



**AGENDA**

**ST ATHAN COMMUNITY COUNCIL**

**FULL GENERAL MEETING TUESDAY 4<sup>th</sup> FEBRUARY 2025**

To: St Athan Community Councillors From: Council Clerk

**Please Note:**

1. The public will be permitted to attend the General Meeting.
2. Members unable to attend are to inform the Clerk by 10am on **Monday 3<sup>rd</sup> February**

**General Meeting**

| SER | ITEM   | LEAD  |
|-----|--|-------|
| 1.  | Welcome  | Chair |
| 2.  | Apologies for absence.   | Chair |
| 3.  | To receive declarations of interest.<br><br>Grant of Dispensation:<br><br>Cllr D Willmot, to speak only on matters relating to St Athan Community Council Hub and Library Trustee matters.<br><br>Cllr J Lynch-Wilson, to speak and vote on topics related to the VOG Council's Reshaping Programme and as Chairman to the PLCC. | Chair |
| 4.  | To confirm minutes of the last general meeting held on the 14 <sup>th</sup> January 2025. That subject to agreed amendments, the minutes of the General Meeting held on 14 <sup>th</sup> January be accepted as a true record of proceedings.  | Chair |
| 5.  | To consider any business arising from those minutes.<br><br>A) Damaged Bridge Flemingston<br><br>B) To arrange a meeting with Wate builders in relation to the 80 homes  | Clerk |
| 6.  | Crime Stats issued   | Chair |
| 7.  | Rustic Roots electricity charging and methodology  | Clerk |
| 8.  | Correspondence   | Clerk |
| 9.  | <b><u>CHAIR'S ACTIONS</u></b><br>To be confirmed   | Chair |
| 10. | <b><u>ST ATHAN WARD</u></b>  |       |

|   |                   |
|---|-------------------|
| <b>INVOICES (January 2025)</b>  |                   |
| <b>Income</b>   |                   |
| Rustic Roots  | £1000.00          |
| Cleaning  |                   |
| <b>Total</b>  | <b>£1000.00</b>   |
|   |                   |
| <b>Expenditure Admin</b>  |                   |
| Microsoft Licence Fee   | £12.36            |
| Extra Storage   | £1.99             |
| Broadband   | £68.62            |
| Wages   | £2259.80          |
| Caretaker Salary  | £396.74           |
| HMRC (Combined Figure)  | £4,432.33         |
| HMRC Caretaker  | £99.00            |
| Council Remuneration  | £120.00           |
| Water Rates   | £132.73           |
| Nest  | £1082.20          |
| TPAS Cymru Training   | £118.50           |
| Training Roger Eustace  | £40.00            |
| Training SLCC   | £144.00           |
| Website Annual Fee  | £172.80           |
| <b>Total</b>  | <b>£9081.07</b>   |
|   |                   |
| <b>Building</b>   |                   |
| Electricity   | £831.68           |
| Council Tax   | £245.00           |
|   |                   |
| <b>Total</b>  | <b>£1076.68</b>   |
|   |                   |
| <b>St Athan Ward</b>  |                   |
| Feeder Pillars  | £45.48            |
| D3signs Xmas Lights   | £444.35           |
| Christmas Lights Gathering Place  | £70.17            |
| Christmas Decoration  | £152.45           |
| Notice Board  | £1637.15          |
| <b>Total</b>  | <b>£2349.60</b>   |
|   |                   |
| <b>Donations</b>  |                   |
| None  |                   |
| <b>Total Expenditure</b>  | <b>£12,507.35</b> |
| That the above income and expenditure payments for January 2025 are approved. |                   |

|     |   |       |
|-----|---|-------|
| 11. | <b><u>PLANNING APPLICATION(S)</u></b><br>No New Planning Applications | Clerk |
| 12. | SLCC Refund & Membership  | Clerk |
| 13. | Clerk role advertisement  |       |
| 14. | Clerk role temporary delegations of duties (List Attached)            |       |
| 15. | Internal Audit – Review of internal processes                         |       |
| 16. | Caroline Lewis – Access Design Solutions                              |       |
| 17. | Defibrillator training with the body                                  |       |
| 18. | RLDP update   |       |
| 19. | Internal Complaint next steps   |       |
| 21. | Any other business  | All   |

**Lisa Austin / Community Clerk**

Annex A

**ST. ATHAN COMMUNITY COUNCIL**  
**FINANCIAL STATEMENT – JANUARY 2025**

**RESERVE ACCOUNT**

|                         |                    |
|-------------------------|--------------------|
| Balance brought forward | <b>£21,391.66</b>  |
| Income (interest)       | <b>£24.12</b>      |
| Expenditure             |                    |
| <b>Balance</b>          | <b>£ 21,415.78</b> |

**Current Balance**

|                           |                   |
|---------------------------|-------------------|
| Income -                  | <b>£1000.00</b>   |
| Balance Brought Forward - | <b>£35,807.13</b> |

**Expenditure**

|                    |                   |
|--------------------|-------------------|
| Administration -   | <b>£9081.07</b>   |
| Council Property - | <b>£1076.68</b>   |
| St Athan Ward -    | <b>£2349.60</b>   |
| Donation -         | <b>£0.00</b>      |
| Total -            | <b>£12,507.35</b> |

**Balance** **£24,299.78**