



**MINUTES OF THE ST ATHAN COMMUNITY COUNCIL ANNUAL GENERAL MEETING
HELD ON TUESDAY 14th MAY 2024**



PRESENT	Councillor R Christian Councillor R Eustace Councillor M Levett Councillor J Lynch-Wilson Councillor S Toker Councillor D Willmot
APOLOGIES	Councillor G Berrill

MINUTE	ITEM	ACTION
1.	The Chairman welcomed those present to the meeting.	
2.	Apologies for absence. Councillor G Berrill	
3.	<u>PREVIOUS MINUTES</u> Copies of the Minutes had been distributed to all Members prior to the meeting. PROPOSED by: Councillor J Lynch-Wilson SECONDED by: Councillor S Toker That minutes of the Annual General Meeting held on Tuesday 2nd May 2023 be accepted as a true record of the proceedings.	CARRIED
4.	<u>STATEMENT OF ACCOUNT FOR F/Y ENDING 31ST MARCH 2024</u> Copies of the Statement of Account had been distributed to all Members prior to the meeting. Copy at Annex A. PROPOSED by: Councillor S Toker SECONDED by: Councillor J Lynch-Wilson That the Statement of Account for the financial year ending 31 st March 2024 be accepted subject to audit.	CARRIED
5.	<u>ELECTION OF CHAIRMAN</u> The outgoing Chairman Councillor R Eustace took the chair and asked Members for nominations for the Chairman role for the year 2024/2025 In Accordance with Standing Orders adopted for nominations for the role of Chairman the following applied. Nominations: One	

MINUTE	ITEM	ACTION
5. Cont.	Cllr J. Lynch-Wilson duly elected as Chairman for the period 2024-25	CARRIED
6.	<p><u>ELECTION OF VICE-CHAIRMAN</u></p> <p>Councillor J Lynch-Wilson thanked members for their nomination and asked for nominations for Vice-Chairman role for the year 2024/2025.</p> <p>In Accordance with Standing Orders adopted for nominations for the role of Vice-Chairman the following applied.</p> <p>Nominations: One</p> <p>Cllr S Toker duly elected Vice-Chairman for the period 2024-25</p>	CARRIED
7.	<p><u>ELECTION OF MEMBERS TO INTERNAL AND EXTERNAL COMMITTEES</u></p> <p>Prior to the election of committee members, it was agreed that where possible members should rotate serving on committees.</p> <p>The under named Councillors were nominated and duly elected to serve on the following internal and external committees:</p> <p>Internal Committees 2024-25</p> <p style="padding-left: 40px;">General Maintenance Cttee Councillor R Eustace Councillor D Willmot</p> <p style="padding-left: 40px;">Projects Committee Councillor G Berrill Councillor R Eustace Councillor S Toker County Councillor J Lynch-Wilson Councillor M Levett</p> <p>External Committees 2024-25</p> <p style="padding-left: 40px;">Aberthaw Cement Works C.L.C Councillor D Willmot</p> <p style="padding-left: 40px;">CCR Local Liaison Committee Councillor R Christian Councillor R Eustace</p> <p style="padding-left: 40px;">Bro Tathan Local Council Liaison Committee</p>	

MINUTE	ITEM	ACTION
<p>7. Cont.</p>	<p>Councillor R Eustace</p> <p>Cardiff Airport Liaison Committee TBC</p> <p>Conservation Area Planning Representative Flemingston: Councillor R Eustace Gileston: Councillor R Christian</p> <p>Friends of the Glamorgan Heritage Coast TBC</p> <p>Llantwit Major Public Footpaths Committee Councillor R Christian</p> <p>One Voice Wales Councillor S Toker Proper officer (Lisa Austin as Observer/deputy)</p> <p>St Athan Community Association County Councillor J Lynch-Wilson Councillor G Berrill</p> <p>School Governor Councillor D Willmot</p> <p>Vale of Glamorgan Council, Community Liaison Committee Councillor S Toker</p>	
<p>8.</p>	<p><u>ADOPTION OF STANDING ORDERS AND AMENDMENTS</u></p> <p>PROPOSED by: Councillor R Eustace SECONDED by: Councillor J Lynch-Wilson</p> <p>That Standing Orders as recommended by the National Association of Local Councils 2018 as amended and approved by Council, which have been circulated prior to the meeting be adopted, with the following amendments.</p> <ol style="list-style-type: none"> 1. That County Councillor S Haines representative on the Vale of Glamorgan Council be a Co-opted member of the council, but no voting rights. 2. Nominations for the role of Chairman and Vice Charman and submitted to the Clerk at the April general meeting and that a secret ballot is held to select the successful candidate. 	

MINUTE	ITEM	ACTION
	3. Proper officer may incur expenditure not exceeding £250 with consent of the Chair to avoid unnecessary delays in the day to day running of the council. 4. Position of Chairman to be designated as 'Chair' the position of the vice chairman be designated as 'Vice-Chair'	CARRIED
9.	<u>CHAIRMAN'S ALLOWANCE</u> PROPOSED by: Councillor R Eustace SECONDED by: Councillor S Toker That the Chairman's Allowance remains at £250.00 for FY 2024-25	CARRIED
10.	<u>COMMUNITY COUNCIL ANNUAL REPORT</u> PROPOSED by: Councillor J Lynch-Wilson SECONDED by: Councillor R.Christian That the St Athan Community Council Annual Report for 2023 be accepted and distributed as appropriate.	CARRIED

There being no further business to discuss the meeting closed at 19.27pm. There were no members of the public present.

APPENDIX A.

A handwritten signature in blue ink, appearing to read 'R Eustace', with a large, stylized loop at the beginning.

Signed:
Councillor R Eustace
Chairman, St Athan Community Council

Date: 16th May 2024

Signed:
Mr Derek willmot
Clerk/RFO to St Athan Community Council

Date: 16th May 2024