



**MINUTES OF THE ST ATHAN COMMUNITY COUNCIL GENERAL MEETING
HELD TUESDAY 3rd DECEMBER 2024 IN THE COUNCIL CHAMBER**

PRESENT

Chair Councillor J Lynch Wilson	Projects Committee St Athan Community Association
Vice Chair: Councillor S Toker	Projects Committee One Voice Wales Vale of Glamorgan Council, Community Liaison Committee Media Outlet Committee
Councillor Roger Eustace	Project Committee Conservative Area Planning – Flemingston
County Councillor Stephen Haines	Community County Councillor
Councillor Paula King	Community Engagement
Councillor Rebecca Christian	Power Station Liaison Committee Llantwit Major Town Public Footpaths Forum Conservation Area Planning – Gileston Media Outlet Committee

MINUTE	ITEM	ACTION						
2888	<u>WELCOME</u> The Chair welcomed those attending.							
2889	<u>APOLOGIES FOR ABSENCE</u> Councillor Derek Wilmot Councillor Maxine Levett Councillor Damian Bridgeman Councillor Rhys Jarvis							
2890	<u>DECLARATION OF INTEREST AND NATURE OF INTEREST</u> Grant of Dispensation: Cllr D Willmot, to speak only on matters relating to St Athan Community Council Hub and Library Trustee matters. Cllr J Lynch-Wilson, to speak and vote on topics related to the VOG Council’s Reshaping Programme and as Chair to the PLCC.							
2891	<u>CRIME STATISTICS</u> 1) Crime statistics provided were recorded figures as of the end of November 2024 . <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Violence without injury</td> <td align="right">11</td> </tr> <tr> <td>Violence with injury</td> <td align="right">6</td> </tr> <tr> <td>Sexual offence</td> <td align="right">1</td> </tr> </table>	Violence without injury	11	Violence with injury	6	Sexual offence	1	
Violence without injury	11							
Violence with injury	6							
Sexual offence	1							

MINUTE	ITEM	ACTION
	Rape	0
	Residential Burglary	0
	Business & Community Burglary	0
	Vehicle Offences	0
	Bicycle Theft	0
	Shoplifting	0
	All other theft offences	1
	Arson	0
	Criminal Damage	4
	Public Order Offences	2
	Misc. Crimes Against Society	6
	Drug Offences	3
	Road / Traffic	0
	Anti-Social Behaviour	11
2892	<p><u>CONFIRMATION OF MINUTES OF THE GENERAL MEETING</u> That subject to agreed amendments, the minutes of the General Meeting held on 5th November 2024 be accepted as a true record of proceedings. <u>PROPOSED by: Councillor Sandra Toker</u> <u>SECONDED by: Councillor Roger Eustace</u></p>	
2893	<p><u>MATTERS ARISING FROM THE LAST GENERAL MEETING</u></p> <p>The following ongoing matters were discussed:</p> <p>(a) Street lighting Active Travel Route. A further email to be sent to VOG</p> <p>(b) Damaged bridges Flemingston. A further email to be sent to VOG asking if the work to the bridge had been completed and asking them to reply to council</p> <p>(C) Response to RLDP to be sent to the VOG and Savills</p>	<p>ACTIONS:</p> <p>Clerk to follow up with Vale of Glamorgan</p>
2894	<p>Standing Order Suspension. <u>PROPOSED by: Councillor Roger Eustace</u> <u>SECONDED by: Councillor Rebecca Christian</u></p> <p>Angelia from the police gave an overview of the Crime Stats. There were no major concerns.</p>	
2895	Correspondence attached on Appendix A	
2896	<p><u>FINANCIAL STATEMENT</u> That the presented financial statement as of 30th November 2024 be accepted as a true record of the Council Financial Accounts. Details provided in Appendix B <u>PROPOSED By: Councillor Julie Lynch Wilson</u> <u>SECONDED By: Councillor Sandra Toker</u></p>	
2897	<p><u>CHAIR ACTIONS</u> Chair thanked the success for Remembrance Sunday and the Christmas Light switch on to the team involved.</p>	

MINUTE	ITEM	ACTION
2898	ST ATHAN WARDS	
	INVOICES (November 2024)	
	Income	
	Rustic Roots	£1000.00
	Cleaning	£247.87
	Rustic Roots Electric	£1452.27
	Grant Cost of Living	£500.00
	Total	£3200.14
	Expenditure Admin	
	Microsoft Licence Fee	£12.36
	Extra Storage	£1.99
	Broadband	£68.62
	Wages	£2275.88
	HMRC	£575.12
	Council Remuneration	£160.00
	Caretaker Salary	£396.74
	Total	£3490.71
	Building	
	Electricity	£357.84
	Council Tax	£245.00
	Total	£602.84
	St Athan Ward	
	Feeder Pillars	£44.52
	Christmas Lights	£3676.08
	Edenvale Grass cutting	£390.00
	Poppies Wreaths	£112.50
	Fete Rides	£450.00
	Reindeers	£960.00
	Jazz Band for the Christmas Lights	£200.00
War Memorial	£3240.00	
Allen Printers	£105.00	
Total	£9178.10	
Donations		
Urdd	£200.00	
Total Expenditure	£13,471.65	
That the above income and expenditure payments for November 2024 are approved.		
<u>PROPOSED By: Councillor Roger Eustace</u>		
<u>SECONDED By: Councillor Rebecca Christian</u>		

MINUTE	ITEM	ACTION
2899	<p><u>PLANNING APPLICATION(S)</u> Application No: - 2024/00820 / FUL - Flemingston</p> <p><i>Upper Barn, Flemingston – Replace existing wooden single glazed windows with heritage flush wood grain effect UPVC windows in agate grey (APPROVED)</i></p> <p>Application No: - 2023/ 00949/FUL - East Cast</p> <p><i>Demolition of buildings including the removal of hazardous material foundations and associated utility disconnections, reprofiling of land and bat house mitigation and associated landscaping. (APPROVED)</i></p>	
2900	<p><u>REPORTS / FINANCE MEETING</u> The finance and precept meeting was discussed with a further meeting to take place on the 7th January 2025. An annual pay rise for the clerk was confirmed and details would be shared with accountant.</p> <p><u>PROPOSED By: Councillor Julie Lynch Wilson</u> <u>SECONDED By: Councillor Sandra Toker</u></p>	All Council Members / Clerk
2901	<p><u>FUTURE PLANNING, PLACE PLAN AND RLDP</u> A response to the RLDP will be sent to the Vale of Glamorgan and Savills. Rebecca and Roger to send points over that they would like to go into the letter. Steve Haines confirmed that he had met with place planning representatives who would now like to meet with the clerk to start a mapping process with the whole community. Clerk to confirm official meeting.</p>	CLERK
2902	<p><u>COUNCILLOR REPORTS</u> – A report was provided by Councillor Rebecca Christian on the cost of living and was shared with all the group. A plan will be in place for January 2025. Copy in Appendix C</p>	Clerk
2903	<p><u>GREEN SPACE</u> – Clerk to speak with Parc Fferm Wen to plant flowers by the roundabout on the outside of the development.</p>	
2904	<p><u>DONATIONS</u> – It was agreed that a donation of £200 would be donated to air ambulance. It was agreed that £350 would be given to Gileston Church.</p> <p><u>PROPOSED By: Councillor Roger Eustace</u> <u>SECONDED By: Councillor Rebecca Christian</u></p>	
2905	<p><u>CHAMBER GARAGE / REFURBISHMENT</u> It was agreed that 3 quotes need to be provided for council. Key areas include paint chamber, storage and floor. To obtain a quote for the garage area for storage and remove an item that may not be used. A separate list of what is required has been send to council members. A price for solar panels to be looked into.</p>	CLERK
2906	<p><u>GRANT FUNDING</u> £500 received with a plan to hold an event in January 2025</p>	CLERK
2907	<p><u>CHRISTMAS LIGHTS</u> Event was a success, and a further cost requested to complete light fitting that had not been put up previously. It was agreed £450 for Christmas Lights</p> <p><u>PROPOSED By: Councillor Julie Lynch Wilson</u> <u>SECONDED By: Councillor Roger Eustace</u></p>	CLERK
2908	<p><u>NOTICE BOARD</u> It was agreed that a new notice board would be ordered for Gileston up to the value of £1500</p> <p><u>PROPOSED By: – Councillor Roger Eustace</u> <u>SECONDED By – Councillor Rebecca Christian</u></p>	CLERK
2909	<p><u>RUSTIC ROOTS</u> A meeting to be arranged prior to the end of year to discuss various points, including charging for electricity.</p>	CLERK

MINUTE	ITEM	ACTION
2910	<p><u>CHAIN OF OFFICE</u> Add King's link and velvet collar, purchase of a new Vice Chair chain was agreed, with a total cost of £2000 + VAT. It was agreed that no further updates will be made to the Chair's chain in the future and instead a Roll of Honour Board would be used. This will be purchased in the next financial year. <u>PROPOSED By:– Councillor Julie Lynch Wilson</u> <u>SECONDED By – Councillor Sandra Toker</u></p>	Councillor Rebecca Christian
2911	<p><u>FINANCIAL APPEAL</u> It was agreed that a donation fee of £350 be granted to Gileston Church <u>PROPOSED By: Councillor Roger Eustace</u> <u>SECONDED By: Councillor Rebecca Christian</u></p>	CLERK
2912	<p><u>FINANCIAL EXPENDITURE AGREED</u></p> <p>It was agreed up to £200 for tree and lights in Flemingston <u>PROPOSED By: Councillor Roger Eustace</u> <u>SECONDED By: Councillor Julie Lynch Wilson</u></p> <p>It was agreed £200 would be paid for a tree and lights at the Gathering Place <u>PROPOSED By: Councillor Roger Eustace</u> <u>SECONDED By: Councillor Rebecca Christian</u></p> <p>It was agreed £200 would be paid for a tree and lights in Gileston <u>PROPOSED By: Councillor Roger Eustace</u> <u>SECONDED By: Councillor Sandra Toker</u></p> <p>It was agreed a £200 donation would be given to Welsh Air Ambulance <u>PROPOSED By: Councillor Sandra Toker</u> <u>SECONDED By: Councillor Roger Eustace</u></p> <p>It was agreed that a cost of £311.98 would be paid to Cllr Roger Eustace for the purchase of the barriers for health and safety at the Christmas Lights switch on event. <u>PROPOSED By:– Councillor Julie Lynch Wilson</u> <u>SECONDED By – Councillor Rebecca Christian</u></p>	
2913	<p><u>ANY OTHER BUSINESS</u> 1. Notice Board quotes to be obtained for the main area of the village</p>	CLERK

There being no further business to discuss the meeting closed at 9.30pm
TWO members of the public were present *to join the council*
The next General Community Council Meeting will be held on the Tuesday 14th January 2025

Appendix A

Date	Received From	Action Required	By Whom
01.11.2024	V-day – Shared details of Remembrance Day to be held in May	Review	All
04.11.2024	One Voice Wales – Legislation Act	Review	All
06.11.2024	Shaping our future clinical services, babies, children and Young people	Review	All
11.11.2024	Pension credit free webinars	Review	All
11.11.2024	Wales climate week 11-15 November	Review	All
25.11.2024	Health Bulletins	Review	All
25.11.2024	Timetable change on railway	Review	All

Appendix B

ST. ATHAN COMMUNITY COUNCIL
FINANCIAL STATEMENT – NOVEMBER 2024

RESERVE ACCOUNT

Balance brought forward	21,343.48
Income (interest)	22.89
Expenditure	
Balance	21,366.37

Current Balance

<i>Income</i>	3200.14
<i>Balance Brought Forward</i>	22,177.00
<i>Total</i>	25,377.14
 <i>Expenditure</i>	
<i>Administration</i>	3093.97
<i>Council Property</i>	999.58
<i>St Athan Ward</i>	9178.10
<i>Donation</i>	200.00
<i>Total</i>	13,471.65
<i>Balance</i>	11,905.49

Appendix C

Cllr R Christian - attended the OVW Webinar: -

“Meals that Matter: Empowering Councils to Address Food Poverty 28.11.24”

Presentations from:

3) Laura Haines-Burke - FareShare Cymru

- g) National Network for food distribution
- g) Their motto is “Environmental problem into a social solution”
- g) Surplus food taken from supermarkets, farmers, food producers and distributed to charities.
- g) Their volunteers sort it, pack it and distribute it to charities. This work helps people with social isolation and wellbeing.
- g) Soup kitchen, hospitals, breakfast clubs, hot food clubs,
- g) Huggard Centre - support homeless people
- g) Do we have a project that brings communities together, cooking projects, volunteering, contact them and they can help - Laura @fairsharecymru
- g) We pay a subscription to receive the food.

3) Vicky Bolton - Clerk Coedpoeth Community Council

- g) Organised a “Food cupboard”, contacted local stores, Spar & Asda, both support them,
- g) They gave £200 and they chose the food. No fresh food. Pantry food and sanitary products.
- g) Kettle packs, emergency evening meal, need hot water or a microwave. Not everyone has kitchen facilities.
- g) Local groups do fundraising for them.
- g) They need to focus on enabling people, and need to be more than a FoodBank. They need to provide other services, not just food.
- g) Some people donate out of date and opened items, can be an issue.
- g) A lot of effort to keep it topped up.
- g) Some people have fundraised but not ask them, so piggybacking on their good will?
- g) Need to control what taken: 5 items in total, 1 high value, not more than 2 of any - otherwise can take all of one thing e.g. baked beans.
- g) Need to not judge, don't ask questions.

3) Martin Hanks - Clerk Bangor City Council - Hot Food Initiative

- g) 3-6pm Saturday, anyone can attend, a hot meal
- g) Used Chamber & their kitchen facilities.
- g) Antisocial behaviour was reduced on a Saturday afternoon, people were eating hot food with them.
- g) What hoops needed to be overcome?
- g) Food Hygiene & Preparation certificates, Advertising, Servers need to do a course. Easy enough.
- g) Check with the local authority what is needed.
- g) Need a qualified chef to oversee (need to check if this necessary).

What could St Athan Community Council do?

What could St Athan Community Council do?

We need a Sub Committee to discuss ideas and come up with a plan.

We could have a holistic approach to tackle the cost living crisis, food poverty, food waste, cold, loneliness, isolation and improved well being. Bring the community together.

Hot food club, weekly lunch club, cookery classes, allotment and growing food for the community, repair shop.

Citizens advice and other support available could be invited on the day.

Use Paul Lewis Centre? Has space and a kitchen, or the local primary school, or link with the Gathering Place?

OVW has lots of support available. They can put us in touch with other Councils to see what they are doing. OVW are going to issue a Food Initiatives Toolkit in the next few weeks.

Let's plan big but start small and manageable.