



MINUTES
ST ATHAN COMMUNITY COUNCIL
Extraordinary meeting
Tuesday 28th October 2025 at 7pm
IN THE COUNCIL HALL, CHURCH LANE, ST ATHAN CF62 4PL



SER	ITEM
1.	<p><u>WELCOME</u> The Chair thanked those present and remote for attending.</p>
2.	<p><u>PRESENT</u> Cllr Sandra Toker Cllr Hayley Cleave Cllr Roger Eustace Cllr Julie Lynch-Wilson Cllr Derek Willmot Cllr Carly Rhodes-Matthews Cllr Lucy Davies Cllr Paula King County Cllr Steve Haines Remote Cllr Derek Roberts</p>
2.	<p><u>APOLOGIES FOR ABSENCE</u> Cllr Kieren Manfield</p>
3.	<p>Urgent discussions – Firework Display 2025</p>
4.	<p>The Chair explained the reason the meeting was called. Cllr Robert emailed the Proper Officer on 22nd October 2025 to advise that Erith have kindly agreed to contribute financially toward the event; however, for transparency and internal accounting purposes, they have expressed a preference to make payment directly to St Athan Community Council, rather than to the fireworks provider, Pendragon Fireworks. Cllr Roberts asked for this to be facilitated. Cllr Toker called this Extraordinary meeting for Council to discuss. On the 26th October 2025 Cllr Roberts emailed the Proper Officer and the Chair to advised that a generous group of Veterans, Ecube and members of the public had donated the funds required for the display, so he will not require the meeting to go ahead on Tuesday. Cllr Toker instructed the meeting to go ahead.</p> <p>Cllr Toker opened the meeting by asking the Council for their comments. Cllr Eustace asked Cllr Roberts where the fireworks display is being held. Cllr Roberts replied at the golf club. Cllr Eustace responded with where exactly. Cllr Robert responded with golf club. Cllr Eustace then asked Cllr Roberts if all permissions have been authorised and is compliant. Cllr Roberts responded with yes, the event is completely legal. VoG, airport and air strip have been contacted, Coast Guard have been notified. Stewards, risk assessments, insurance and traffic controls are all in place. Cllr Eustace</p> <p>Cllr Eustace and Cllr Lynch-Wilson clarified several times the process for requesting financial assistance from the Council in that all items must be brought to a meeting by way of requesting an agenda item at least three clear working days prior to any meeting with supporting evidence.</p>

Cllr Cleave advised the Council that Democratic Services has advised her that any Councillor is entitled to operate a Social Media Account for either personal or political means however, should exercise caution when operating any Social Media Accounts. Cllr Roberts stated that he uses a disclaimer. Cllr Cleave confirmed whether posting to a private or political account, Councillor's should be mindful of the public perception around their Community Council role.

Cllr Roberts confirmed that as he sourced funding elsewhere and has arranged this event as a private individual there will be no implications for St Athan Community Council.

Cllr Toker closed the meeting. Cllr Toker and Councillors congratulating Cllr Roberts on arranging his event.

There being no further business to discuss the meeting closed at 1930hrs