



AGENDA
ST ATHAN COMMUNITY COUNCIL
FULL GENERAL MEETING TUESDAY 6TH FEBRUARY 2024
IN THE COUNCIL HALL, CHURCH LANE, St ATHAN CF62 4PL



To: St Athan Community Councillors
From: Proper Officer
Subject: General Council Meeting at 7pm, 6th January 2024

Note:

1. The public will be permitted to attend this meeting, subject to Covid social distancing rules at the time of the meeting. Members unable to attend are to inform the Proper Officers by 10am on Tuesday 6th February 2024 at the latest.
2. Prior to the meeting Mr Roger Phillips will be interviewed for the role of Community Councillor at 6.15pm.
3. Councillors are reminded contributions or speeches by a councillor shall relate only to the motion under discussion and shall not exceed **(5)** minutes without the consent of the chair of the meeting.

AGENDA

SER	ITEM	LEAD
1.	Welcome.	Chair
2.	Apologies for absence.	Clerk
3.	To receive declarations of interest nature of interest.	Chairman
4.	Standing Orders Suspension. PSCO Richard Mills Crime Stats December 2023. Nicola Somerfield & Jack Harrison from CCR Energy	Chairman
5.	To confirm minutes of the extraordinary meeting held 29 th January 2024.	Chairman
6.	To consider any business arising from the extraordinary meeting. Min 4 – Finance, volunteer required.	Chairman
7.	To confirm minutes of the general meeting held 9 th January 2024.	Chairman
8.	To consider any business arising from the general meeting. a. Min 2651d – Street Lighting - Active travel Route. b. Min 2669f - Damaged bridge in Flemingston & overgrown hedging at Higher End. c. Min 2685 – Noticeboards.	Cllrs S Haines & J Lynch-Wilson Cllrs S Haines & J Lynch-Wilson Cllr G Berrill
9.	Financial Statement – January 2024 Detailed copy to be sent to Council with this agenda	Chairman

<p>10.</p>	<p><u>Correspondence</u></p> <p>Welsh Government 16/01/24 - Job advert Older People’s Commissioner for Wales 19/01/24 - GVS Health Social Care & Wellbeing ebulletin 19/01/24 - Cardiff & Vale UHB - Public Engagement 25/01/24 - GVS Health Social Care & Wellbeing ebulletin 31/01/24 - Older People’s Commissioner for Wales report</p> <p>Vale of Glamorgan Council 08/01/24 - Strong Communities Grant Fund 10/01/24 - Standards Committee - Applications for dispensation 10/01/24 - Vale of Glamorgan Council Consultation – Annual Delivery Plan 2024-25 10/01/24 - Return of V-POD Bus 22/01/24 - SCGF 22/01/24 - Restore the Thaw Landscape-upcoming Practical volunteer sessions 24/01/24 - Consultation on the Council's draft budget proposals 2024-25</p> <p>One Voice Wales 12/01/24 - 'D-DAY 80' (June 6th 2024) New Year Update 12/01/24 - Clerk Advert, St Nicholas with Bonvilston 12/01/24 - New, One Voice Wales Governance and Policy Practice Development Officer 13/01/24 - 2024 - TRAINING DATES BY MODULE 15/01/24 - Vacancy - Public Appointments 24/01/24 - Vacancy St Nicholas with Bonvilston Community Council 25/01/24 - Use of IT, Websites and Social Media Training 30/01/24 - O.V.W National Awards Conference 27/03/2024</p> <p>Other 29/12/23 - St Athan Library - Cost Estimate 10/01/24 - Wales air Ambulance, Thank You letter 12/01/24 - Edenvale, Tree-Gileston 17/01/24 - Training Strategic Development Plans, Planning Aid Wales 24/01/24 - Audit Wales, Fee Scheme 2024-25 25/01/24 - Increase to Microsoft fees 31/01/24 - Visit to MOD St Athan</p>	<p>Chairman</p>
<p>11.</p>	<p>Chairman’s Actions</p> <p>10/01/24 - Spoke at Public meeting about Vale Council RDLP. 10/01/24 - Confirmation of no use of library toilets sent to Trustees 13/01/24 - Required Precept FY2024-25 sent to Vale Council 23/01/24 - Hastened change of Council address with Vale Council 24/01/24 - Confirmation received Council building no longer a Polling Station.</p>	<p>Chairman</p>

12.	<p>Invoices (January 2024)</p> <p>Income</p> <table border="0"> <tr> <td>Whist Club</td> <td style="text-align: right;">20.00</td> </tr> <tr> <td>Ladies What Dance</td> <td style="text-align: right;">140.00</td> </tr> <tr> <td style="text-align: right;">Total Income</td> <td style="text-align: right;">160.00</td> </tr> </table> <p>Expenditure</p> <p>Admin</p> <table border="0"> <tr> <td>Vale Strollers Refreshments</td> <td style="text-align: right;">42.50</td> </tr> <tr> <td>CAWG refreshments</td> <td style="text-align: right;">5.00</td> </tr> <tr> <td>Council Meeting Refreshments</td> <td style="text-align: right;">1.45</td> </tr> <tr> <td>Microsoft License + Storage</td> <td style="text-align: right;">13.27</td> </tr> <tr> <td>Office Equipment (kettle & Heaters)</td> <td style="text-align: right;">62.60</td> </tr> <tr> <td>Annual Fee Website</td> <td style="text-align: right;">172.80</td> </tr> <tr> <td>Stationery & Postage (Ink & translation)</td> <td style="text-align: right;">113.79</td> </tr> <tr> <td>HMRC PAYE</td> <td style="text-align: right;">689.66</td> </tr> <tr> <td>Clerk Salary</td> <td style="text-align: right;">1,667.41</td> </tr> <tr> <td>Councillor Attendance Allowance</td> <td style="text-align: right;">160.00</td> </tr> <tr> <td>Telephone & Broadband</td> <td style="text-align: right;">52.52</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">2,981.00</td> </tr> </table> <p>Council Building</p> <table border="0"> <tr> <td>Council Tax</td> <td style="text-align: right;">222.00</td> </tr> <tr> <td>Caretaker Salary</td> <td style="text-align: right;">361.33</td> </tr> <tr> <td>Electric</td> <td style="text-align: right;">518.00</td> </tr> <tr> <td>Maintenance Routine (Nat Lottery Grant)</td> <td style="text-align: right;">1,800.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">2,901.33</td> </tr> </table> <p>St Athan Ward</p> <table border="0"> <tr> <td>Christmas lights up/down</td> <td style="text-align: right;">1,200.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">1,200.00</td> </tr> </table> <p style="text-align: right;">Total Expenses <u>7,082.33</u></p>	Whist Club	20.00	Ladies What Dance	140.00	Total Income	160.00	Vale Strollers Refreshments	42.50	CAWG refreshments	5.00	Council Meeting Refreshments	1.45	Microsoft License + Storage	13.27	Office Equipment (kettle & Heaters)	62.60	Annual Fee Website	172.80	Stationery & Postage (Ink & translation)	113.79	HMRC PAYE	689.66	Clerk Salary	1,667.41	Councillor Attendance Allowance	160.00	Telephone & Broadband	52.52	Total	2,981.00	Council Tax	222.00	Caretaker Salary	361.33	Electric	518.00	Maintenance Routine (Nat Lottery Grant)	1,800.00	Total	2,901.33	Christmas lights up/down	1,200.00	Total	1,200.00	Chairman
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14.	Reports	Chairman																																												
15.	<p><u>COUNCIL & WARD DIARY</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 15%;">Time</th> <th style="width: 40%;">Activity</th> <th style="width: 30%;">Location</th> </tr> </thead> <tbody> <tr> <td colspan="4">February 2024</td> </tr> <tr> <td>05 Mon</td> <td>1930 - 2100</td> <td>Women's Institute</td> <td></td> </tr> <tr> <td>06 Tue</td> <td>1900 - 2100</td> <td>Council Meeting</td> <td>Council Chamber</td> </tr> <tr> <td>12 Mon</td> <td>1900 -</td> <td>Council Project Meeting</td> <td>Council Chamber</td> </tr> <tr> <td>17 Sat</td> <td>1600</td> <td>Night Photo Shoot</td> <td>SWAM</td> </tr> </tbody> </table>	Date	Time	Activity	Location	February 2024				05 Mon	1930 - 2100	Women's Institute		06 Tue	1900 - 2100	Council Meeting	Council Chamber	12 Mon	1900 -	Council Project Meeting	Council Chamber	17 Sat	1600	Night Photo Shoot	SWAM	Chairman																				
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15.
Cont.

01 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
15 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
25 Sun	1400 - 1600	Valeways Walk	Llantwit Road
29 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes

March 2024

01 Fri	1230	St David's Day Lunch	Three Horseshoes
04 Mon	1930 - 2100	Women's Institute	
05 Tue	1900 - 2100	Community Council Meeting	Council Chamber
14 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
28 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
28 Thu		Women's Institute	TBC
30-31		Easter Egg Hunt (Free)	SWAM

April 2024

02 Tue	1900 - 2100	Community Council Meeting	Council Chamber
08 Mon	1930 - 2100	Women's Institute	TBC
11 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
25 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes

May 2024

07 Tue	1900 - 2100	Community Council Meeting	Council Chamber
09 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
13 Mon	1930 - 2100	Women's Institute	TBC
23 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes

June 2024

03 Mon	1930 - 2100	Women's Institute	TBC
04 Tue	1900 - 2100	Community Council Meeting	Council Chamber
08 Sat	1400 - 1600	Community Litter Pick	PLCC
09 Sun	1100 - 1500	Civic Ceremony	St Tathan / PLCC
06 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
20 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes

July 2024

01 Mon	1930 - 2100	Women's Institute	TBC
02 Tue	1900 - 2100	Community Council Meeting	Council Chamber
04 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
06-07	1000 - 1500	Craft Fair	SWAM
10 Wed	1400 - 1500	CAWG Meeting	Three Horseshoes
16 Tue	1900	Council Project Committee Meeting	Council Chamber
18 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
		Community Information and Social Event	PLCC

August 2024

01 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
05 Mon	1930 - 2100	Women's Institute	TBC
15 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
29 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes

15.
Cont.

September 2024

02 Mon	1930 - 2100	Women's Institute	TBC
03 Tue	1900 - 2100	Community Council Meeting	Council Chamber
07 Sat	TBC	Fete/Music in the Park	SWAM
08 Sun	1400 - 1600	Community Litter Pick	TBC
12 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
26 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes

October 2024

01 Tue	1900 - 2100	Community Council Meeting	Council Chamber
07 Mon	1930 - 2100	Women's Institute	
10 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
24 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
31 Thu	1700	The Real Meaning of Halloween	St Tathan Church
		RBL Poppy Appeal	Co-Op Store
		Children's Halloween Party	PLCC

November 2024

04 Mon	1930 - 2100	Women's Institute	TBC
05 Tue	1900 - 2100	Community Council Meeting	Council Chamber
07 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
08 Fri		School Remembrance	War Memorial
10 Sun	1000 - 1130	Civic Event - Remembrance Sunday	St Tathan Church
10 Sun	1130 - 1300	Remembrance Day - Tea/Cake	PLCC
09 Thu	1030 - 1130	St Athan Strollers	Three Horseshoes
21 Thu	1030 - 1200	St Athan Strollers	Three Horseshoes
24 Sun	1200 - 1700	Christmas Market	PLCC
24 Sun	1715 - 1730	Procession of Light	PLCC
24 Sun	1730 - 1759	Christmas Carol Sing-Along	The Three Horseshoes
24 Sun	1800	Christmas Light Switch On	The Three Horseshoes
24 Sun	1815 - 1900	Christingle Service	St Athan Church
30 Sat		Craft Fair & Santa's Grotto	SWAM
		Lamp Post Poppies Up	RAF Cadets
		Council Newsletter Distribute	Council Chamber
		Christmas Craft Fair	The Gathering Place
		Council Finance Meeting	Council Hall
		Lamp Post Poppies Down	RAF Cadets

December 2024

02 Mon	1930 - 2100	Women's Institute	TBC
03 Tue	1900 - 2100	Community Council Meeting	Council Hall
05 Thu	1030 - 1200	St Athan Strollers	The Three Horseshoes
18 Thu	1030 - 1200	St Athan Strollers	The Three Horseshoes
		Children's Christmas Party	PLCC
		Santa Visits St Athan	Community Council

January 2025

06 Mon	1930 - 2100	Women's Institute	
07 Mon	1900 - 2100	Community Council Meeting	Council Chamber
09 Thu	1030 - 1200	St Athan Strollers	The Three Horseshoes
23 Thu	1030 - 1200	St Athan Strollers	The Three Horseshoes

15.
Cont.

		Panto	PLCC
		Community Activity Working Group	The Three Horseshoes

Regular Club Activities

Day	Activity	Timings	Location
Mon	Kick Boxing		PLCC
	Learn & Play Toddlers	09.00 - 11.00	Gathering Place
	Work Club	10.00 - 12.00	Gathering Place
	Ladies What Dance	10.00 - 12.00	PLCC
	Cuppa with a Copper 3 rd Mon/Month	12.00 - 13.00	Three Horseshoes
	Vale Support Hub	12.30 - 14.30	Gathering Place
	V-POD Bus (Starts 22/01/24)	17.00 - 19.00	PLCC
	Rainbows, Brownies, Guides	17.30 - 19.30	Gathering Place
	Line Dancing	19.30 - 20.30	Gathering Place
	Women's Institute 1 st Mon/Month	19.30 - 21.30	Council Hall/Other
Tue	Library open	09.30 - 11.30	Behind the Post Office
	Creative Writing Group	10.00 - 13.00	Gathering Place
	Gardening Club	10.30 - 12.30	Gathering Place
	Coffee Morning, 2 nd Wed/Month	10.30 - 12.30	Gathering Place
	Zumba Gold	11.00 - 12.00	Gathering Place
	Irish Dancing for Kids	16.30 - 18.30	Gathering Place
	Karate	17.30 - 19.00	Gathering Place
	On Stage Theatre Company (Age 6 to 16)	17.00 - 19.00	PLCC
	CAOS - Total CAOS (Jnr Age 6 to 16))	18.00 - 19.30	PLCC
	Zumba for all ages (during term times)	19.00 - 20.00	PLCC
CAOS - Adult Choir and Acting Group)	19.30 - 21.30	PLCC	
Thu	Linda's LBTs	10.30 - 11.30	Gathering Place
	Library open	14.00 - 16.30	Behind the Post Office
	Dance Steps with Sue	17.00 - 21.00	The Gathering Place
	Bingo	20.00 - 22.30	PLCC
	Jazz Club 1 st Thur/Month	20.00	Three Horseshoes
Fri	Slimming World	07.30 - 10.30	The Gathering Place
	Ladies What Dance	10.00 - 12.00	PLCC
	Karate	17.30 - 19.00	Gathering Place
	Ju-Jitsu	18.00 - 21.00	PLCC
	Quiz Night	21.00	Three Horseshoes
Sat	Library open	09.30 - 11.30	Behind the Post Office
	Karaoke	21.00	Three Horseshoes

	Sun	Worship	10.00 - 12.00	Gathering Place	
		Open Mic Nite 3 rd Sun/Month	19.30	Three Horseshoes	
16.	Polling Station				Chairman
17.	Council Visit to MOD St Athan				Chairman
18.	Council Staff Duties				Chairman
19.	Proper Officer/Responsible Finance Officer – Pay Review				Chairman
20.	Roots Rustic Nursery Ltd – Update				Chairman
21.	Village Farmers Market				Cllr G Berrill
22.	Lottery				Cllr G Berrill
23.	Green Space				Cllr M Levett
24.	Electric Supply Nursery/Council				Chairman
25.	Kitchen Ceiling Light & Additional Electric Sockets				Chairman
26.	Electrical Installation Condition Report				Chairman
27.	Council Building Maintenance				Chairman
28.	Fire Risk Assessment				Chairman
29.	Flower Baskets				Chairman
30.	Financial Appeals				Chairman
	a. Marie Curie Cymru				
	b. St Athan methodist Church				
31.	Any Other Business.				Chairman



Mr D Patterson

Proper Officer / Responsible Finance Officer to St Athan Community Council