



AGENDA

ST ATHAN COMMUNITY COUNCIL

FULL GENERAL MEETING TUESDAY 3rd June 2025 at 7pm

Council Chambers, Old School Hall, Church Lane, St Athan, CF62 4PL

To: St Athan Community Councillors

Please Note:

1. The public will be permitted to attend the General Meeting.
2. Members unable to attend are to inform the Clerk by 10am on **Monday 2nd June 2025**

General Meeting

SER	ITEM	LEAD
1.	Welcome	Chair
2.	Apologies for absence.	Chair
3.	Co-option of applicant for Councillor vacancy x 2	Chair
4.	<u>To receive declarations of interest</u> Grant of Dispensation: Cllr D Willmot, to speak only on matters relating to St Athan Community Council Hub and Library Trustee matters. Cllr J Lynch-Wilson, to speak and vote on topics related to the VOG Council's Reshaping Programme and as Chairman to the PLCC.	Chair
5.	To confirm minutes of the last general meeting held on the 6 th May 2025. That subject to agreed amendments, the minutes of the General Meeting held on 6 th May 2025 be accepted as a true record of proceedings.	Chair
	<u>To consider any business arising from those minutes</u>	Chair
	<u>Standing Orders Suspension.</u>	Chair
	<u>Correspondence</u>	Clerk
	<u>Chair's Actions</u> To be confirmed	Chair
	St Athan Ward – Financial-May 2025	
	INCOME	
	BALANCE C/F	4,1729.16
	Rustic Roots -Rental	1,000.00
	Rustic Roots -Cleaning	0.00
	Rustic Roots Electricity	174.35
	May Fete stallholder	15.00

	INCOME TOTAL	1,189.35	
	TOTAL	42,918.51	
	EXPENDITURE		
	ADMINISTRATION		
	Annual -Public & Building Insurance	2,409.78	
	Accountant for payroll and pension	144.00	
	Councillor - Attendance Remuneration	120.00	
	Microsoft License	11.52	
	Microsoft - storage	1.99	
	Office Equipment & Furniture	28.00	
	Investigation of complaints	549.60	
	TOTAL	3,264.89	
	BUILDING AND OUTSIDE AREA		
	Annual -Business Rates	258.00	
	Annual - Electric check/PAT testing	80.00	
	Electric - Supply	203.98	
	TOTAL	541.98	
	GRANT/DONATION		
	Church-Methodist	300.00	
	TOTAL	300.00	
	WARD		
	Civic Ceremony	165.00	
	VEday 80 th Anniversary	450.00	
	Feeder Pillar x 2	16.66	
	Gathering Place Joint Project	200.00	
	TOTAL	831.66	
	TOTAL EXPENDITURE	4,938.53	
	TOTAL INCOME/Carried forward	42,918.51	
	BALANCE	37,979.98	
	<u>Financial Regulations Adoption</u>		
	<u>Acceptance of Governance Statement</u>		
	<u>Acceptance of Internal Auditor Report</u>		
	<u>Crime Statistics</u> Not available at time of publication		
	<u>Financial Assistance Requests</u> A donation request received from St Tathan Church in respect of the upkeep of their church yard-No amount stated.		Clerk
	<u>Planning Applications:</u>		Clerk

	2022/00396/FUL (CR)-Gileston Manor	
	<u>Building Maintenance & Chamber Refurbishment/Rustic Roots</u> -update	Clerk
	<u>Council Events updates</u>	Chair/Cllr Cleave/Clerk
	<u>Internal compliant - update</u>	Chair
	<u>Councillor's Annual payments</u>	Cllr Willmot
	<u>Councillor's Training Plan</u>	Chair
	<u>Newsletter</u>	Chair
	<u>Flower baskets-update</u>	Clerk
	<u>Flemingston landscaping-update</u>	Clerk
	<u>Bike Track hazard-update</u>	Clerk
	<u>Any Other Business</u>	

Sandra Toker - Chair

Annex A

ST. ATHAN COMMUNITY COUNCIL
FINANCIAL STATEMENT – April 2025

RESERVE ACCOUNT

Balance brought forward	£11,469.54
Income (interest)	£0
Expenditure	£0
Balance	£11,469.54

CURRENT ACCOUNT

Current Balance	
Income	£1,189.35
Balance Brought Forward	£41,729.16
Balance	£42,918.51

Expenditure	
Administration	£3,264.89
Building	£541.98
St Athan Ward	£831.66
Donation	£300.00
Total	£4,938.53

Balance	£37,979.98
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Figures correct at time of publish