday	St Tathan Church
	10 Sun	1130 - 1300	Remembrance Day Refreshments	PLCC
	09 Thu	1030 - 1130	St Athan Strollers	The Three Horseshoes
	21 Thu	1030 - 1200	St Athan Strollers	The Three Horseshoes
	22 Fri			
	24 Sun	1200 - 1700	Christmas Market	PLCC
	24 Sun	1715 - 1730	Procession of Light	PLCC
	24 Sun	1730 - 1759	Christmas Carol Sing-Along	The Three Horseshoes
	24 Sun	1800	Christmas Light Switch On	The Three Horseshoes
	24 Sun	1815 - 1900	Christingle Service	St Athan Church
	30 Sat		Craft Fair & Santa's Grotto	SWAM
2708.			Lamp Post Poppies Up	RAF Cadets
Cont.			Council Newsletter Distribute	Council Chamber

MINUTE	ITEM		ACTION
		Christmas Craft Fair	The Gathering Place
		Community Council Finance Meeting	Council Hall
		Lamp Post Poppies Down	RAF Cadets
<b>December 2024</b>			
02 Mon	1930 - 2100	Women's Institute	TBC
03 Tue	1900 - 2100	Community Council Meeting	Council Hall
05 Thu	1030 - 1200	St Athan Strollers	The Three Horseshoes
18 Thu	1030 - 1200	St Athan Strollers	The Three Horseshoes
		Children's Christmas Party	PLCC
		Santa Visits St Athan	Community Council
<b>January 2025</b>			
06 Mon	1930 - 2100	Women's Institute	
07 Mon	1900 - 2100	Community Council Meeting	Council Chamber
09 Thu	1030 - 1200	St Athan Strollers	The Three Horseshoes
23 Thu	1030 - 1200	St Athan Strollers	The Three Horseshoes
		Panto	PLCC
		Community Activity Working Group	The Three Horseshoes
<b>Regular Club Activities</b>			
Day	Activity	Timings	Location
Mon	Kick Boxing		PLCC
	Learn & Play Toddlers	09.00 - 11.00	The Gathering Place
	Work Club	10.00 - 12.00	The Gathering Place
	Ladies What Dance	10.00 - 12.00	PLCC
	Cuppa with a Copper 3 <sup>rd</sup> Mon/Month	12.00 - 13.00	The Three Horseshoes
	Vale Support Hub	12.30 - 14.30	The Gathering Place
	V-POD Bus	17.00 - 19.00	PLCC (Starts 22 <sup>nd</sup> Jan)
	Rainbows, Brownies, Guides	17.30 - 19.30	The Gathering Place
	Line Dancing	19.30 - 20.30	The Gathering Place
	Women's Institute 1 <sup>st</sup> Mon/Month	19.30 - 21.30	Council Hall/Other
Tue	Library open	09.30 - 11.30	Behind the Post Office
	Creative Writing Group	10.00 - 13.00	The Gathering Place
	Gardening Club	10.30 - 12.30	The Gathering Place
	Coffee Morning, 2 <sup>nd</sup> Wed/Month	10.30 - 12.30	The Gathering Place
	Zumba Gold	11.00 - 12.00	The Gathering Place
	Irish Dancing for Kids	16.30 - 18.30	The Gathering Place
	Karate	17.30 - 19.00	The Gathering Place

2708.  
Cont.

MINUTE	ITEM			ACTION
		On Stage Theatre Company (Age 6 to 16)	17.00 - 19.00	PLCC
		CAOS - Total CAOS (Junior Group Age 6 to 16))	18.00 - 19.30	PLCC
		Zumba for all ages (during term times)	19.00 - 20.00	PLCC
		CAOS - Adult Choir and Acting Group)	19.30 - 21.30	PLCC
	Thu	Linda's LBTs	10.30 - 11.30	The Gathering Place
		Library open	14.00 - 16.30	Behind the Post Office
		Dance Steps with Sue	17.00 - 21.00	The Gathering Place
		Bingo	20.00 - 22.30	PLCC
		Jazz Club 1 <sup>st</sup> Thur/Month	20.00	The Three Horseshoes
	Fri	Slimming World	07.30 - 10.30	The Gathering Place
		Ladies What Dance	10.00 - 12.00	PLCC
		Karate	17.30 - 19.00	The Gathering Place
		Ju-Jitsu	18.00 - 21.00	PLCC
		Quiz Night	21.00	The Three Horseshoes
	Sat	Library open	09.30 - 11.30	Behind the Post Office
		Karaoke	21.00	The Three Horseshoes
	Sun	Worship	10.00 - 12.00	The Gathering Place
		Open Mic Nite 3 <sup>rd</sup> Sun/Month	19.30	The Three Horseshoes
2709.	<b><u>POLLING STATION</u></b>			
	The Council Hall will no longer be used as a Polling Station. This function has been taken over by St Athan Library.			
2710.	<b><u>COUNCIL VISIT TO MOD ST ATHAN</u></b>			Cllrs attending provide
	Community Councillors have been invited to Churchill Lines, MOD St Athan on the 14 March 24 starting at 10:00hrs.			1. Full name 2. Email address 3. Short Bio
2711.	<b><u>COUNCIL STAFF DUTIES</u></b>			
	The introduction of a new nursery into the Council building requires a review of Cleaner/Caretaker/Key holder duties.			Cllr R Eustace & PO to progress
2712.	<b><u>PROPER OFFICER / RESPONSIBLE FINANCE OFFICER – PAY REVIEW</u></b>			
	PROPOSED By: Councillor D Willmot SECONDED By: Councillor S Toker			
	That £200 is paid to Mr Paul Egan from One Voice Wales to complete a job evaluation for the role of Proper Officer / Responsible Finance Officer for St Athan Community Council.			Carried PO to progress
2713.	<b><u>ROOTS RUSTIC NURSERY LTD</u></b>			
	PROPOSED By: Councillor J Lynch-Wilson SECONDED By: Councillor D Willmot			
	That up to £300 to be paid in compliance of H&S regulations for the installation of additional hot water unit in the ladies' toilet.			Carried PO to progress

MINUTE	ITEM	ACTION
2714.	<u>VILLAGE FARMERS MARKET</u>  Councillor G Berrill was not at the meeting, so this issue was not discussed.	
2715.	<u>LOTTERY</u>  Councillor G Berrill was not at the meeting, so this issue was not discussed.	
2716.	<u>GREEN SPACE</u> This matter was discussed at Minute 2707 above.	
2717.	<u>ELECTRICAL SUPPLY (RRN Ltd/COUNCIL)</u>  PROPOSED By: Councillor R Christian SECONDED By: Councillor M Levett  That Sparks & Co supply and fit separate electrical consumer units to split the supply of electric power between the Council and RRN Ltd at a cost of £1,680.00.	Carried. PO to progress
2718.	<u>KITCHEN CEILING LIGHT &amp; ADDITIONAL ELECTRIC SOCKETS</u>  PROPOSED By: Councillor M Levett SECONDED By: Councillor J Lynch-Wilson  That Watts Electrics install 2x electrical sockets and new ceiling light at a cost of £568.00.	Carried.
2719.	<u>ELECTRICAL INSTALLATION CONDITION REPORT</u>  PROPOSED By: Councillor D Willmot SECONDED By: Councillor S Toker  That Sparks & Co conduct an inspection of Council electric mains/meter position and associated circuits and switchgear at a cost of £1,140.00 + VAT.	Carried. PO to progress
2720.	<u>COUNCIL BUILDING MAINTENANCE</u>  PROPOSED By: Councillor J Lynch-Wilson SECONDED By: Councillor M Levett  That Crystal Clean make good 10x broken roof slates @ £380 and paint disabled toilet ceiling @ £125.	Carried. PO to progress
2721.	<u>FIRE RISK ASSESSMENT</u>  Verbal agreement given by Chairman on 12/01/24  PROPOSED By: Councillor M Levett SECONDED By: Councillor D Willmot  That Bison Assist conduct a Fire Risk Assessment of the Council building at a cost of £285.00 + VAT	Carried. PO to progress

MINUTE	ITEM	ACTION
2722.	<p><b><u>FLOWER BASKETS</u></b></p> <p>PROPOSED By: Councillor M Levett SECONDED By: Councillor R Christain</p> <p>That Boverton Nurseries Ltd supply flowers to be installed around St Athan Ward at a cost of £415.80.</p>	<p>Carried. PO to progress</p>
2723.	<p><b><u>FINANCIAL APPEALS</u></b></p> <p>a. Marie Curie Cymru. PROPOSED By: Councillor M Levett SECONDED By: Councillor R Christian</p> <p>That a donation of £100.00 is made from council funds to Marie Curie Cymru annual Daffodil Appeal.</p> <p>b. St Athan Methodist Church</p> <p>PROPOSED By: Councillor D Willmot SECONDED By: Councillor R Christian</p> <p>That a donation of £200.00 be made to St Athan Methodist Church.</p>	<p>Carried. PO to progress</p> <p>Carried. PO to progress</p>
2724.	<p><b><u>ANY OTHER BUSINESS</u></b></p> <p>a. PROPOSED By: Councillor S Toker SECONDED By: Councillor J Lynch-Wilson</p> <p>That a suspended ceiling is installed in the Council Chamber at a cost of £1,290.00</p> <p>b. PROPOSED By: Councillor S Toker SECONDED By: Councillor J Lynch-Wilson</p> <p>That new LED lights are installed in the Council Chambers at a cost of £600.00.</p>	<p>Carried. PO to progress</p>

There being no further business to discuss the meeting closed at 21.07pm.

The next General Community Council Meeting will be held on Tuesday 5<sup>th</sup> March 2024 at 7pm in the Council Hall.

ST. ATHAN COMMUNITY COUNCIL  
FINANCIAL STATEMENT – 31<sup>st</sup> JANUARY 2024

RESERVE ACCOUNT

Balance brought forward	6,134.64
Income (interest)	0.00
Expenditure	0.00
<b>Balance</b>	<b>6,134.64</b>

CURRENT ACCOUNT

**Income**

Brought Forward	40,661.70
Hall Hire	160.00
<b>Total</b>	<b>40,821.70</b> (a)

**Expenditure**

Administration	2,981.00
Council Property	2,901.33
Chairman Allowance	0.00
Grants & Donations	0.00
St Athan Ward	1,200.00
<b>Total</b>	<b>7,082.33</b> (b)

**Balance** 33,739.37 (a) – (b)

TRAINING FROM PLANNING AID WALES – S. 106 AND GREEN PROJECT  
REPORT BY COUNCILLOR M LEVETT

PLANNING AID WALES TRAINING

Good training again from Planning Aid Wales;

Town and Country planning Act- Planning Aid Wales -S.106  
(Brief overview)

What is s.106-

Financial contributions to mitigate impact of building- this can be finances towards affordable housing, education, enhance the quality of the development, highways access/ roundabout etc, maintain open spaces, maintenance contributions.

LA can plan for things in the LDP such as build a GP surgery but can't put the GP's in there as this would be NHS decision to meet requirements.

S.106 needs to be used as mitigation of the development- not a neighbouring area. It can be argued that it can be used if the area is related the development, such as schools used by the potential residents, park adjoins the area and is the main park for the area.

S.106 can be 'pooled' for larger projects to the benefit of all.

If land is sold the new owner would be obligated to fulfil the requirements.

Legal Tests

Necessary to make development acceptable in planning terms.

Directly related to development.  
Fairly and reasonable related in scale and kind to the development  
Planning obligations should not be used to justify otherwise unacceptable development.  
Education would need to justify monies for schools- assess the impact and size of development.

SPG

SPG provides additional policy advice for the Local Development Plan (LDP). These SPG will be used **as material considerations** in the determination of planning applications.

Viability

Takes into account all costs and the scheme needs to produce a return and profit.

Such as

Costs, building materials, external site work, fees/ legal and finance reports, roads and utilities, site acquisition etc

Developers profit- shareholders and employees, viable business, banked money for next scheme, risk management.

Profit margin should be 20%.

### Summary

This training stressed the importance of developing relationships with the community and local communities to have input from people who have local knowledge to improve local and facilitate improvements.

The requirements of openness and transparency for accountability was stressed, and validation of role. Also smoothing misunderstandings in clarifying who is responsible for certain aspects within the council area.

Engagement enables the gathering of information and matters of concern, informing the community of change, developments and the community inputting their views. It is a two way process.

Suggestions for engagement were 'Cuppa with a Councillor' at an accessible time and place.

Social media and including FB there are a variety of options such as Tik Tok (which younger people tend to use), website and checking how many times this is visited, public meetings, older people sessions, door to door with discussion (which can be time consuming), leaflets and digital notice boards / paper notice boards in a prominent place.

### GREEN PROJECT

On the 3rd of February we received two planters and trellis alongside Bluebells, snowdrops and wild garlic. This was thanks to a successful grant applied for from Local Places of Nature as part of the Keep Wales Tidy project. With the aid of the Cadets and Elin from Keep Wales Tidy the equipment was transported from Council building to the triangle next to Londis, where the planters were put together, filled with soil and the plants provided were planted around the edge of the area. We also did a litter pick of the area, and unfortunately had to clear up quite a lot of what dogs left behind. More plants were expected for the planters and have now arrived and so will be planted on 10/02/24.

Both Cadets and Elin were brilliant. The youngsters embraced the tasks with energy and enthusiasm and should be proud of their hard work. Elin was knowledgeable and a good mentor to all.

We hope to improve other areas that are under Community Council management in the future.

Annex C

ONE VOICE WALES MEETING – 29<sup>TH</sup> JANUARY 2024  
REPORT BY COUNCILLOR S TOKER

- Presentation was given by Lyn Cadwallader – Chief Executive of One Voice Wales – about the purpose and aims of One Voice Wales.
- Cllr A Trousdell gave a report from Glamorgan Heritage Coast Group – there has been a rerouting of the path around St Donats Atlantic College and maintenance is ongoing.
- Cllr Richard Cox gave a report from the Cardiff & Vale Health Board. Transport for patients to and from medical care is important, the only channel currently available isn't working. Community Health Councils have been replaced but the new councils have only been in place about 9 mths and will require time to work correctly. Currently they appear to be ineffective and responsive.
- Councils are encouraged to get Councillors to attend the training courses that are available via One Voice Wales.
- Councils are reminded to make use of the finance and governance tool kit which is available.
- One Voice Wales National Awards will be held on 27<sup>th</sup> March 2024 – email was send to ask for nominations from councils.
- RDLP – there is no reason for a County Council to not engage with the community councils. If councils are not able to take part in Place Making there is an alternative of a Place Plan.
- Membership in this is area is now all but one council
- Next Meeting is 22.04.2024

ST ATHAN COMMUNITY COUNCIL ON FOOTPATH FORUM  
JANUARY 15TH 2024  
REPORT BY COUNCILLOR R CHRISTIAN

- Signage for the Coastal Path along the path between Summerhouse Point and Gileston Beach to be reviewed to ensure walkers are not diverted inland to Gileston Farm. (Junction FP 19/58/21).
- Rollback desperately needed at Summerhouse Point. Landowner not giving permission. Path very close to the cliff edge. Photographs are needed to illustrate the issue.
- Footpath across the railway line, north of Power Station, connecting West Aberthaw and east St Athan is blocked. VoG communicating with Transport for Wales. (FP 11)
- The ability to report footpath issues on the Vale of Glamorgan website is being reviewed.
- Many of the issues reported last time have been addressed. It is important that issues are reported as soon as possible.
- St Donat's footpath 'rollback' underway.
- There is an 'adopt a footpath' scheme. Can purchase gates & stiles and install ourselves.
- Welsh Government to receive £5.6 million to fund public rights of way projects.